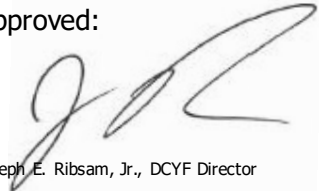
 <p>NH Department of Health & Human Services Division for Children, Youth & Families</p>	DCYF Standard Operating Procedure	
	1900.2 EDUCATIONAL TRANSPORTATION SERVICES	
	Policy Directive: 21-19	Approved: 
	Effective Date: April 2021	Joseph E. Ribsam, Jr., DCYF Director
	Implements Policy: 1900	

This SOP defines the use of Educational Transportation Services.

Procedure

The following information is to support the implementation of the above referenced policy. This document shall not preclude staff from using their professional judgement based on individual circumstances, consistent with the requirements of the policy.

- I. Educational Transportation Services are used to meet identified educational needs for transportation as agreed upon by DCYF and the child's Local Education Agency.
- II. As applicable to case specific circumstances, transportation services should be sought from other sources, such as relatives, friends, neighbors, Medicaid, and other agencies, before authorizing Educational Transportation Services.
- III. The CPSW/JPPO documents efforts to obtain transportation at no cost to DCYF in the contact log.
- IV. Unless otherwise approved by a Field Administrator or designee, children with individual education plans (IEPs) must receive school-related transportation via the school district.
- V. CPSW/JPPOs will use individuals certified by the applicable provisions of He-C 6343 when authorizing Educational Transportation Services.

Frequently Asked Questions

Q1. How are Educational Transportation Service providers certified?

- A CPSW/JPPOs should identify the case specific needs and discuss them with their Supervisor. If the Supervisor agrees, the Supervisor should contact the Community and Family Support Specialist to facilitate the certification process.

Glossary and Document Specific Definitions

A - B C - D E - F G - I J - L M - N O - Q R - S T - V W - Z

Document Change Log

PD	Modification Made	Approved	Date
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