
Meeting date | time 2/20/2024 2:00 PM | Meeting location Office of the Chief Medical Examiner, Concord

Type of meeting	Executive Committee Meeting	Attendees: Jessica Bates, Marc Clement, Rhonda Siegel, Sherry Ermel, Lisa Fontaine-Storez, Robyn Guarino, Jeff Fleischer, Jo Porter, and Patricia Tilley
Facilitator	Marc Clement	
Note taker	Jessica Bates	

AGENDA TOPICS

Time allotted | 5 minutes | Agenda topic Welcome and Roll Call |

At 2:06 p.m., the meeting was put into a non-public session. The statement was read by Robyn Guarino. Seconded by Jeff Fleischer. Vote yes by all present.

“I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV”

Time allotted | 15 minutes | Agenda topic: Lisa's transition Plan | Presenter Lisa Fontaine-Storez

Time allotted | 30 minutes | Agenda topic: Annual Report/DHHS Oversight Committee | Presenter Rhonda Siegel and Marc Clement

Time allotted | 30 minutes | Agenda topic: CFR Research Survey/Child Death Response and Resources | Presenter Marc Clement and Jo Porter

Meeting has put back into public session at 3:39 pm.

“I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy”

“The minutes are now sealed”

The statement was read by Jo Porter. Seconded by Rhonda Siegel. Yes, by all present. The meeting was open to other business, but there was none.