

2295 MEDICAL SUPPLIES (PREPARATION FOR DAILY PROCEDURES/TREATMENTS)

Chapter: **Sununu Youth Services Center**

Section: **Healthcare**



New Hampshire Division for Children, Youth and Families Policy Manual

Policy Directive:

Approved:

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Related Statute(s):

Related Admin Rule(s):

Related Federal Regulation(s):

Related Form(s):

Bridges' Screen(s) and Attachment(s):

In order to expedite the delivery of health care at the SYSC, medical supplies shall be set up daily and made available for performing procedures/treatments.

Purpose

The purpose of this policy is to establish the SYSC medical supply procedure.

Procedure

I. Nurse Review

- A. At the beginning of each shift, the night nurse shall review all notebooks for orders of procedures/treatments for the residents within the next 24-hour period.

II. Preparation of Medical Supplies

- A. The night-shift nurse shall prepare the necessary medical supplies for all procedures and/or treatments that will be performed within the next 24-hour period.

III. Restocking Supplies

- A. Nurses shall restock medical supplies in the following manner:
1. Based on the medications and treatments ordered, the nurse shall restock the supplies needed to perform the procedures/treatments in the appropriate rooms (examination room, medication preparation room, and so on).
 2. Restocking is based on pre-established stock items as well as those needed to perform the specified procedures/treatments. These are placed on the appropriate shelves, drawers, refrigerators, and so on.
 3. The nurse shall notify the Nursing Coordinator of items that are missing or low in stock.