



OFFICIAL RESPONSES TO VENDOR QUESTIONS
Oral Health Promotion Partner
RFP-2019-DPHS-21-ORALH

No.	Question	Answer
1.	<p>Section 4.2 Matching of Funds</p> <p>4.2.1. <i>"The selected sub recipient will be required to provide in-kind match of an amount equal to at least 40% of the federal HRSA grant funds identified in subsection 4.1.5. The annual 40% required match must be in non-federal contributions either in cash or in-kind, related to directly carrying-out project activities and be approved by the Department."</i></p> <p>Page 18, Section 5.2.1. Budget (Appendix D) & Budget Narrative states: <i>"Budgets and Budget Narratives must include amounts that will be distributed to sub recipients and must detail costs of providing services and managing subcontracts. Vendors must also detail match requirements both in their proposed budgets and budget narratives."</i></p> <p>A) Can you clarify if the Vendor (Contractor) must provide a match or just identify the sub recipients match in the final budget narrative?</p> <p>B) Who is responsible for the 40% match, the Vendor or the sub-recipient?</p>	<p>The vendor is responsible for the 40% match. The vendor can provide the match from their organization entirely, or from any combination from their organization and from sub-recipient(s). If match is obtained from sub-recipient(s), the vendor will be responsible for obtaining the match documentation.</p>
2.	Are the submitted budgets by fiscal year and funding source or just fiscal year?	Budgets should be submitted by fiscal year and by funding source.
3.	The Table of Contents (TOC) does not line up with the narrative sections. For example, in the TOC, it labels 2. Statement of Work, but on page 7, the Statement of Work is section 3.	This is now corrected. See Addendum #1.



No.	Question	Answer
4.	<i>Section 3.2.4.2, 3.2.4.3.</i> Need clarification on whether or not a consultant needs to be hired.	Consultants do not need to be hired if the vendor has expertise in-house.
5.	<i>Section 3.2.5.3.</i> A) What is the enhancement program and where can we view it? B) Who is the work group?	A) The enhancement program will be for non-clinical supports to the eligible sub-recipient school-based programs, such as: portable equipment, patient chair, hygienist stool, light, supplies, administrative salary/benefits, and incentives for students to return completed permission forms. B) The work group will be established with members from the participating school-based programs, school nurses and administrators, and other subject-matter experts.
6.	<i>Section 3.2.5.1.</i> Are these meetings face-to-face or via webex/conference call?	Meetings will be face-to-face with the option to call in.
7.	<i>Section 3.2.7., 3.2.8.</i> <i>Can these be moved to the project management section?</i>	No.
8.	<i>Section 3.3.1.1.1.1.</i> Does "sub recipient" here refer to the vendor?	Yes.
9.	<i>Section 3.2.1.2</i> Shouldn't the contract extend through August 31, 2021, instead of August 2020?	Yes. See Addendum #1