



New Hampshire Department of Health and Human Services
Services to Support Persons with Acquired Brain Injuries and their Families

OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFA-2018-BDS-09-SERVI

No.	Question	Answer
1.	Section 1.2, Compensation & Contract Value, page 2: Is it \$854,920 per quarter or per year?	\$854,920 is the total price limitation for the 2-year contract. The contractor is reimbursed on a quarterly basis.
2.	Section 3.1.2, Scope of Services, page 3: How are we notified of hospital admissions of brain injury survivors?	The expectation is that the contractor will, on a regular basis, have contact with acute care hospitals and acute rehab hospitals.
3.	Section 3.1.4, Scope of Services, page 3: How are we notified of hospital admissions of members with brain injuries who have or are returning from wars in Iraq and Afghanistan?	It is expected that the contractor will develop relationships with the national guard, VA and other veterans' organizations. The contractor may choose to dedicate web space on its website or identify other ways to reach out to this population.
4.	Section 3.1.5, Scope of Services, page 3: Are there currently Peer and Family Support Groups?	Yes, there are currently 16 peer/family support groups throughout the state run by the current contractor.
5.	Section 3.1.7, Scope of Services, page 3: Who provides the youth sports concussion programs now?	The current contractor has a contract with Dartmouth Geisel School of Medicine to perform this function. It will be the contractor's responsibility to determine how it wants to meet this requirement.
6.	Section 3.1.8, Scope of Services, page 3: How many attend the Brain Injury Conference and Family Caregiver Conference; are these the same conferences as monthly Regional Brain	These are two separate full-day conferences that are held annually by the current contractor. Typically attendance is between 200-300 attendees. These are different from the monthly trainings.



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	Injury Trainings?	
7.	Section 3.1.9, Scope of Services, page 3: What is the number of agency attendees at monthly Regional Brain Injury Trainings?	The number of attendees varies. For the BI 101 trainings, between 20 -25 attendees. For specialty training, between 50-60 attendees.
8.	Section 3.1.10, Scope of Services, pg. 3: Can you please define “review and support for the acquired brain disorder eligibility process?”	This requires the contractor to coordinate the activities of the Eligibility Committee including distributing referral documents, organizing weekly committee meetings, writing final eligibility letters, and maintaining documentation.
9.	Section 3.1.11, Scope of Services, pg. 3: Who attends the quarterly Area Agency Brain Injury Coordinator Meetings; how long are the sessions and where are they held?	Representatives from the 10 area agencies and the Bureau of Developmental Services attend these meetings.
10.	Section 3.1.12, Scope of Services, pg. 3: Can you provide a sample of an Incidence and Prevalence of Traumatic Brain Injury and Spinal Cord Injuries report?	The most recent report can be found on the Brain Injury of New Hampshire website: http://www.bianh.org/fb/tbi2012/index.html
11.	Section 3.1.13, Scope of Services, pg. 3: What kind of assistance and resources are provided through the Brain Injury Community Support Program; what kind of community and vocational activities?	The purpose of the program is to assist individuals with brain injuries to live in the community. This program provides emergency funding such as assistance with rental, fuel oil, home modifications, treatment/evaluations, car repair, assistive technology purchases, etc.



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No.	Question	Answer
12.	Section 3.1.15, Scope of Services, pg. 3: Can you specify what kind of coordination and support is provided for the Brain and Spinal Cord Injury Advisory Council?	This is in reference to administrative support for the Advisory Council including setting up meetings, taking and distributing minutes, organizing forums and taking minutes, coordinating the annual report, etc.
13.	Section 4, Reporting: What benchmarks are to be reported on quarterly?	Please see Addendum #1 (03/17/17) posted to the DHHS web site: http://www.dhhs.nh.gov/business/rfp/rfa-2018-bds-09-servi.htm
14.	Is it the State's intent (or preference) to award this work to one vendor if the vendor meets all of the requirements?	Yes, it is the State's intent to award one (1) contract if the vendor meets all of the requirements.