

Work Incentives Infrastructure in New Hampshire

Stakeholders	Competencies	Responsibilities	Required Assessment/Designation
<p>Level 1A <i>Community: Individuals with disabilities, their families & advocates, special educators, and members of the community at large.</i></p>	<ul style="list-style-type: none"> * Basic knowledge of federal benefits (SSDI/Medicare & SSI) * Basic knowledge of application processes for federal benefits (SSDI/Medicare & SSI) * Basic knowledge of state benefits (Medicaid, Food Stamps, etc.) * Basic knowledge of application processes for state benefits (Medicaid, Food Stamps, etc.) * Basic knowledge of Work Incentives & Medicaid coverage for employed SSI & SSDI beneficiaries 	<ul style="list-style-type: none"> * Understand application requirements for benefits * Access all appropriate benefits * Access work incentives as part of pursuing employment 	<ul style="list-style-type: none"> * Optional home test to demonstrate basic understanding of benefits & work incentives
<p>Level 1B <i>Professionals: Frontline service providers who work directly with consumers.</i></p>	<ul style="list-style-type: none"> * Basic knowledge of federal benefits (SSDI/Medicare & SSI) * Basic knowledge of application processes for federal benefits (SSDI/Medicare & SSI) * Basic knowledge of state benefits (Medicaid, Food Stamps, etc.) * Basic knowledge of application processes for state benefits (Medicaid, Food Stamps, etc.) * Basic knowledge of Work Incentives & Medicaid coverage for employed SSI & SSDI beneficiaries 	<ul style="list-style-type: none"> * Support consumers in applying for federal benefits * Support consumers in applying for state benefits * Assist consumers in meeting all reporting requirements * Assist consumers in accessing all appropriate benefits * Make appropriate referrals to Level 2 and Level 3 service providers * Gather supporting information for benefits and work incentive counseling 	<ul style="list-style-type: none"> * Attendance of offered Level 1 trainings * Completion of training pre/post tests to demonstrate mastery of required competencies * Demonstrate basic understanding of benefits, employment, and work incentives through an assessment consisting of multiple choice questions, scenarios, etc. * Receive certificates of attendance of offered Level 1 trainings
<p>Level 2 <i>Case Builders: Benefits Management support person(s), as determined by each agency (Area Agencies, Mental Health Centers, Vocational Rehabilitation, etc.). Examples would be: Benefits Specialists, Employment Support Managers, Financial Case Managers, etc.</i></p>	<ul style="list-style-type: none"> * Must have mastered all Level 1 competencies Thorough understanding of ALL eligibility requirements (including local requirements), processes, & rules for ALL benefits * Ability to complete basic benefits calculations * Basic knowledge of work incentives (how they work, how calculated, etc.) * Understanding of how to access work incentives (ie: MEAD, 1619b, Subsidies, IRWEs, PASS, etc.) and how to complete Social Security's Work Activity Report * Trained to use WIPA's online Benefits & Work Incentives Screening System (BWISS) to complete intake for WIPA services (designated Agency staff only) 	<ul style="list-style-type: none"> ** Support Level 1 * Assist consumers and Level 1 service providers in accessing MEAD & 1619b Medicaid Continuation * Develop IRWEs, Subsidies, Special Conditions, & PASS with consumers * Assist consumers and Level 1 service providers with completion of Social Security's Work Activity Report * Assist consumers and Level 1 service providers in meeting all reporting requirements for all benefits received * Make appropriate referrals to WIPA * Benefits management once work incentives analysis is done by WIPA * Use WIPA's online Benefits & Work Incentives Screening System (BWISS) to complete intake for WIPA services (designated Agency staff only) 	<ul style="list-style-type: none"> * Pass Level 1 Assessment, PLUS: * Pass more sophisticated Level 2 Assessment * Complete in-depth case studies * Complete training on use of WIPA's online Benefits & Work Incentives Screening System (BWISS) to complete intake for WIPA services (designated Agency staff only) * Complete training in use of WIPA work incentives planning calendar tool * Attend monthly meetings of NH Benefit Planners Group - possibly via remote connection in the future
<p>Level 3 <i>WIPA: Social Security Administration trained and certified Community Work Incentive Coordinators (CWICs).</i></p>	<ul style="list-style-type: none"> * In-depth understanding of ALL aspects of ALL benefits * In-depth understanding of the effect of earnings on ALL benefits * In-depth understanding of ALL work incentives for ALL benefits * Ability to conduct in-depth Benefits & Work Incentive Analyses for consumers 	<ul style="list-style-type: none"> * Conduct in-depth benefits and work incentives analyses for employed consumers and work incentives orientations for pre-employed consumers * Provide ongoing information, training, and TA on benefits & work incentives to Level 1 & Level 2 * Participate in cross-stakeholder Quality Assurance Committee to provide QA for Level 2 service providers * Provide expedited 1-on-1 training for new Level 2 service providers * Provide training on use of Benefits & Work Incentives Screening System (BWISS) and maintain BWISS * Coordination & facilitation of NH Benefits Planners Group 	<ul style="list-style-type: none"> * Successful completion of SSA/VCU CWIC training * SSA/VCU CWIC certification * Ongoing SSA/VCU technical assistance * Ongoing SSA/VCU training * Federally cleared to receive SSA data