



OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFA-2024-DPHS-06-DARTP

No.	Question	Answer
1.	<p>Section 2 Statement of Work, Subsection 2.1.8.3.</p> <p>Are the “initial materials” referring to materials that the Department currently has? Please clarify the meaning of “initial materials”.</p>	<p>Yes, the “initial materials” refer to materials that the Department currently has. These refer to disaster preparedness resources and pamphlets for animal sheltering for DART teams and pet owners. This includes the DART Manual that has been updated but needs to be finalized. The DART pamphlet has also been developed but needs minor updates. The June 30th deadline is flexible if the number of changes needed to these documents exceeds the reasonable timeline for completion.</p>
2.	<p>Appendix B – Culturally and Linguistically Appropriate Services (CLAS)</p> <p>a) Is the four-factor analysis required?</p> <p>b) Is Appendix B required to be submitted with the application?</p> <p>c) If the four-factor analysis is not required, how is Appendix B to be signed and submitted?</p>	<p>a) Vendors do not need to submit their completed four-factor analysis.</p> <p>b) Yes.</p> <p>c) It is required to be completed but does not need to be submitted to the Department. The Vendor does have to complete and sign Appendix B.</p>



No.	Question	Answer
3.	<p>Section 8.5 Culturally and Linguistically Appropriate Services, Subsection 8.5.2.</p> <p>If the four-factor analysis required of the successful applicant, as described in Appendix B, shows the need for Language Assistance Measures, will those resources be provided by the Department?</p>	<p>Vendors are required to ensure Culturally and Linguistically Appropriate Services are available.</p>