



NH Department of Health & Human Services  
Division for Children, Youth & Families

## DCYF Standard Operating Procedure

### 2180.1 INDIVIDUALIZED TREATMENT PLAN PROCEDURES

Policy Directive: **20-16**

Effective Date: **May 2020**

Implements Policy: **2180**

Approved:

Joseph E. Ribsam, Jr., DCYF Director

This SOP defines the procedures for Individual Treatment Plans regarding youth at SYSC who have been the victim of sexual abuse.

#### Procedure

*The following information is to support the implementation of the above referenced policy. This document shall not preclude staff from using their professional judgement based on individual circumstances, consistent with the requirements of the policy.*

- I. Individualized treatment plans will provide directions for staff (as appropriate) regarding their role in the care and supervision of the youth. The plan may include, but is not limited to:
  - A. Specific testing and/or medical referrals based on the needs of the youth;
  - B. Specified accommodations to support the victim within the facility, including in their education program; and
  - C. Coordination of care with the youth's primary care physician and/or community mental health provider (within the confines of HIPAA regulations) as appropriate, to include:
    1. Specific interventions necessary relative to the youth's medical and/or mental health needs; and
    2. Necessary follow-up, including any necessary referrals, as appropriate.

#### Glossary and Document Specific Definitions

A - B    C - D    E - F    G - I    J - L    M - N    O - Q    R - S    T - V    W - Z

#### Document Change Log

PD	Modification Made	Approved	Date
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