

DHHS–BDAS Billing Guidance – Contracted Treatment & Recovery Support Services, 4/1/16 – 6/30/17

Client Fee Determination and Sliding Fee Scale

All clients must complete a client fee determination at the time of admission. This fee determination must be updated whenever there is a change in the client’s income and no less frequently than every four weeks. This fee determination will determine the client’s cost share (if any), which must be deducted from the amount charged to BDAS for the service (WITS does this automatically).

Client’s with Other Payers

Some clients may have an alternative payer for services. In these cases, the following guidelines apply:

- The NH Health Protection Program or NH Medicaid: If the client has NHHPP or Medicaid and the service is covered by NHHPP/Medicaid, BDAS cannot be charged for any portion of the services. This includes NHHPP clients in the Marketplace.
- All other Insurers: If the client’s policy covers the service, the insurer must be billed first. If the insurance does not cover the maximum allowed charge in the contract because of a:
 - Business reason such as the service is not included in the policy, the client has not yet reached their deductible, or the client has met the maximum visits allowed under the policy then the balance of the service not covered by insurance may be billed to BDAS based on the sliding fee scale and contract requirements.
 - Clinical reason such as the insurer deems the service to be not medically necessary, then the balance of the service may be billable to BDAS pending BDAS approval. Please contact Paul Kiernan, Clinical Specialist to discuss these cases on an individual basis.

Service Specific Billing Guidance

Contract Service Name	WITS Service Rate(s)	Service Notes
Clinical Evaluation	BDAS Evaluation	Required for entry into all levels of care. No more than one evaluation per client per provider may be charged to BDAS per client per 90 days
Individual Outpatient Group Outpatient	BDAS Outpatient Individual BDAS Outpatient Group	Billed when the client is scheduled to attend less than 9 hours of services per week.

Intensive Outpatient	BDAS Intensive Outpatient	<p>Billed when the client is scheduled to attend 9 – 19 hours of services per week.</p> <p>May only billed on days when the client is scheduled to attend at least 3 hours of individual and/or group services associated with the IOP and actually attends some portion of those services.</p> <p>Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to IOP.</p>
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	<p>These are \$0 services rates, which may be used to track non-billable services associated with the IOP at the program’s discretion.</p>
	BDAS IOP Step Down Individual BDAS IOP Step Down Group	<p>Used to bill for clients who are in an IOP “step down” level of care. The client must be in an Outpatient Program Enrollment.</p>
Partial Hospitalization	BDAS Partial Hospitalization	<p>Billed when the client is scheduled to attend at least 20 hours of services per week.</p> <p>May only billed on days when the client is scheduled to attend at least 4 hours of individual and/or group services associated with the program and actually attends some portion of those services.</p> <p>Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to partial hospitalization.</p>
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	<p>These are \$0 services rates, which may be used to track non-billable services associated with the program at the program’s discretion.</p>

Transitional Living	BDAS Transitional Living	Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to transitional living.
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	These are \$0 services rates, which may be used to track non-billable services associated with the program at the program's discretion.
Low-Intensity Residential Adult	BDAS Low Intensity Residential Adult	Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to low-intensity residential adult.
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	These are \$0 services rates, which may be used to track non-billable services associated with the program at the program's discretion.
High-Intensity Residential Adult	BDAS High Intensity Residential Adult	Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to high-intensity residential adult.
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	These are \$0 services rates, which may be used to track non-billable services associated with the program at the program's discretion.
High-Intensity Residential: Pregnant & Parenting Women	BDAS High Intensity Residential PPW – R&B Only	Billed when the client's clinical services are being covered by Medicaid/NHHPP or when both the clinical and residential portions of the program are being paid by BDAS.
	BDAS High Intensity Residential PPW – Clinical Services	Billed only when both the clinical and residential portions of the program are being paid by BDAS. Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to high-intensity residential PPW.

	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	These are \$0 services rates, which may be used to track non-billable services associated with the program at the program's discretion.
Ambulatory Withdrawal Management	BDAS Ambulatory Withdrawal Management	Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to ambulatory withdrawal management.
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	These are \$0 services rates, which may be used to track non-billable services associated with the program at the program's discretion.
Residential Withdrawal Management	BDAS Residential Withdrawal Management	Unless approved by the Department, no services (except MAT, enhanced or crisis services) may be billed in addition to residential withdrawal management.
	BDAS Bundled Individual BDAS Bundled Group BDAS Bundled RSS Individual BDAS Bundled RSS Group	These are \$0 services rates, which may be used to track non-billable services associated with the program at the program's discretion.
Individual Recovery Support Services	BDAS RSS Individual	
Group Recovery Support Services	BDAS RSS Group	
Continuous Recovery Monitoring	Continuous Recovery Monitoring – Attempted	May only be billed after 3 unsuccessful attempts at contacts that meet contract guidelines.
	Continuous Recovery Monitoring – Completed	May only be billed for a successful contact that meets contract guidelines.