



**MINUTES**  
**Waiver Structure Work Group Meeting**  
**Tuesday, 2/21/23 from 10:00AM - 12:00PM**  
**Held via: Zoom Webinar**

**Attendance:** Jess Gorton, Lindsey Magee, Peggy Greenwood, Aida Ramirez, Denise G Captioner, Alecia Ortiz, Deborah DeScenza, Jennifer Pineo, Krista Gilbert, Michelle Donovan, Pamela Dushan, Shannon Kelly, Renee Fisher, Chad Alden

*Note: Members of the public who joined as attendees in listen-only mode are not included in this list.*

*Please reference the corresponding slide presentation for the detailed agenda, including topics and themes covered in the meeting and corresponding takeaways and applicable action items.*

| Major Topics and Themes                   | Key Discussion Areas  |
|---|---|
| <p><b>Support Service Definitions</b></p> | <ul style="list-style-type: none"> <li>• BDS reviewed the scope and limits for 15 Support Service definitions</li> <li>• A member recommended rephrasing the word, “Chore” in Homemaker Services</li> <li>• A member requested clarification on the scope of “Community Residence” services in order to better understand the limits on Home Modifications and Adaptations and express that in Enhanced Family Care settings, it might be appropriate to allow for Home Modifications and Adaptations</li> <li>• Members discussed whether “non-hands-on assistance” should be a qualifier in Homemaker Services</li> <li>• Members discussed limits that exclude environmental modifications like services from being used in staffed residences</li> <li>• Members requested additional information about what would be excluded from Special Medical Equipment and Supplies. What makes an item non-direct?</li> <li>• Members discussed how to make the scope of the service definitions as easy for families to understand as possible.</li> </ul> |

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| <p><b>CMS Waiver Amendment Process Overview</b></p> | <ul style="list-style-type: none"> <li>• BDS reviewed information about what a CMS waiver is and when amendments to existing waivers are made. <ul style="list-style-type: none"> <li>○ Waivers are a way that states can develop services for people who need long term care.</li> </ul> </li> <li>• BDS shared that a waiver amendment for removable prosthodontic services is already underway, and that two more waivers are likely in 2023 <ul style="list-style-type: none"> <li>○ BDS clarified that the state is working on a waiver amendment for direct bill that will happen in the Spring of 2023. This waiver amendment is not related to the work of the Waiver work group.</li> <li>○ The Waiver work group amendment with new service definitions will occur later in 2023.</li> </ul> </li> <li>• BDS reviewed the waiver amendment process which includes public comment periods and takes several months total.</li> </ul> |
| <p><b>Next Steps</b></p>                            | <ul style="list-style-type: none"> <li>• BDS reviewed upcoming work with the group, including completing work on provider qualifications.</li> <li>• <i>Please refer to the corresponding work group PPT for details on assignments (if any) and next steps.</i></li> </ul>   |