



NH Department of Health & Human Services  
Division for Children, Youth & Families

## DCYF Standard Operating Procedure

### 1900.5 SECURE TRANSPORTATION SERVICES

Policy Directive: **21-19**

Effective Date: **April 2021**

Implements Policy: **1900**

Approved:

Joseph E. Ribsam, Jr., DCYF Director

This SOP defines the use of Secure Transportation Services.

#### Procedure

*The following information is to support the implementation of the above referenced policy. This document shall not preclude staff from using their professional judgement based on individual circumstances, consistent with the requirements of the policy.*

- I. Secure transportation services are available for children who:
  - A. Are before the court for the following:
    1. Charges of being a runaway, escapee, or absconder pursuant to the Interstate Compact on Juveniles, RSA 169-A;
    2. Charges of delinquent acts pursuant to RSA 169-B; or
    3. Charges of being a Child in Need of Services pursuant to RSA 169-D; and
  - B. Are assessed at risk to:
    1. Be a flight from custody;
    2. Present significant behavior management issues;
    3. Exhibit safety concerns regarding themselves or others; or
    4. Require physical restraint while being transported.
- II. All other means of safe transportation must have been deemed unavailable or unacceptable before requesting secure transportation services.
- III. The JPPO notifies the Secure Transportation provider of the need for Secure Transportation prior to obtaining the court order whenever possible, and immediately upon receipt of the court order.

#### Frequently Asked Questions

**Q1. Is a court order required for all instances of Secure Transportation Services?**

- A Generally yes; however, some law enforcement agencies may transport children on parole back to the Sununu Youth Services Center with proof of parole status and the alleged violation under which they are returning. JPPOs are advised to check with a provider on requirements.

**Q2. Who can provide Secure Transportation Services?**

- A Only law enforcement agencies, certified pursuant to He-C 6343, may be used to provide Secure Transportation Services. Law enforcement agencies, in turn, must use:
  - Personnel who have been trained and certified as police officers by the NH Police Standards and Training Council; and
  - Agency vehicles assigned by their departments.

**Glossary and Document Specific Definitions**

A - B    C - D    E - F    G - I    J - L    M - N    O - Q    R - S    T - V    W - Z

**Document Change Log**

PD	Modification Made	Approved	Date