

# **State of New Hampshire Department of Health and Human Services**

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## **Request for Proposals (RFP) for Strengthening Citizens and Businesses for Economic Mobility *Vendors Conference***

Office of the Commissioner and Bureau of Contracts & Procurement

*January 3, 2024*

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Kimberly Runion– Bureau Chief of Employment Supports**

# Disclaimer

*This presentation includes brief descriptions of the RFP specifications and requirements, but does not fully elaborate on all required elements. As a result, this presentation does not supersede what is stated in the RFP or its appendices. Proposers are responsible for ensuring their proposal is complete and accurate according to the information and requirements contained in the full RFP.*



*While questions may be asked during this presentation, the Department is not obligated to answer questions during the presentation. As indicated in the RFP, any questions answered verbally will be non-binding. Questions provided in writing in accordance with the RFP will be answered, in writing, by the Department.*



# Agenda

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1. Welcome and Meeting Overview
2. Background and Purpose
3. Vision
4. Q & A – Review of RFP
5. Overview of proposal
6. Next steps



# Background

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The Bureau of Employment Supports (BES) oversees the New Hampshire Employment Program (NHEP), which is the mandatory work program required by the Temporary Assistance to Needy Families (TANF).

The New Hampshire Employment Program focuses on providing services to participants in efforts to end dependency on public assistance.

The focus of the NHEP is to provide and promote workforce development services with the goal of preparing a skilled pipeline of qualified employees to meet the needs of New Hampshire businesses, as well as assist with the achievement of upward economic mobility.



# Purpose

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The purpose of this Request for Proposal (RFP) is to expand the provision of workforce development services to include not only those who are mandatory to NHEP, but also to those who have closed from active participation, for one (1) year post cash closure.

These services will focus on efforts to reduce recidivism and promote economic mobility through workforce development services.

This effort is intended to address recommendations from the Whole Families Approach to Jobs, as well as bridge the gap of the benefits cliff.



# Vision – Workforce Services focus on Social Determinants of Health

## Environmental Health

Environmental elements support individuals' wellness and health behaviors; exposure to toxic substances and physical hazards is reduced.

## Education

Children are ready to learn and able to graduate; adults are adequately prepared to be self-sufficient.

## Transportation

Individuals have safe, affordable, and accessible transportation options.

## Housing Stability

Individuals have safe, affordable, and stable housing.



## Safety

Individuals live in safe and inclusive communities; free from abuse, neglect, discrimination, inequity, crime and violence

## Food & Nutrition

Individuals have reliable access to a sufficient quantity of affordable, nutritious food.

## Employment & Income Stability

Individuals maximize their capacity to support themselves financially across their lifespan.

## Health & Wellbeing

Individuals achieve their desired level of physical, mental and emotional health.



To align workforce development services to Whole Families Approach to Jobs vision by ensuring families needs are in the center of the work we are doing.

- Support business and disrupt poverty by creating economic mobility pathways in every community and across industry sectors.
- Leverage an evidence-based, multi-generational, integrated framework with families at the center of decision making.
- Incentivize work, boost individual effort and responsibility while strengthening families and communities.



# **Strengthening Citizens and Businesses for Economic Mobility RFP**





# Proposal Overview

## Technical Proposal

- ✓ Proposal Narrative, Project Approach and Appendix D, Technical Response to Questions.
- ✓ Proposer Attachments: Appendix B, Culturally and Linguistically Appropriate Services ( CLAS) Requirements; Appendix C, Transmittal Letter and Vendor Information, Resumes; and Appendix G, Program Staff List.

## Cost Proposal

- ✓ Proposers Attachments: Appendix E, Budget Sheet, including Budget Narrative and Salary Breakdown for each State Fiscal Year (SFY).



# How to Submit

- Proposals **must be submitted electronically to this email:** [Sara.J.Kelly@dhhs.nh.gov](mailto:Sara.J.Kelly@dhhs.nh.gov) and [RFx@dhhs.nh.gov](mailto:RFx@dhhs.nh.gov)
- The **subject line of your email** must include the RFP ID (RFP-2024-DES-07-STREN)
- If you plan to submit with multiple emails, **please number your emails** (e.g., RFP-2024-DES-07-STREN 1 of 5)
- As a reminder, the maximum size of files per email is 25MB, meaning **you will likely need to send multiple emails or use a zip folder**
- **For those who have not used zip folders:** Right click on the desktop, select new, select zip folder, name the folder, and drop in your contents



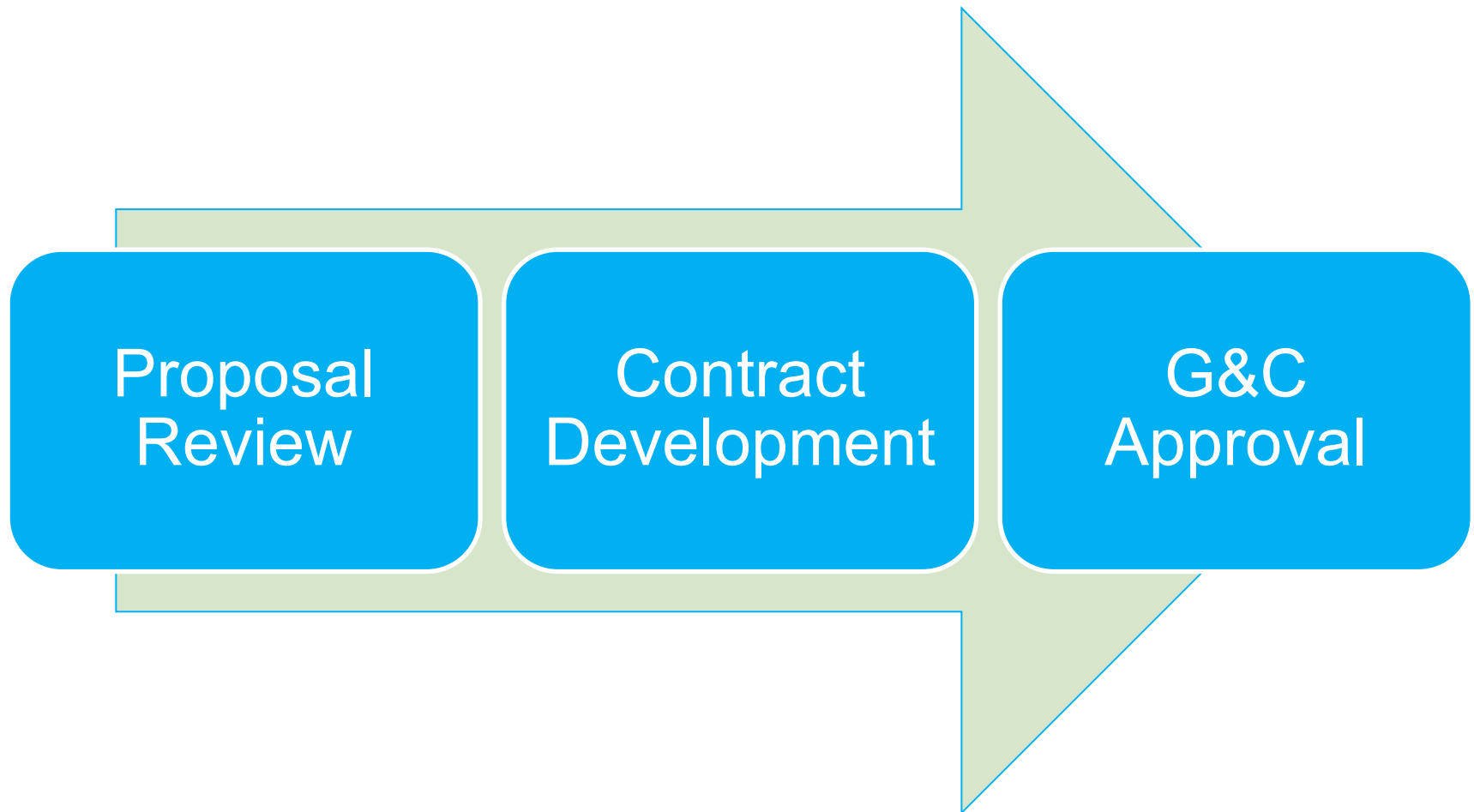
## Procurement Timetable

Item	Action	Date
1.	Release RFP	December 18, 2023
2.	Vendor Conference (Virtual)	January 3, 2024 @ 10:00 AM EST
3.	RFP Questions Submission Deadline	January 10, 2024 @ 12:00 PM EST
4.	Department Response to Questions Published	January 19, 2024
5.	Proposal Submission Deadline	January 31, 2024 @ 12:00 PM EST

All times are according to Eastern Time. The Department reserves the right to modify these dates at its sole discretion.



# Next Steps – Post Proposal Submission



# Strengthening Citizens and Businesses for Economic Mobility

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# *Thank You*

Be sure to email:

[Sara.J.Kelly@dhhs.nh.gov](mailto:Sara.J.Kelly@dhhs.nh.gov)

with any questions by

**January 10, 2024 @ 12:00 PM EST**

