Minutes: Provider Selection Subcommittee

DATE | TIME | LOCATION
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April 12, 2019 | 2PM – 4PM | Community Bridges O’Brien Conference Room

MEMBERS

<table>
<thead>
<tr>
<th>X= In Attendance</th>
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<tbody>
<tr>
<td>Aiken, Sarah</td>
<td>Alden, Chad</td>
<td>Barry, Ellen</td>
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<td>Berg, Marissa</td>
<td>Blaine, Sara</td>
<td>Bryant, Rebecca</td>
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<td>Charles, Liz</td>
<td>Cordaro, Jen</td>
<td>DiMartino, Lisa</td>
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<td>Donovan, Jerry</td>
<td>Donovan, Michelle</td>
<td>Dushan, Pam</td>
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<td>Ferguson, Darlene</td>
<td>Ford, John</td>
<td>Gillis, Rob</td>
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<td>Gorton, Jessica</td>
<td>Hunt, Sandy</td>
<td>McCahon, Ellen</td>
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<td>McLaughlin, Karen</td>
<td>Mills, Mark</td>
<td>Potoczak, Ann</td>
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<td>Putnam, Victoria</td>
<td>Royce, Richard</td>
<td>Shottes, Kim</td>
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<td>Silsby, Susan</td>
<td>Skoby, Jan</td>
<td>St. Jacques, Mary</td>
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<td>Vachon, Laurie</td>
<td>Weston, Kaarla</td>
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GUESTS: None scheduled

MEETING OBJECTIVES

Review subcommittee workgroups

Determine next steps for this subcommittee

Review of RFP Totals per region:

- Jan Scoby presented a report showing the total RFP’s that each Area Agency has sent out over the course of FY18 and FY19 to present. There was an average of 92 per region sent out.

Service Link and 211 Presentation:

Service Link and 211 were present at the meeting to answer the groups questions about the best way to support a provider selection database.

- It was determined by the representatives from Service Link and 211 that the DD and ABD provider information would need to sit on the Service Link website. 211’s website is geared toward everybody and Service Link focus’ on aging and disabilities.
- Service Link contracts with 211 to update and maintain their data.
- 211 uses RTM “refer.net” to support the database.
  - Sandy Hunt will reach out to RTM about search options.
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- 211’s website is an information resource for the entire state with a wide range of focus. The cover individuals' birth to death with information on supports and services available, such as Medicaid/Medicare education, help w/food stamps, housing, etc.
- All data entered into Service Link must go through 211. 211 maintains the database, they add the data and annually send out a form to all providers to update their information.
- One drawback feature of Service Link is that the search feature is not user friendly.
- REQUESTS/QUESTIONS:
  - Request to have Service Link add a specific tab to identify DD & ABD providers.
  - Is there an option for providers to toggle off and on when they are not accepting new referrals?
  - Is there an option for providers to toggle off certain areas or certain services?
  - Who would approve a provider to be entered into the provider database? The provider must provide services to DD/ABD population.
  - Workgroup would need to develop eligibility criteria for providers to be allowed to add their information on the website.
  - Reporting options. Would there be any way for an Area Agency to run a report to show which providers have been added to the database in their region.
- Kim Shottes and Marissa Berg will develop a spreadsheet that all providers will have to complete and return to the Area Agencies. The spreadsheet will include all the services that each provider delivers to each region. The Area Agencies will submit the spreadsheets to 211 to enter the data into the Service Link website.

Next Meeting:
May 31st, 1:00 Postponed, doodle poll will be sent out to determine new date.

Minutes taken by Ellen Barry, Gateways Community Services