



New Hampshire Division for Children, Youth and Families Policy Manual

1549 PREVENTION PLANS

Chapter: Case Management Standards for CP and JJ Field Services

Section: Case Management

Approved:

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Policy Directive: **21-44**

Effective Date: **September 2021**

References Of Note

Federal Authority: [42 USC 671\(e\)](#), and [42 USC 675 \(13\)](#)

Statutes:

Administrative Rules:

Case Law:

This policy sets expectations for prevention plan use and content.

Required Practices

Any deviations to the following information must be documented with Supervisory Approval.

- I. DCYF collaborates with families to complete written prevention plans for services and interventions in the communities in which they live for the following case types:
 - A. Voluntary cases during an Assessment;
 - B. Non-court child protective cases;
 - C. Court-ordered child protective cases without placement;
 - D. Court-ordered child protective cases following reunification;
 - E. Voluntary CHINS cases;
 - F. Court-ordered CHINS cases without placement;
 - G. Court-ordered CHINS cases following reunification;
 - H. Community supervision cases;
 - I. Community supervision cases following reunification;
 - J. The children of pregnant and parenting foster youth in the course of the foster youth's placement case;
 - K. Post-adoption services cases; and
 - L. Aftercare cases.

- II. The CPSW/JPPD must develop a prevention plan within 30 calendar days of the determination to open a case. The prevention plan must include documentation of:

- A. The child's eligibility under Title IV-E:
 - 1. Any child of a pregnant or parenting foster youth is eligible for Title IV-E funded prevention services if their plan includes a service outlined in Subsection II-B below;
 - 2. Any child at imminent risk of entering foster care is eligible for Title IV-E funded prevention services if their plan includes a service outlined in Subsection II-B below; or
 - 3. Any child at imminent risk of entering foster care absent the implementation of community-based services;
 - B. The use of a promising, supported, or well-supported evidence-based program, as outlined in 42 USC 671(e), for the following categories of intervention:
 - 1. Mental health treatment service;
 - 2. Substance abuse treatment services; or
 - 3. In-home parent skill-based programs.
- III. CPSWs/JPPOs must attach any supplemental documents applicable to the case, such as:
- A. Any Action Plans (Form 1520);
 - B. The conditions of release, in a JJS case;
 - C. A Child/Youth Information Sheet (Form 1552) if completed; or
 - D. A case plan for a foster youth if the prevention plan is for the foster youth's child.
- IV. Prevention plans are effective for up to 12 months and must be reviewed at least every 6 months for ongoing validity.
- A. Upon any re-assessment of risk that identifies a change in the previously assessed risk level, the plan must be updated within 30 days.
 - B. A new plan can be developed prior to the end of the 12th month if continuation of services is needed.
- V. The prevention plan must be saved to the DCYF electronic information system.

Applicable Forms	
Form	Title
1520	Action Plan
1549	Prevention Plan – Maintaining Home and Community Living
1549Y	Prevention Plan – Aftercare
1552	Child/Youth Information Sheet

Glossary and Document Specific Definitions

A - B C - D E - F G - I J - L M - N O - Q R - S T - V W - Z

Document Change Log			
PD	Modification Made	Approved	Date