



OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFP #RFP-2022-DPHS-11-INFEC

No.	Question	Answer
1.	Section 1 Introduction, Subsection 1.2 Contract Period What is the estimated award date and/or start date for the awarded contract?	Estimated start date of November 2021.
2.	Section 1 Introduction, Subsection 1.2 Contract Period Is there an anticipated extension of funding to make this a full 1 year project?	See Section 1.2.
3.	Section 2 Background Can you provide the Learning Needs Assessment before we submit our proposal?	See Addendum #2.
4.	Section 2 Background What is the Department's vision for transferring the structure developed under this project to the HAI program and sustaining it over the long-term?	Vendor must propose.

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5.	<p>Section 3 Statement of Work, Subsection 3.1 Covered Populations</p> <p>Has the Department prioritized the specific healthcare settings?</p>	<p>See Addendum #2, Appendix F, Table 5.</p>
6.	<p>Section 3 Statement of Work, Subsection 3.1 Covered Populations</p> <p>Are proposals required to include all of the healthcare settings listed in this section or would a proposal of a subset of settings be acceptable?</p>	<p>See Q3. Vendor must propose.</p>
7.	<p>Section 3 Statement of Work, Subsection 3.1 Covered Populations</p> <p>What percentage of the estimated number of statewide healthcare personnel is the contractor required to train?</p>	<p>See Q3. Vendor must propose.</p>
8.	<p>Section 3 Statement of Work, Subsection 3.1. Covered</p>	<p>For the purpose of this RFP, outpatient settings include private practitioner offices, dental offices, ambulatory care centers, dialysis centers, urgent care, clinics, and community health</p>

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	<p>Populations</p> <p>Can the Department please expand on the meaning of “Outpatient” on page 6 of the proposal?</p>	settings.
9.	<p>Section 3 Statement of Work, Subsection 3.1. Covered Populations</p> <p>Are dental facilities included in the intended training audience?</p>	Yes.
10.	<p>Section 3 Statement of Work, Subsection 3.1. Covered Populations</p> <p>Should the Vendor include Emergency Service Providers?</p>	Yes.
11.	<p>Section 3 Statement of Work, Subsection 3.1. Covered Populations</p> <p>Has the state prioritized any of the provider types for year 1?</p>	See Addendum #1, Appendix F, Table 9.
12.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.2.</p>	No.

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	Does the Department have the authority to mandate that healthcare facilities and/or individual members of staff participate in the training offered by the Vendor?	
13.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.4.</p> <p>Does the Department have contact information for the targeted staff/facilities that can be shared with the selected Vendor?</p>	Yes.
14.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.5.</p> <p>a) Is the vendor responsible to hire trainers as employees or 1099 contractors? b) What is included in “managing” the local trainers? c) Is there a pool of local trainers pre-identified?</p>	<p>a) See Q4. Vendor must propose. b) See Q4. Vendor must propose. c) See Q4. Vendor must propose.</p>
15.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7.</p>	<p>a) The Department does not have a pre-identified system for registrations. b) The selected vendor is responsible for coordinating this</p>

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No.	Question	Answer
	<ul style="list-style-type: none"> a) To manage the logistics of training, does the Department have a registration system pre-identified or will they want to use the vendor's systems? b) Will the vendor be responsible for finding locations for in-person sessions? 	<p style="text-align: center;">process</p>
16.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.7.</p> <p>How much of a role will the Department play in the marketing strategy or developing marketing materials for these training sessions?</p>	<p>The Department will assist with distribution and marketing</p>
17.	<p>Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.10.</p> <ul style="list-style-type: none"> a) Is the vendor responsible for finding trainers that speak languages present in NH? b) Is the vendor responsible to coordinate translation of materials into language present in the Department or for LEP? 	<ul style="list-style-type: none"> a) Vendor must propose b) Yes.

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18.	Section 3 Statement of Work, Subsection 3.2 Scope of Services, Paragraph 3.2.13. Does the Department have standard pre- and post- training surveys and engagement surveys from which to build?	See Addendum #1.
19.	Section 4 Financial, Subsection 4.1 Financial Standards, Paragraph 4.1.1. Can the Department share a funding ceiling and floor for this RFP?	No.
20.	Section 6 Proposal Process, Subsection 6.7 Proposal Submission Are there details, such as page limitations, which are not outlined in Subsection 6.7?	No.
21.	General Did the Department have an existing IPC Training Plan?	No.