

**New Hampshire Opioid Abatement Advisory Commission**  
**Regular Meeting**  
**DHHS Brown Building Auditorium, 129 Pleasant St, Concord, NH**  
**Friday, July 16, 2021 at 8:30 a.m.**

**Attending:**

David **Mara** (Governor's Designee)  
Attorney James **Boffetti** (Designee for the Attorney General)  
Rachel **Miller** (State Treasurer's Designee)  
Kerrin **Rounds** (Department of Health and Human Services)  
Representative Dennis **Acton** (House)  
Senator Cindy **Rosenwald** (Senate)  
Patrick **Tufts** (Chair of Governor's Commission on Drug and Alcohol Treatment, Prevention and Recovery);  
Attorney Thomas **Velardi** (County Attorney appointed by Governor)  
Robert **Buxton** (Municipal Fire Chief appointed by Governor.)  
Toni **Pappas** (County of +100k appointed by Governor)  
Peter **Spanos** (County of <100k appointed by Governor)  
Seddon **Savage**, MD, (Appointed by Governor's Commission on Alcohol and Drug Prevention, Treatment and Recovery)  
Emily **Rice** (Appointed by Governor's Commission on Alcohol and Drug Prevention, Treatment and Recovery)  
Michael **Carignan** (Municipal Police Chief appointed by Governor)  
Bobbie **Bagley** (City with 75k+ appointed by Governor).

**Absent:**

Helen **Hanks** (Department of Corrections)  
Jason **Henry** (County Corrections Superintendent appointed by Governor)  
Bianca **Monroe** (Appointed by the Attorney General)

Representative Acton acting as Chair for Senator Rosenwald (Chair) opened the meeting at 8:31 a.m. with a roll call of Commission members. A quorum of the Commission was established.<sup>1</sup>

The first order of business was adoption of the minutes of the May 28, 2021 meeting. The minutes were approved by all members present.

The second order of business was a presentation from Courtney Hunter of Shatterproof, Vice President of State Policy. This and other important and related subject matter material will be available on the Commission website in the coming days.

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<sup>1</sup> Eleven members constitutes a quorum pursuant to RSA 126-A:85, IV.

The third order of business was an update from Commissioner Rounds on the progress made by the rulemaking subcommittee. Procedural discussions are ongoing as to the overall approach to take to ultimately disburse settlement funds. Commissioner Boffetti spoke about the objective of getting these funds to the entities in need as soon as possible. He further described his vision of how funds could be deployed to deserving entities for those purposes pursuant to the law in a grant making process. Due to the uncertain timing of receipt of settlement funds going forward, the actual receipt of funds would trigger the Commission to solicit applications, evaluate and rank those applications, and propose grant awards. Commissioner further stressed his suggestion to use the process developed by the Governor's Commission on Alcohol and Drug Prevention, Treatment and Recovery rather than reinvent the wheel by developing a new process.

Commissioner Boffetti stated there was no prohibition on State agencies to apply for funding. Commissioner Rounds shared her belief of the importance in restricting the use of the funds to supplant budgeted program funds.

The fourth order of business was an update from Commissioner Rounds on website development. RSA 126-A:86, III, provides that "The commission shall create and maintain a website on which it shall publish its minutes, attendance rolls and votes, including records of all votes on funding requests, funding awards, and reports of funding by recipients." In the spirit of transparency, all minutes, agendas and items presented at Commission meetings should be posted to the website while being sensitive to include only those materials that the Commission has seen and/or presented directly.

The fifth order of business was an invitation for public comment made by Representative Acton. No public comments were made.

The final order of business was a discussion of possible meeting times for the next meeting. A question was raised about whether or not members could participate virtually with respect to Commission meetings held at a physical location with members present. Commissioner Boffetti stated that if a virtual platform is available, members can attend virtually, however, **voting** virtually would only be allowed if a quorum of commission members were physically present. Commissioner Boffetti offered to confirm the rules surrounding this prior to the next meeting.

Additionally, there was a fair amount of discussion focused on the desire to keep the work of the Commission moving forward with as little delay as members' schedules would allow while being mindful of the need for a quorum physically present in order to vote. The date of August 26<sup>th</sup> at 8:30 a.m. was chosen as the next Commission meeting date with September 2<sup>nd</sup> at 8:30 a.m. as a backup if a quorum could not be reached.

Among topics for the next meeting, Commissioner Savage asked Commissioner Tufts to present an overview of the grant review and award process utilized by the Governor's Commission on Alcohol and Drug Prevention, Treatment and Recovery. Commissioner Tufts agreed.

On a motion to adjourn by Commissioner Mara, seconded by Commissioner Boffetti, the meeting was adjourned at 9:50 on a voice vote.