



State of New Hampshire

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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JEFFREY A. MEYERS
COMMISSIONER

October 10, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

**Re: *Updated Staffing Plan for New Hampshire Hospital
Week of October 10, 2016***

Dear Governor Hassan and Executive Councilors:

Enclosed is an updated staffing plan for the clinical staff at New Hampshire Hospital for this week that is provided by Dartmouth Hitchcock Medical Center (DHMC) under the current contract as assigned by Dartmouth College. The staffing update also separately identifies the clinical staff that has been recruited and employed by Dartmouth Hitchcock for the November 1 commencement of the new contract.

As of this week, there are now 13 psychiatrists on staff. This level exceeds the current contract requirement of 12 general psychiatrists. Additional APRNs are scheduled to join the staff as of October 24, 2016, the precise number depending on the completion of the credentialing and training process.

In anticipation of the beginning of the new contract on November 1, 2016, the Department is continuing to meet with bureaus that receive services under the new contract to ensure that all monitoring and oversight functions are in place and will be implemented. On or about that date, I will provide you with a summary of those provisions, as well as the staffing update.

This letter and the enclosed staffing report will be posted to the Department's website today. Please let me know if you have any questions.

Sincerely,

Jeffrey A. Meyers
Commissioner

Enclosure

Dartmouth Staffing Update: Week of October 10, 2016

DHMC Contract commencing on November 1, 2016

Dartmouth College Contract - 2011 (includes addendum)	Staffing on June 24 th	Staffing on July 1 st	Staffing previous week (October 3)	Staffing Week of Oct 10
1.0 FTE Chief Medical Officer (CMO)	1.0 FTE	1.0 FTE	1.0 FTE	1.0 FTE
12.0 FTE General Psychiatrists ¹	8.0 FTE	10.0 FTE	11.0 FTE	13.0 FTE
3.0 FTE Child/adolescent psychiatrists	2.0 FTE	2.0 FTE	3.0 FTE	3.0 FTE
1.0 FTE Geriatric psychiatrist	1.0 FTE	1.0 FTE	1.0 FTE	1.0 FTE
4.5 FTE Neuropsychology	4.5 FTE	4.5 FTE	4.5 FTE	4.5 FTE
5.0 FTE APRN ²	4.0 FTE	1.0 FTE	2.0 FTE	2.0 FTE
4.0 FTE Residents & Fellows	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE

Mary Hitchcock Hospital (DHMC) Contract Requirements	Staffing on November 1 st
1.0 FTE CMO	1.0 FTE
1.0 FTE Associate Medical Director	1.0 FTE
10.0 FTE General Psychiatrists	10.0 FTE
1.0 FTE Geriatric Psychiatrist	1.0 FTE
4.0 FTE Child/Adolescent Psychiatrists	4.0 FTE
6.0 FTE APRN	6.0 FTE
4.5 FTE Neuropsychologists	4.5 FTE
1.0 FTE General Medical Director	1.0 FTE
1.0 FTE General Medical Physician	1.0 FTE
1.0 FTE Forensic Psychologist	0.0 FTE
5.0 FTE Residents and Fellows	4.0 FTE
1.0 FTE Research Manager	1.0 FTE

¹ 11.0 FTE in original contract; 12.0 FTE include ISU

² 4.0 FTE in original contract; 5.0 include ISU