
Meeting date | time 2/21/2023 2:00 PM | Meeting location 246 Pleasant Street Suite 218,
Concord

Type of meeting	Executive Committee Meeting	Attendees: Jessica Bates, Marc Clement, Vicki Blanchard, Lisa Fontaine- Storez, Jennie Duval, and Robyn Guarino.
Facilitator	Marc Clement	
Note taker	Jessica Bates	

AGENDA TOPICS

Time allotted | 5 minutes | Agenda topic Welcome and Roll Call |

Time allotted | 25 minutes | Agenda topic: Presentation to the Health and Human Oversight
Committee | Presenter Marc Clement

Rhonda Siegel, Jo Porter, and Marc Clement gave remarks about the Child Fatality Review Committee Annual Report. Rhonda focused on the process, Jo focused on the recommendations, and Marc focused on the history.

There were mainly questions about the recommendations and a few about the data within the report. See the next section to how we might address this in the next report.

Time allotted | 50 minutes | Agenda topic: Annual Report Update | Presenter Lisa
Fontaine-Storez and Jessica Bates

Some of the advancements we will be making for the next fiscal year report will be better graphics for the data presented. Data that supports the presented recommendations. We will also be limiting the recommendations and the data in future reports. By doing this we will be able to have more tangible and workable recommendations.

At this time, the meeting was put into non-public session at 2:43 pm. Statement read by Vicki Blanchard. Seconded by Robyn Guarino. Yay by all present.

“I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV”

Time allotted | 50 minutes | Agenda topic: Recommendation Workgroup/Follow Up from National Center visit | Presenter Lisa Fontaine-Storez and Marc Clement

This portion of the meeting is non-public and the records are sealed.

“The motion carries. We will not go in-to non-public session and ask that members of the public please leave the room. Those interested in attending the public session following the non-public session should wait in the hallway, we will open the door when we come out of non-public session.”

Meeting has put back into public session at 3:34 pm.

Statement read by Vicki Blanchard. Seconded by Robyn Guarino. Yay by all present.

“I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy”

“The minutes are now sealed”

There was no other business and this meeting was concluded.