BFPC Summary Screens

Referral Screen will not auto-generate the **BFPC Program** referral. It must be selected through "Add". However, any staff can "Add" it as a referral, when referring a participant to a peer counselor for breastfeeding support.

Find Client	Appointment Book	BFM	OM Test Group Mom TestFa	mily Group	Lissa	i Sirois	Group	50 '	
iroup Members Issa Sirois] Hide Inactive Clients dd New Group Member	Lissa Sirois 101228781 Ge DOB 04/22/197 Nutrition Edu Lissa	nder Fer 7, 36 Yo ucation	male cars © WIC Certification Guide © Re Lissa	ferrals 🕸 N sa 🛛 🛛	W Cl Pr otes ©	TC App lient not riority 1 Notices Lissa	Certifi HR	ed	WIC BF Delivery Date 09/22/2013
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Risk Factors Nutrition Education Flowsheet Assign Food Package Joucher Pickup	Sources of Cl	Referral to WIC	Not	1					
gn for Vouchers									

All PG and BF women should be offered a referral to the **BFPC Program** and marked as "referred" if interested. The referral will then auto-fill the "referral date" on the BFPC Summary screen. There is also a report that can be generated that will indicate all participants referred but not yet contacted. This will be a great report for peer counselors when doing follow up.

oup Members a Sirois lide Inactive Clients New Group Member	Lissa Sirois 101228781 Gende DOB 04/22/1977, 3 Nutrition Educal Lissa	er Female 36 Years Lion 쪽 WIC Certification Guide 또 Lissa	Referrals 🛙 Lissa	Note: Lissa	WI Clie Pric S I N	C Apple ant not a ority 1 P otices (ssa	icant Certifie HR	_	WIC BF Delivery Date 09/22/2013	
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The BFPC Summary screen can be accessed through the menu Services > BFPC Summary. The **"Referral date"** is autofilled with the date the participant was referred to the BFPC Program. The BF Peer Counselor then completes the Contact screen based on her contact with the participant, filling in all the fields, as appropriate. Participants needing Immediate follow up or special care shall have the **"Immediate Attention"** check box filled. This will move these participants to the top of the follow up list when running reports for follow up phone calls. After making the initial contact with the participant and filling in all fields, be sure to check **"Add to BFPC Program Caseload"**.

File Services NET - 1.2.40	V144 - Concord WIC Clinic Voucher Issuance Clinic Admin Utilities Reports	Help		- 0 ×		
Find Client	ppointment Book BFMOM Test Group Mom Test	amily Group Lissa Sirois Group				
Group Members Lissa Sirois Hide Inactive Clients Add New Group Member	Lissa Sirois 101228781 Gender Female D06 04/22/1977, 36 Years BFPC Summary & Nutrition Education @ WIC Cerr Ussa Ussa Ussa	WIC Applicant Client not Certified Priority 1 HR Referrais © Notes © Notices © Uses Uses	WIC BF Delivery Date 09/22/2013			
Quick Links for Lissa Sirois ^{Notices}	BFPC Summary: Contact. Topics Currently Viewing: Contacts		Breastfeeding Information			
vaces WIC Certification Change Category Referrals Beferrals Blood Neas Blood Neas Blood Neas Health Interview Risk Factors Nutrition Education Flowtheet Assign Pood Package Vaccher Pickup	Referral Date 00/00/0000 Contact Date 09/30/2013 5 Contact Method Contact Successful: Yes No Type of Contact: Initial Follow Up	*	Fully Breastfeeding: © Yes © No Date Breastfeeding Stopped 00/00/0000 Date Formula/Milk Introduced 00/00/0000 Date Breastpump Issued 00/00/0000			
	Next Contact Next Contact Date 00/00/0000		Caseload Management			

After completing the "Contact" screen, peer counselors shall document discussion notes and goals in the "Topics" screen. Peer counselors can select as many topics as discussed from the Available Topics list, as well as Handouts that will be listed in the Available Topics list. Handouts will be preceded with "H-". Ie: H- A Guide to BF in the Early Weeks.

The peer counselor will include the discussion in the "Note" field, as previously documented in the Nutrition Goals field. Moving forward all BFPC notes shall be documented here, as close to the date of discussion as possible. This allows for the rest of the WIC team to stay current and up to date with the mother's breastfeeding success. All peer counselor "Note" fields will populate into an Admin note for quick reading.

oup Members sa Sirois	Lissa Sirois 101228781 Gender Female DDB 84/22/1922 36 Years			WIC Applicant WIC BF Client not Certified Delivery Date 09/22/2013 Priority 1 lfR							
Hide Inactive Clients I New Group Member	BFPC Summary & Nutrition Education & WI	C Cert	Suide & Referrals & Notes & Notices & Lissa Lissa								
iick Links for Isa Sirois	BFPC Summary: Contact Topics Currently Viewing: Topics			View BFPC Topic History							
ices es	Available Topics			Discussed Topics							
nographics	Basic breastfeeding technique (position/latch)	n/latch)		Recorded Discussed Topic							
Certification	Breastfeeding barriers			09/30/2013 III Breastfeeding henefits							
inge Category	Breastfeeding management Breast milk storage Baby's bowel movements Baby fussy/colicky Breast infection Class or coroum insultation			09/30/2013							
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n for Vouchers	Note										
ng to toolna	Mom breastfeeding with success.										
	Contact History	Top	oics His	югу							
	Date Staff Person	Reo	orded	Discussed Topic							
	Note History										

The peer counselor contact history and breastfeeding note will auto-populate into the Notes screen.

File Services Client	Voucher Issuance	Clinic Admin Ublible	is Reports Help			1				
Find Client	Appointment Bool	Lissa Sirois Group	, ⁻							
Group Members Lissa Sirois	Lissa Sirois 101228781 G DOB 04/22/192	ender Female 17, 36 Years		WIC Active BF Cert. Period 10/01/2013 to 09/30/2014 Priority 1 HR	WIC Active BF BFPC Cert. Beriod 10/01/2013 to 09/30/2014 Delivery Date 09/22/2013 Priority 1HR Delivery Date 09/22/2013					
Hide Inactive Clients	Notes & BFI Lissa Liss	PC Summary & Notices a kate	s @			2				
Add new droup riember	Notes									
Quick Links for	Date									
LISSA SILUIS	10/04/2013	Tara Sharon	BFPC Contact			Defete				
Notices	10/04/2013	Tara Sharon	BFPC Contact							
Demographics	10/04/2013	Tara Sharon	BFPC - Updated Br	eastfeeding Frequency						
Change Category										
Referrals										
Rights & Responsibilities										
Anthro Meas										
Blood Meas										
Rick Extern										
Nutrition Education										
Flowsheet										
Assign Food Package										
Voucher Pickup										
Sign for Vouchers	Title BFPC Co	ntact								
	Note									
	Left VM									
	Created 10/04/2	013 11:48 AM by Tara Sh	aron at Concord WIC Clinic							
						Save Cancel				
						Concer				

If the Full Breastfeeding radio button gets changed to "No", a BFPC- Updated Breastfeeding Frequency note will autopopulate into the Notes. A BFPC- Updated Breastfeeding Frequency note requires acknowledgement because it may indicate a new food package is needed due to the change in breastfeeding frequency.

Find Client	Appointment Book Lissa Sirois Group					
Group Members Lissa Sirois kate sirois Hide Inactive Clients Add New Group Member	Lissa Sirois 101228781 Gender Female D08 04/22/1977, 36 Years Notes & BFPC Summary & Notices & Lissa & Differ Summary & Notices & Lissa	WIC Active BF Cert. Period 10/01/2013 to 09/30/2014 Priority 1 HR	BFPC Delivery Date 09/22/2013	3		
Quick Links for Lissa Sirois	BFPC Summary: Contact Topics Currently Viewing: Contacts					
Lissa Sirois Notices Notes Demographics Change Category Referrais Rights & Responsibilities Anthro Meas Blood Meas Health Interview Risk Factors Nutrition Education Flowaheet Assign Food Package Voucher Pickup	Current Contact Referral Date 10/01/2013 Contact Date 10/04/2013 Contact Method Phone Call Contact Successful: © Yes @ No Type of Contact: © Initial © Follow Up	•	Breastfeeding Information Fully Breastfeeding: O Yes • No Date Breastfeeding Stopped 10/04/2013 5 Date Formula/Milk Introduced 10/01/2013 5 Date Breastpump Issued 00/00/0000 Type of Breastpump Issued			
	Next Contact Next Contact Date 00/00/0000		Caseload Management			

Caseload Management

Add to BFPC Program Caseload- able to run reports

Remove from BFPC Caseload- removed from program and reports

NH DHHS BFPC Contact Report

Concord WIC Clinic

BFPC Contacts for 10/1/2013 - 10/8/2013

Agency: Belknap-Merrimack Counties Comm Action Program (BMCAP)

Clinic: Concord WIC Clinic

Staff: Tara	a Sharon							Date Added to	Date Removed From	
				Contact	Contact		Type of	BFPC	BFPC	Data Entry
Client Id	Client Name	Category	Contact Date	Method	Successful?	Fully BF?	Contact	Program	Program	Date
101228781	Sirois, Lissa	BF	10/04/2013	Clinic Visit	Yes	No	Followup	10/04/2013		10/04/2013

NH DHHS BFPC Referral Report

BFPC Referrals for 10/1/2013 - 10/8/2013

Agency:	Belknap-Merrimack Counties Comm Action Program (BMCAP)								
Clinic:	Concord WIC Clinic		Referr	ed	Last Contact	Delivery/	Telephone	Next Contact	Immediate
Client lo	d Client Name	Category	Date	Ву	Date	Due Date	Number	Date	Attention
1012287	783 sirois, kate	I	10/04/2013	3 Tara Sharon					
1012287	781 Sirois, Lissa	BF	10/01/2013	3 Tara Sharon	10/04/2013	09/22/2013			No