



## ADDENDUM #2

### RFA-2021-DLTSS-03-HOMEH Home Health Services

On March 3, 2020 the New Hampshire Department of Health and Human Services published a Request for Applications, soliciting applications from entities and organizations to provide In Home Care Services, Home Health Aide Services, and/or Nursing Services to support older, isolated and frail adults to live as independently as possible, safely, and with dignity.

The Department is publishing this addendum to:

**1. Delete and replace Section 3, Application Process, Subsection 3.1 Overview, Subsection 3.1.1 with:**

3.1.1 Application documents must be presented in the order indicated below.

**2. Delete and replace Section 3, Application Process, Subsection 3.2 Application Submission with:**

3.2.1 All Applications must be submitted electronically to the Contract Specialist as specified in Subsection 3.4.2 as well as to [contracts@dhhs.nh.gov](mailto:contracts@dhhs.nh.gov) and [Dorinda.Downing@dhhs.nh.gov](mailto:Dorinda.Downing@dhhs.nh.gov)

3.2.1.1 The subject line must include the following information: RFA-2021-DLTSS-03-HOMEH (email xx of xx)

3.2.1.2 The maximum size of file attachments per email is 10 MB. Applications with file attachments exceeding 10 MB must be submitted via multiple emails.

3.2.2 The Department must receive the proposal by the time and date specified in Subsection 3.4.1 and in the manner specified or it will be rejected as non-compliant. In limited circumstances where a deviation is minor, explainable, and has no material impact on the competition between the proposers, a deviation may be waived by the Department.

3.2.3 Late submissions that are not accepted will remain unopened. Delivery of the application shall be at the Applicant's expense.

**3. Delete and replace Section 3, Application Process, Subsection 3.4, Procurement Timetable, Subsection 3.4.1 Schedule of Events with the following:**

3.4.1 Schedule of Events

Item	Action	Date
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1.	Release RFA	March 3, 2020
2.	RFA Questions Submission Deadline	March 9, 2020 at 11:59 PM
3.	DHHS Response to Questions Published	March 23, 2020
4.	Proposal Submission Deadline	April 21, 2020 at 2:00 PM