

## APPROVED DRAFT MINUTES

### **New Hampshire Opioid Abatement Advisory Commission Remote Organizational Meeting Friday, March 5, 2021 at 9:00 a.m.**

**Attending:** David Mara (Governor's Designee); Attorney James Boffetti (Designee for the Attorney General); Rachel Miller (State Treasurer's Designee); Helen Hanks (Department of Corrections); Kerrin Rounds (Department of Health and Human Services); Representative James MacKay (House); Senator Cindy Rosenwald (Senate); Patrick Tufts (Chair of Governor's Commission on Drug and Alcohol Treatment, Prevention and Recovery); Attorney Thomas Velardi (County Attorney appointed by Governor); Jason Henry (County Corrections Superintendent appointed by Governor); Robert Buxton (Municipal Fire Chief appointed by Governor.); Michael Carignan (Municipal Police Chief appointed by Governor); Toni Pappas (County of +100k appointed by Governor); Peter Spanos (County of <100k appointed by Governor); Bobbie Bagley (City with 75k+ appointed by Governor); Bianca Monroe (Appointed by the Attorney General); Seddon Savage, MD, (Appointed by Governor's Commission on Alcohol and Drug Prevention, Treatment and Recovery); and Emily Rice (Appointed by Governor's Commission on Alcohol and Drug Prevention, Treatment and Recovery).

**Absent:** [Insert absentees if any]

Senator Rosenwald (acting chair) opened the meeting at 9:XX a.m. with a RSA 91-A disclosure statement and roll call of Commission members. Having established a quorum, the first order of business was the election of officers.

On a joint motion made by [insert name], seconded by [insert name], Senator Rosenwald was elected as chair and Representative MacKay as vice-chair on a XX-0 roll call vote. Senator Rosenwald then appointed Commissioner Rachel Miller as clerk.

The first order of business was a review by Senator Rosenwald of the RSA 15-A financial disclosure statement (FDS) filing requirement for Commission members. The Commissioner members who did not have a current FDS form on file with the State Department, were directed to complete the form, found at <https://sos.nh.gov/media/jinlbdo2/rsa-15-a-form-2020-web.pdf>, and forward it to Jennifer Gallagher, Senate Legislative Aide, at [jennifer.gallagher@leg.state.nh.us](mailto:jennifer.gallagher@leg.state.nh.us). Ms. Gallagher will facilitate sending the Commission members' forms to the State Department.

The second order of business was an overview of RSA 91-A Right to Know requirements related to the Commission lead by Associate Attorney General James Boffetti, Department of Justice.

The third order of business was a review of the background leading to the establishment of the New Hampshire Opioid Abatement Trust Fund and Advisory Commission. This also was facilitated by Attorney Boffetti.

The fourth order of business was a review of the Commission's enabling legislation HB 1639 Chapter 39:55-57 Laws of 2020 facilitated by Senator Cindy Rosenwald.

The final order of business was a discussion of proposed agenda items for the next Commission meeting tentatively scheduled for Friday, April 2 at 9 a.m.

On a motion to adjourn by [insert name], seconded by [insert name], the meeting was adjourned at XXX a.m. on a voice vote.