



ADDENDUM #1

RG-2021-BDAS-01-CAPIT

Capital Improvements for Recovery Housing Related to COVID-19

(Changes in text of the RGA appear in **bold, italicized and underlined text** in order that readers can easily depict changes associated with this Addendum.)

On September 11, 2020 the New Hampshire Department of Health and Human Services published a Request for Grant Applications (RGA), soliciting applications for Recovery Housing COVID-19 related capital improvements from vendors operating Recovery Houses who are certified or accredited by a nationally recognized certifying and/or accrediting body.

The Department is publishing this addendum to include Substance Use Disorder (SUD) treatment services as eligible vendors as follows:

1. Modify Section 1. Request for Services, Subsection 1.1 Purpose and Overview, Paragraph 1.1.1 Purpose, to read:

1.1.1. Purpose

This Request for Grant Applications (RGA) is published to solicit applications for **funding** COVID-19 related capital improvements from vendors **either** operating:

Recovery **Houses certified** or accredited by a nationally recognized certifying and/or accrediting body or any of the following organizations:

- The New Hampshire Coalition of Recovery Residences (NHCORR);
- The National Alliance for Recovery Residences (NARR);
- The Joint Commission on Accreditation of Healthcare Organizations (JCAHO); and/or
- The Commission on Accreditation of Rehabilitation Facilities (CARF); **or**

Substance Use Disorder (SUD) treatment programs that are:

- **Certified or accredited by a certifying and/or accrediting body recognized by the Substance Abuse and Mental Health Services Administration (SAMHSA); and/or**
- **Enrolled as a New Hampshire Medicaid Outpatient or Compressive Treatment program.**

Funding must be used for capital improvements necessary to respond to or mitigate the effects of the COVID-19 public health emergency.



2. Modify Section 1. Request for Services, Subsection 1.1 Purpose and Overview, Paragraph 1.1.2. Overview, to read:

On August 03, 2020, the Governor's Office for Emergency Relief and Recovery (**GOFERR**) made recommendations to the Governor to provide funding to Recovery Houses in order that they can increase or optimize their capacity due to COVID-19 pandemic-related needs, which may include:

- Increased demand for services;
- Spacing and/or layout modifications to ensure social distancing; or
- Other capital improvements designed to assist New Hampshire's Recovery Houses with responding to the unique challenges presented by COVID-19.

On August 04, 2020, the recommendation for the Department to solicit applications for distribution of funding through the Request for Grant Application (RGA) process was approved.

On September 29, 2020, GOFERR extended eligibility for this funding to SUD treatment programs.

3. Modify Section 1. Request for Services, Subsection 1.2 Grant Requirements, Introduction, to read:

Applicants must demonstrate current certification or accreditation, **as described in Paragraph 1.1.1. Purpose.**

4. Modify Section 1. Request for Services, Subsection 1.2. Grant Requirements, Paragraph 1.2.1., to read:

1.2.1. Applicants must provide recovery housing **or SUD treatment services** to individuals who are residents of, or homeless in, New Hampshire.

5. Modify Section 1. Request for Services, Subsection 1.5., Paragraph 1.5.2., to read:

1.5.2. Plan – (Q2) Provide a detailed description of how funds have been, or will be, utilized **for COVID-19 related capital improvements**, as defined in Paragraph 1.2.4. Include, at a minimum:

- 1.5.2.1. Amount of funding requested.
- 1.5.2.2. Fund use and purpose.
- 1.5.2.3. Relationship of project to COVID-19.
- 1.5.2.4. Any estimates received from licensed or certified professionals.
- 1.5.2.5. Anticipated start and completion dates of the project, which must be between the dates of March 8, 2020, and December 30, 2020.



- 1.5.2.6. Any receipts dated between March 8, 2020, and December 30, 2020, which were received for services rendered in relation to this RGA.

6. Modify Section 1. Request for Services, Subsection 1.5., Paragraph 1.5.3., Subparagraph 1.5.3., to read:

- 1.5.3 **Budget – (Q3)** Provide a detailed budget for the proposed or completed project. Include all costs associated with the proposed project and any other funding sources being utilized to support and/or fund part of the proposed project.

- 1.5.3.1 **Applicants must disclose all other COVID-19 related funding received as of the date of application and certify funds have not been received in whole or in part to address the capital improvement need identified in the response to Q1 in Paragraph 1.5.1.**

- 1.5.3.2 A budget detail for the use of funds must be provided, including estimated costs related to the project(s). These requests must include a total cost of the project(s) being requested.

- 1.5.3.3 Acceptable related project costs may include, but are not limited to the following:

- 1.5.3.3.1 Onsite costs;
- 1.5.3.3.2 Consultant fees;
- 1.5.3.3.3 Materials;
- 1.5.3.3.4 Building;
- 1.5.3.3.5 Lavatory rental;
- 1.5.3.3.6 Inspections;
- 1.5.3.3.7 Insurance adjustments; and
- 1.5.3.3.8 Expenses incurred by the **vendor** during use of funds, upon approval by the Department.



1.5.3.4 Budget Narrative

1.5.3.4.1 The budget narrative must provide the justification for the expenses itemized in the budget. For each budget category provide the following:

1.5.3.4.1.1 Brief narrative explaining and justifying the itemized expenses included in 1.5.3.1.

1.5.3.4.1.2 Additional justifications may include costs related to hiring a consultant or contractor and the agreement with that selected Applicant(s) or individual(s).

1.5.3.4.1.3 The New Hampshire Bureau of Drug and Alcohol Services staff will review all applications for eligibility. Approved Applicant(s) may be funded for an amount less than the proposed budget amount, in the event that any proposed costs are unallowable or there are not enough funds to provide.

7. Modify Section 2., Application Process and Submission, Subsection 2.1. Overview, Paragraph 2.1.2 to read:

2.1.2. **Establishments** may request funding for more than one project and must submit **a separate application for each project** for which funding is being requested.

2.1.2.1. The subject line must include the following information: **RGA-2021-BDAS-01-CAPIT** (email xx of xx).

2.1.2.2. The maximum size of file attachments per email is 10 MB. Applications with file attachments exceeding 10 MB must be submitted via multiple emails.