

New Hampshire WIC Policy & Procedure Manual

Chapter 5. NUTRITION SERVICES ADMINISTRATION (NSA) EXPENDITURES

Nutrition Education Costs

Purpose	To provide the local agency procedures for documentation of Nutrition education costs.
Policy	All agencies shall report expenditures for nutrition education and breastfeeding promotion and support meeting State standards and documentation forms.
Authority	7 CFR 246.14
Procedure	<p>Local agencies shall record the following activities as nutrition education and breastfeeding promotion expenses:</p> <ul style="list-style-type: none">Nutrition coordinator and breastfeeding coordinator salaryWritten materialsParticipant education and counseling costsStaff trainingNutrition and breastfeeding promotion activitiesDirect support costsBreastfeeding pumps, aids and equipment <p>Costs shall be documented in the quarterly time studies, using forms provided by the State Agency. Refer to the time study for allowable activities within each section.</p> <p>At least one-sixth of local WIC agency expenditures must be in the area of nutrition education. Nutrition education and breastfeeding costs should not be capped, but fully reported, in order to provide valid data on the actual costs of direct services to participants.</p>
Exception	N/A