



**New Hampshire Division for Children, Youth and Families Policy Manual**

**1803 EXTENDED ADOPTION ASSISTANCE PROGRAM**

Chapter: Adoption and Post-Adoption Supports

Section: Adoptions

Approved:

Joseph E. Ribsam, Jr., DCYF Director

Policy Directive: **20-06**

Effective Date: **April 2020**

**References Of Note**

Federal Authority: [SSA 471](#), [SSA 473](#), [SSA 473A](#), [SSA 475](#), [45 CFR 205.10](#), [45 CFR 1356.21](#), [45 CFR 1356.40](#), and [45 CFR 1356.41](#)

Statutes: [RSA 169-C](#) and [RSA 170-B](#)

Administrative Rules:

Case Law:

This policy establishes the DCYF Extended Adoption Assistance Program.

**Required Practices**

*Any deviations to the following information must be documented with Supervisory Approval.*

- I. An Extended Adoption Assistance Agreement (Form 1810) may be voluntarily entered into by DCYF and the adoptive parent(s) or an adopted young adult, if:
  - A. An Adoption Assistance Agreement (Form 1803YA) was completed and took effect after the youth turned 16 years old but before the youth's 18<sup>th</sup> birthday; and
  - B. The young adult is engaged, and maintains participation during the Extended Adoption Assistance Agreement, in one of the following qualifying activities:
    1. Completing secondary education or a program leading to an equivalent credential;
    2. Enrolled in an institution that provides post-secondary or vocational education;
    3. Participating in a program or activity designed to promote or remove barriers to employment a minimum of 15 hours per week;
    4. Employed for at least 80 hours per month; or
    5. The young adult is incapable of doing any of the activities in this section due to a medical condition as documented on Young Adult Health Verification for Extended Services (Form 2663);
      - (a) This incapacity must be supported by updated information in the Young Adult Adoption Assistance Extension Review (Form 1808).

- II. Eligible youth or adoptive parents must be instructed to submit an Extended Adoption Assistance Application (Form 1809) prior to the youth's 18<sup>th</sup> birthday.
  - A. The Adoption Supervisor or designee must make a determination of program eligibility and benefit by the youth's 18<sup>th</sup> birthday.
- III. The Adoption Supervisor or designee will require proof of the young adult's participation in any of the qualifying activities every 6 months or upon request, unless otherwise specified.
- IV. The Extended Adoption Assistance Agreement may remain in effect from age 18 up to age 21.
- V. Participating young adults or adoptive parents will be asked to submit a Form 1808 within one month before the young adult's 19<sup>th</sup> and 20<sup>th</sup> birthday.
- VI. Extended Adoption Assistance must end upon:
  - A. A young adult no longer participating, or intending to enroll, in a qualifying activity;
  - B. A young adult or adoptive parent failing to provide requested verifications every 6 months or Form 1808 by their 19<sup>th</sup> or 20<sup>th</sup> birthday; or
  - C. A young adult turning 21.

Standard Operating Procedures		
SOP	Title	Applicable Disciplines
1803.1	Extended Adoption Assistance Program Procedures	Adoption Program

Applicable Forms	
Form	Title
<a href="#">1803YA</a>	Adoption Assistance Agreement
<a href="#">1808</a>	Young Adult Adoption Assistance Extension Review
<a href="#">1809</a>	Extended Adoption Assistance Application
<a href="#">1810</a>	Extended Adoption Assistance Agreement
<a href="#">2663</a>	Young Adult Health Verification for Extended Services

**Glossary and Document Specific Definitions**

A - B    C - D    E - F    G - I    J - L    M - N    O - Q    R - S    T - V    W - Z

**For the Purpose of this Document:**

**“Young Adult”** means an individual who is age 18 to 21.

<b>Document Change Log</b>			
<b>PD</b>	<b>Modification Made</b>	<b>Approved</b>	<b>Date</b>