

**State of New Hampshire
Department of Health and Human Services**

**Employment Leadership Committee
Meeting Purpose/Goals:**

The mission of the Employment Leadership Committee is to advance inclusion of Individuals with disabilities in the workforce through collaboration, education, and advocacy.

DATE: 01/15/20

TIME: 2:00-4:00

CONFERENCE LINE: 1-866-951-1151; 470-235-765

**LOCATION: Walker Building
21 South Fruit St, Concord**



Committee Members: Ben Adams, Keryn Bernard-Kriegl, Debbie Bogle, Miranda Brown, Christina Chouinard, Annie Clark, Melissa Collins, Brent Cote, Dirk Doughty, Tracey Frye, Karen Hatch, Maggie Hinkle, Sheila Mahon, Lauri Jean Pevear, Cris Philipson, Isadora Rodriguez-Legendre, Denise Roy-Innarelli and Carla Smith.

Call In: Judy Sanderson, Jessica Smith, Lauren Walczuk

DHHS Staff: Jo Moncher, Jessica Kennedy

Guests: Dr. Kelly Doran, Institute on Disability

<i>Time</i>	<i>Topic</i>	<i>Leader(s)</i>	<i>Key Takeaways & Action Items</i>
2:00-2:05	I. Welcome & Introductions	Jo Moncher	<ul style="list-style-type: none"> Welcome to Our Newest Member - Lauri Jean Pevear, Advocate & Volunteer. Lauri Jean gave a brief overview of herself and her history. She is a brain injury survivor, sustained two separate TBIs and was not expected to be able to take care of herself. Lauri Jean explained some of the struggles she faces and how she has overcome many challenges, learning to be able to manage herself and her abilities.
2:05-2:10	II. Miscellaneous Items	Jo Moncher	<ul style="list-style-type: none"> Approval of Minutes Free Tax Preparation. Brochures were provided. Thank you to Cary Gladstone, 211 NH & United Way NH Leadership Series Employment Action Group Update. IOD has action workgroups, as part of their Leadership Series program. Action groups have assignments to come up with projects with meaningful impact. Jo and Laurie Vachon participated in a 30 min call last week with the Employment Action workgroup. They're looking for a project that can be wrapped up by April <ul style="list-style-type: none"> Ideas from the ELC- <ul style="list-style-type: none"> Information for individuals and families on benefits? Marketing materials and outreach? A flyer for businesses or one pager? Web page design for information on employment and benefits IOD has a list of previous projects on their website ELC Workshop Proposal to Family Support Conference - Still Pending Approval

			<ul style="list-style-type: none"> ○ Jess from NHS with NAMI partners submitted a proposal ○ Proposals were due in December, deadline extended due to low submissions ○ Project Search proposal in the works ● Long Term Medicaid-Waivered Services - <ul style="list-style-type: none"> ○ One focus area of the MOU - how to bring VR, AAs, CMHCs together? ○ Need a few Area Agency staff to have a conference call to discuss ○ Form a group to get together to take a deeper dive ○ How can we better align these entities? ● Newsletter <ul style="list-style-type: none"> ○ A few committee members sent ideas to Cris as feedback from the email she sent out, but no offers to take over pieces of the newsletter ○ Cris needs more help in order to proceed ○ Lauriejean has experience with graphics and offered to help create a template and organize the info. ○ Content is needed ○ We have some pieces. MEAD benefits piece, Message from BDS, two stories ○ Deadline is to have it ready for the Family Support Conference in April ● Workforce Diversity & Inclusion Award <ul style="list-style-type: none"> ○ There is only one nomination so far ○ Agencies can submit the same nominations that were submitted for the ELAs ● This Morning's ELC Annual Report/Presentation to the Quality Council <ul style="list-style-type: none"> ○ Feedback from the council was positive and excited about the progress and changes to the report ○ State family council asked for a presentation to be given to their group ○ National Core Indicators showed that we need to work on a few areas. One of the major areas was on families feeling like there was a support and transition plan for transitioning out of high school (85% do not)
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2:10-2:15	III. Introduction of Employment Data Report (EDR)	Dr. Kelly Doran, IOD	<ul style="list-style-type: none"> • Thank you to Kelly Doran and Tobey Partch-Davies on all of your hard work on the data report • Report is available on the BDS Employment web page • There was a webinar in August on data reporting, helped to decrease missing data • Priorities in the future will be on the most recent quarters that end, then working on the backlog of missing reports
2:15-2:25	IV. Promotion & Distribution of the EDR	ELC members	<ul style="list-style-type: none"> • Highlights <ul style="list-style-type: none"> ○ Employment rates are up from previous year ○ Increased number of jobs ○ Increased number of workers ○ Wages increased ○ Number of hours worked increased ○ More people receiving services ○ Page 8 shows employment rates for NH are higher than National percentages ○ 200 records are missing from this report, need to see improvement in this area. Cris ran queries in December, progress has been made and we are now under 20 missing records.

			<ul style="list-style-type: none"> ○ Cris will be contacting area agencies regarding changes in vendor categories ○ How do we promote this report and share it? <ul style="list-style-type: none"> ● Employers - pick pieces of the report to share ● Families - shows that employment is possible ● Board of Directors ● Highlight the accessibility of the report, share the BDS link on websites ● Please share all feedback on the report with Jo ● Questions <ul style="list-style-type: none"> ○ Will there be an impact on NH statistics due to other states minimum wage increase, will it impact our National Core Indicators? ○ What happens when someone is working and then no longer needs services but continues employment? <ul style="list-style-type: none"> ● Should an end date be added? ● When this happens it is a success, how do we reflect that in the data reports? ● Further discussions to take place
2:25-2:35	V. Introduction of the New BDS Employment Webpage	Jo Moncher	<ul style="list-style-type: none"> ● Overview of the new page that will go live this week ● Once live it will be sent to the committee ● Provide feedback and edits or additions to Jo ● Ideas <ul style="list-style-type: none"> ○ Include stories from working individuals ○ Add ELA businesses or top employers (and link to the ELA application)
2:35-2:55	VI. Strategic Initiative on Employment (SIE)	Jo Moncher	<p>Strategic Initiative on Employment (SIE)</p> <ul style="list-style-type: none"> ● Updates will be given by Sandy Hunt, Wendi Aultman and Amy Cook at the February 19th meeting <ul style="list-style-type: none"> ○ How can we orchestrate our time with them to ensure our meeting is productive? <ul style="list-style-type: none"> ● Send questions ahead of time so they can be prepared? ● Add a Q & A section to the agenda ● Send any ideas to Jo

			<ul style="list-style-type: none"> • SIE still needs work to strengthen before finalizing • Feedback is needed to move forward • Goal 1 objective 1 - regarding the Conflict of Interest, make sure that vendors are included in contracts around setting goals. With provider selection being implemented there is concern that this could create an unfunded gap • Important dates <ul style="list-style-type: none"> ○ Feb 14 - All feedback is due to Jo ○ Feb 19 - ELC Hosts Meeting with DLTSS Leadership: How should we “position” this meeting? ○ Feb 28 - SIE 2020 is Approved • How have you shared, promoted and/or secured feedback on the SIE? • How will you share, promote and/or secure feedback on the SIE in the next 4 weeks? • Please note that the ELC Annual Report is a great tool to share while promoting the Strategic Initiative on Employment
	<p>VII. Membership & Structure</p>	<p>ELC members</p>	<ul style="list-style-type: none"> • Do we need to host an ELC Retreat? • Develop Member Guidelines (i.e. Need to attend a minimum of 8 meetings per year?) • Develop ELC Structure. Create subcommittees/workgroups <ul style="list-style-type: none"> ○ The concept of subcommittees is encouraging because this committee is a large group with a lot going on, it could help to focus and add structure <p><u>ELC subcommittees/workgroups</u></p> <ul style="list-style-type: none"> • Business Development (i.e. including Business Liaison position) <ul style="list-style-type: none"> ○ Tracey Frye ○ Karen Hatch ○ Dirk Doughty (business outreach) ○ Terri Tedeschi ○ Maggie Hinkle • Developmental Disabilities and Mental Health (Kerri Swenson) <ul style="list-style-type: none"> ○ Isadora Rodriguez-Legendre ○ Cris Philipson ○ Christina Chouinard • Omni Business to Business Reception (Jessica Smith)

			<ul style="list-style-type: none"> ○ Tracey Frye ● Employment Data (Cris Philipson) <ul style="list-style-type: none"> ○ Deb Bogle ○ Melissa Collins ○ Sheila Mahon ● MOU (Lisa Hinson Hatz) <ul style="list-style-type: none"> ○ Deb Bogle ○ Christina Chouinard ○ Isadora Rodriguez-Legendre ● Communications & Media (DHHS Public Information Office) <ul style="list-style-type: none"> ○ Laurijean Pevear ● Family Newsletter <ul style="list-style-type: none"> ○ Annie Clark ○ Laurijean Pevear ○ Keryn Bernard-Kriegl ○ Melissa Collins ● Training <ul style="list-style-type: none"> ○ Ben Adams ○ Sheila Mahon ○ Miranda Brown ○ Denise Roy-Innarelli ○ Tracey Frye ○ Sarah Morrissey
3:50 -4:00	VIII. Closing & Next Steps	Jo Moncher	<ul style="list-style-type: none"> ● Updates, News or Inspiring stories <ul style="list-style-type: none"> ○ ACRE training is tentative for March, could possibly be pushed to May ○ Success story shared that an individual has earned his CDL. He has been working on it for a year, vocational rehab helped fund his training ○ An individual that was hired by Sodexo started her job this week ● Next Committee Meeting - Wednesday, February 19, 2020, 2-4pm NH Department of Education, Walker Building, Room 100