

## Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

## 1A. Continuum of Care (CoC) Identification

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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**1A-1. CoC Name and Number:** NH-500 - New Hampshire Balance of State CoC

**1A-2. Collaborative Applicant Name:** State of New Hampshire

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** State of New Hampshire BHS

## 1B. Continuum of Care (CoC) Engagement

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**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

**1B-1. CoC Meeting Participants.**

**For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:**

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	No	No	Yes
Local Jail(s)	Yes	Yes	Yes
Hospital(s)	No	No	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	No	No	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	No	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			

**By selecting "other" you must identify what "other" is.**

**1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.**

**Applicants must describe how the CoC:**

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1. BOSCOG staff integrate into the community to solicit feedback, share updates & raise awareness of steps to end/prevent homelessness. Staff attend regional/county coalitions to end homelessness to share info & solicit feedback on BOSCOG efforts to respond to identified needs & prioritize resources, & reports feedback to BOSCOG. BOSCOG considers feedback & votes on changes as needed. BOSCOG members are on NH’s Interagency Council on Homelessness (ICH), which includes elected officials, housing staff, builders, PHAs, Education, & Faith based providers where there are quarterly updates & request feedback on BOSCOG efforts. BOSCOG provides quarterly updates to the Consolidated Plan planning group. BOSCOG through listserv & staff encourages non-participating community members to attend BOSCOG mtgs to provide direct feedback into decisions impacting the homeless response

system. 2. BOSCO staff attend mtgs & email local leaders to request agenda time. COC staff sends policy, procedures, federal guidance, or local documents to local groups to provide comment. BOSCO email list is utilized to notify about upcoming decisions. 3. BOSCO staff reports to BOSCO co-chair biweekly to ensure info gathered is shared timely. Outreach has led to new members from an under-served area's housing coalition to help inform CoC Planning. Updates are included in COC email updates & social media & included on BOSCO agendas to inform decision-making. Feedback is discussed w/members before decisions are final. 4. All communication outreach are supported staff who can access communication accommodations eg interpretation, translation, deaf/hard of hearing assistance, or other assistance to access materials. Written communication is in plain language that can be read through screen readers if requested. BOSCO can provide communication accommodations for all BOSCO & subcommittee meetings. BOSCO subrecipients have a Limited English Proficiency on how they provide comm accommodations.

### **1B-2. Open Invitation for New Members.**

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1 COC staff attend community homeless/housing mtgs to share BOSCO mtg info, encourage people to attend to give input & be new CoC members. Subrecipient agencies are asked to refer clients as new BOSCO members. BOSCO publishes dates of COC & subcommittee mtgs in emails sent to BOSCO listserv, encouraging parties to attend, & asking that email updates be shared widely w/local groups. 2 BOSCO communicates the invitation process in writing & verbally. Written invites occur in the Bureau of Housing Supports (BHS) email update with no restrictions on distribution list. BHS posts an open invitation for new members using Facebook & BOSCO section of BHS website. Verbal invitations occur during regional meetings w/housing & services providers, during COC monitoring visits, & during other program specific meetings BOSCO members attend. 3 All invites to new members to the BOSCO offer a staff contact should anyone need comm accommodations eg interpretation, translation, deaf/hard of hearing assistance, or other assistance to access materials like providing hard copies of the materials vs. digital copies. W/5 days notice, BOSCO can provide comm accommodations for BOSCO & subcommittee mtgs. 4 Per the Governance Charter formal written invitations using Facebook & BHS website occur annually. Open invites remain in BHS email updates sent to BOSCO membership, including non-COC funded providers. Verbal invites happen monthly during regional meetings. 5 BOSCO outreached to engage homeless/formerly homeless youth in early 2019 to apply for Youth Homelessness Demo Program. Using Child Welfare

staff, BOSCOCC extended invitations to homeless/formerly homeless youth in foster care or aging out of residential services. A small # of these youth expressed an interest in joining the BOSCOCC. BHS makes targeted attempts to connect w/clients receiving services through COC & non-COC funded homeless services during program monitoring visits to encourage their involvement in the BOSCOCC.

**1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

**Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**  
**(limit 2,000 characters)**

1 Email to BOSCOCC member list, project application materials on BHS website & Facebook posts along w/statement "BOSCOCC encourages all eligible applicants to submit an application, even if your agency has not applied or received funds in the past. Please pass along this funding opportunity to your mailing lists and other eligible applicants" are distributed. Announcement includes Request for Proposals detailing due dates & method to submit an app, funding amounts, & eligible project types. New & renewal project scoring tools, Rank & Review policy, Reallocation policy, & New Project app form are distributed publically. New in 2019, DHHS shared the BHS post to larger audience using DHHS's Facebook page. 2 BOSCOCC Rank & Review policy guides the determination process for inclusion of project apps. Requirements for inclusion are: meeting application deadlines & submission instructions, passing threshold criteria review & being prioritized after review & scoring by a rank & review committee without conflicts of interest. Committee scores all projects w/standard tool approved by CoC members & published as part of application process. Projects are ranked by score, CoC priorities & to maximize CoC funding award. Projects are notified in writing & have an appeal process for review by the CoC Board before a final project list is published. Apps that don't meet threshold criteria aren't considered for funding 3. 7/31/19 through email distribution, Facebook, & BHS website the BOSCOCC publically announced availability of funds available in this competition. 4 All communications about project funding provide a staff contact should anyone need communication accommodations eg interpretation, translation, deaf/hard of hearing assistance, or other assistance to access materials eg providing hard copies of materials vs. digital copies. BOSCOCC sub-recipients are required to have a Limited

English Proficiency policy describing how their agency provides communication accommodations. 5 N/A

# 1C. Continuum of Care (CoC) Coordination

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## 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

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**1C-2. CoC Consultation with ESG Program Recipients.**

**Applicants must describe how the CoC:**  
**1. consulted with ESG Program recipients in planning and allocating ESG funds;**  
**2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**  
**3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**  
**(limit 2,000 characters)**

1. Bureau of Housing Support (BHS) is the Collaborative Applicant for the Balance of State CoC (BOSCOC), & is the sole ESG Program Recipient in the BOSCOC. The ESG program is 4 years into the 5 year Consolidated Plan. For the the current Con Plan, BHS conducted 6 listening sessions in the BOSCOC w/stakeholders such as prior &current ESG subrecipients, PHAs, housing & supportive services providers, emergency shelters, developers, elected officials, & other interested parties. BHS solicited feedback and invited the public to the listening sessions through use of email notification sent to the BOSCOC listserv & notification in statewide newspapers. Topics included ESG Rapid Re-Housing(RRH) & Prevention design, use of ESG to support the HMIS, how to allocate funding to cover the entire BOSCOC, and the use of ESG funds to support a dedicated RRH & Prevention program for veterans who are ineligible for Veteran’s Administration funding or SSVF . 2. BHS, in partnership w/the BOSCOC, adopted ESG policies & procedures (P&P), which the BOSCOC adopted into the BOSCOC Written Standards. Included in the ESG P&P are details about how program monitoring & performance measurement will occur. Draft P&P’s were shared w/the BOSCOC and ESG subrecipients, and a deadline was set for submission of feedback. BHS, in collaboration w/NH Housing and Finance Authority & the Community Finance and Development Authority, prepares an annual report and Consolidated Annual Performance and Evaluation Report (CAPER), which is shared with the BOSCOC & ESG recipients and subrecipients to evaluate the use of funds and outcomes for the projects. 3. The Housing& Community Development Planning Council (HCDPC) is the group responsible for reviewing and approving the Con Plan, Annual Action Plans, and CAPERs. BOSCOC is represented on the HCDPC, and presents quarterly homelessness updates to the group. BHS writes the homelessness sections of the Annual Action Plans, and provides all relevant local updates.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.** Yes to both

**Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.** Yes

**Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.**

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.**

**Applicants must describe:**

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1. BOSCOG screens for safety at intake to determine if a person is fleeing DV. Per BOSCOG Coordinated Entry System (CES), when households actively fleeing DV present to CES entry point, the agency connects w/NH Coalition Against Domestic & Sexual Violence (NHCADSV). If a household is at imminent risk due to DV the intake worker immediately connects the person w/24 hr crisis #. The call is made w/household & plans are made to tend to their immediate transportation & security needs. All BOSCOG funded agencies are required to comply w/Violence Against Women Act (VAWA) & BOSCOG policies were updated to include provisions for protection of victims of DV, dating violence, sexual assault, sexual battery/stalking, regardless of sex, gender identity, gender expression or actual or perceived sexual orientation. BOSCOG has a policy for emergency transfers. Program participants who qualify for emergency transfer under VAWA have priority over all applicants for available housing w/in the CES, provided the individual or family meets all eligibility criteria for such assistance when a safe unit is not immediately available for an internal emergency transfer. NHCADSV trains the BOSCOG 2x annually to ensure the COC is educated in trauma informed care & victim centered services. 2. From CES intake on a DV household is given options of available housing (COC PSH, TH, & RRH – including DV Bonus RRH, & ESG RRH, DOJ funded services through NHCADSV) & services to help them reach & maintain safety as quickly as possible. Once housing needs are identified by the survivor, households are involved in the housing search & have final say on housing location to ensure they are meeting their self-identified needs for safety. DV providers do not enter data into HMIS, but instead use a VAWA compliant database to ensure survivors’ confidentiality. Survivors are included as de-identified entries on the CE by-name list if they choose, to be prioritized for housing resources.

**1C-3a. Training–Best Practices in Serving DV Survivors.**

**Applicants must describe how the CoC coordinates with victim services**

**providers to provide training, at least on an annual basis, for:**

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
  - 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**
- (limit 2,000 characters)**

1. The NH Coalition Against Domestic and Sexual Violence (NHCADSV) is a member of the BOSCO, and NHCADSV staff attend every BOSCO meeting to provide the perspective of survivors and DV services providers to COC decisions to ensure policies do not impede survivors safety and that confidentiality is at the forefront of system development. A NHCADSV staff member is a member of the BOSCO Executive Committee, and provides detailed insight into gaps in not only the services in the BOSCO, but also the knowledge base of staff to be able to serve survivors in a trauma-informed and victim-centered way. A staff member from the NHCADSV provides training at least twice annually on trauma informed care and a victim-centered approach for all BOSCO project staff, and presents annually at the NH Homeless Service Providers conference. NHCADSV also provides targeted training to specific programs that have outdated policies, have had complaints regarding their ability to serve survivors, or that have new staff that need in depth training on the DV system in the BOSCO. 2. The NHCADSV provides annual training for the Coordinated Entry (CES) staff in a group format in order to ensure that CES outreach staff are trained on trauma informed care, a victim-centered approach to working with survivors of domestic and sexual violence and assisting with safety planning and referrals to DV providers for assistance. The NHCADSV has been meeting every other month with the BOSCO leadership and 211-NH to ensure that 211-NH Information & Referral Specialists are fully trained on how to screen for domestic violence, and how to determine whether or not a caller is actively fleeing a DV situation. NHCADSV collaborated on the development of the CES manual and the VAWA emergency transfer plan, which informs how the CE system in the BOSCO operates.

### **1C-3b. Domestic Violence–Community Need Data.**

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.**  
**(limit 2,000 characters)**

The BOSCO collaborates with the NH Coalition Against Domestic and Sexual Violence (NHCADSV) to serve victims and survivors of domestic violence, dating violence, sexual assault, and stalking. The NHCADSV coordinates 13 crisis centers in NH, with 12 shelters for survivors of domestic and sexual violence. NHCADSV provides de-duplicated, de-identified aggregate data from the Access database used by NHCADSV to the BOSCO at the end of each State Fiscal Year (SFY), for the number of people served in the DV crisis shelters, which are funded by the Bureau of Housing Supports. The NHCADSV is actively transitioning from the Access database to the comparable database EmPower to ensure accurate, de-identified data. This data is analyzed to prioritize how much state funding is allocated to each regional DV crisis center/shelter. NHCADSV reported serving 524 individuals in emergency

shelter, while 822 adults and 488 children were turned away from shelter due to lack of available resources. Identification of gaps such as this is used by the CoC to requests more state funds and build partnerships to apply for DV specific projects to help dedicate resources to keep DV survivors safe. NHCADSV also reports on the percentage of people that move from DV shelter into PH to help the CoC assess how many people are reaching stable housing with the current system resources. The BOSCOG also uses aggregate data collected through the Coordinated Entry intake process where history of domestic violence and safety are assessed to help inform stakeholders and funder about the unique needs of people fleeing DV. Within the Homeless Management Information System 14.4% of people stated they had in the past or were current fleeing DV. Showing this prevalence helps the CoC focus training on confidentiality and trauma-informed practices.

**\*1C-4. PHAs within CoC. Attachments Required.**

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
NH Housing & Finance Authority	5.00%	Yes-HCV	No
Portsmouth Housing Authority	54.00%	Yes-Public Housing	No

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

**Applicants must:**

**1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**

**2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

1. Bureau of Housing Supports staff, under the supervision of the BHS Administrator, conduct strategic outreach on approximately a bi-monthly basis with the Public Housing Authorities in the Balance of State COG geographic region. This outreach most often occurs during regional housing coalition meetings, where BHS staff provide education to PHA directors and other community providers about the benefits of providing a homeless admission preference. BHS also provides this information at the NH Housing and Community Development Planning Council (HCDPC) quarterly meeting, of which the BHS Admin is a chair in partnership with NH Housing and Finance Authority. The HCDPC membership includes PHA directors from across the BOSCOG geography. BOSCOG members meet individually with PHA directors in their regions. The Portsmouth Housing Authority has adopted a limited

homeless preference over the past year giving a homeless preference to individuals being served by specific regional homeless services agencies, with BOSCOG programs providing the supportive services to assist people in completing housing applications. Another effort made by the BOSCOG has been through presentations to the NH Interagency Council on Homelessness (ICH), providing education on the Housing First approach and the importance of moving individuals and families into housing quickly in order to more effectively address their other needs. The BHS Administrator/BOSCOG co-chair is a subcommittee chair for the NH ICH, and is working with the subcommittee to identify system housing and services gaps, and to propose changes to address the system gaps. The lack of a homeless admission preference in most of the PHAs in NH is a considerable gap that is being discussed by the NH ICH subcommittee led by the BHS Administrator. 2. N/A The CoC does work with PHAs in the geographic areas.

**1C-4b. Moving On Strategy with Affordable Housing Providers.**

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

No

**1C-5. Protecting Against Discrimination.**

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)**

The Bureau of Housing Supports (BHS) is the Collaborative Applicant for the Balance of State Continuum of Care. In May 2019 BHS released an updated Continuum of Care Policy & Procedure Manual, which was voted on & approved by the entire BOSCOG. The Manual outlines the requirements for all programs in the BOSCOG, including detailed sections on Fair Housing and Reasonable Accommodations, Nondiscrimination and Reasonable Accommodation/Modification Policies, and Affirmatively Furthering Fair Housing. The Manual specifically references HUD (41 USC § 11403, 24 CFR § 582.5), The Fair Housing Act (42 USC §§ 3601 – 19), Title VI of the Civil Rights Act, the Age Discrimination Act, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act, along with NH State Law RSA 354 A:2, which prohibits discrimination based on age, marital status, sexual orientation, and/or gender identity. These items are also in the legal contracts that all BOSCOG subrecipients have w/NH DHHS to administer the COC funded grants. The BOSCOG partners with the DHHS Office of Health Equity to ensure communication accommodations are made available to anyone seeking services, or to service providers in need of communication accommodations. All BOSCOG subrecipients are required to have a Limited English Proficiency policy describing how their agency provides communication accommodations. The Collaborative Applicant attends annual training on Interpretation, Translation, Deaf/Hard of Hearing, and Other Communication Access

Resources. The Office of Health Equity provides annual training to the BOSCOG to ensure the providers are adequately addressing discrimination in their programs. NH Housing and Finance Authority, the largest PHA in the BOSCOG geographic region, offers annual training on 24 CFR 5.105(a)(2)–Equal Access to HUD-Assisted or HUD-Insured Housing. BHS shares all relevant online trainings that are offered through the HUD Exchange, National Alliance to End Homelessness, and CSH.

**\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

**\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.**

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
  - 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
  - 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner.**
- (limit 2,000 characters)**

1. BOSCOG Coordinated Entry (CES) coordinates access to housing for people who are homeless/at risk of homelessness in the entire BOSCOG area & in coordination w/2 other CoCs in NH. Each region has implemented a local process to meet people in person, conduct assessment & referral in collaboration w/BOSCOG process. 211-NH is a single access point for people who are homeless/at risk & emergency shelters operate as regional CES walk-in centers. 2.All outreach under ESG, PATH, SSVF, RHY, CoC or other funding sources are linked to CES where staff serve people who are literally homeless/at-risk of homelessness through visits to emergency shelters, outreach to unsheltered, identifying people who are experiencing chronic homelessness(CH) to help quickly move into housing. Outreach staff are tasked w/locating & engaging the hardest to reach homeless, including unsheltered, people w/substance use disorder or mental illness, and those w/criminal history. Limited English Proficiency plans on file at CES access points ensure the ability to serve people who speak English as a 2nd language, are deaf/hard of hearing, have limited vision, or any other communication access challenge. 3. All people who walk in/call CES complete a Prevention & Diversion tool. If not diverted from homelessness, a Housing Barriers Assessment is done to determine barriers to exiting homelessness, and then people are assessed for vulnerabilities & severity of needs using the VI-SPDAT. The CoC's adoption of HUD's Notice CPD 16-11, to prioritize people experiencing chronic homelessness & other vulnerable populations is applied to all project types to ensure those most in need get access to available resources. Through a By Name List, people are prioritized & referred based on vulnerability score which considers disability status, substance use, criminal records, income & length of time homeless. All other households receive community referrals& basic housing search assistance to help them exit homelessness.

## 1D. Continuum of Care (CoC) Discharge Planning

### Instructions:

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### 1D-1. Discharge Planning Coordination.

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

# 1E. Local CoC Competition

## Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

### Resources:

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<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

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**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

## \*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

## 1E-2. Project Review and Ranking–Objective Criteria.

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

## 1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

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**Applicants must describe:**

- 1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**
  - 2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**
- (limit 2,000 characters)**

1. New projects have established threshold criteria to commit to a Housing First approach despite barriers. If this is not met an application is not eligible & not considered for ranking. New projects are reviewed for population they will serve (higher points for higher % of proposed chronic homeless (CH) dedicated beds) & how they will serve people w/history of DV. Renewal project applications are reviewed for Housing First/low barrier commitment to serve people despite barriers, % of CH people served during operating year, % of people with no income at entry, % of youth served, % of people served w/disabilities including substance use. 2. Severity of needs & vulnerabilities are considered to inform rating & review by awarding points to projects that serve people w/higher needs & more vulnerabilities to ensure housing admissions are following prioritization standards. Score is the primary factor of project ranking for inclusion in BOSCO application. New project must commit to low barrier approach or the project is not eligible for review. Renewal applicants stating they following Housing First provide their existing policies to ensure Housing First is present & that lack of income, history of substance use, criminal records, & current/historical mental health challenges are not reasons for discharge from a project & to ensure refusal to participate in case management, failure to make progress on service plan, loss of income/failure to improve income, being a victim/survivor of DV, or any other activity not typically covered in a lease in the region cannot be reasons for discharge from a project. These items are assigned a point value in the renewal tool. New project applicants received higher points for a higher % of proposed CH dedicated beds, Renewal projects receive higher points for new participants who enter as CH and higher % of people entering with no income to help offset possible point losses on the performance measure questions around increasing income.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.**

**Applicants must:**

- 1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**
- 2. check 6 if the CoC did not make public the review and ranking process; and**
- 3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**
- 4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

**Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.**

**Reallocation: 25%**

**1E-5a. Reallocation–CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. BOSCO released a CoC Program Reallocation Policy in July 2018. The policy covers voluntary & involuntary reallocation. Programs voluntarily reallocating funding must notify the CoC Program Admin no later than 1 week after the release of the CoC Program NOFA. The policy states recipients voluntarily reallocating funds w/intent to apply for a new project are required to participate in the competitive process w/other applicants. For involuntary reallocation, all renewal projects were scored on a set of criteria described in #4 below. Programs deemed underperforming are issued a corrective action plan & given 1 year to improve. BOSCO Executive Committee reviews & approves all reallocation decisions & CoC staff notify projects in writing w/an appeals procedure. Any Executive Committee members whose agency receives COC Program funding that is subject to involuntary reallocation recuses themselves

from the reallocation decision process. 2. BOSCO C voted to approve the NH-500 CoC Program Reallocation Policy on July 18, 2018, then again in July 2019. 3. BOSCO C shares the Reallocation Policy at CoC mtgs, posts the policy w/local application materials & reviews the policy during monitoring. The policy was created in consultation w/BOSCO C providers including drafts & request for feedback, & the proposed final draft was reviewed, voted on & approved at a BOSCO C mtg, 4. BOSCO C scores all projects based on the following criteria: housing stability, increased participant earned income, increased unearned income, increased # of participants obtaining non-cash mainstream benefits, % of grant spent down, & HMIS data quality. BOSCO C voted to use the median score of all projects as the threshold for identifying underperforming projects. All underperforming projects received a Corrective Action Plan (CAP), and were given 1 year to demonstrate improvements. 5. BOSCO C has not yet reallocated a project involuntarily. Several BOSCO C funded projects are 6 months into their CAP.

## DV Bonus

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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### 1F-1 DV Bonus Projects.

**Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:** Yes

**1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.**

1. PH-RRH	<input type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input checked="" type="checkbox"/>

### \*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

**Applicants must report the number of DV survivors in the CoC's geographic area that:**

Need Housing or Services	13,505.00
the CoC is Currently Serving	923.00

**1F-2a. Local Need for DV Projects.**

**Applicants must describe:**

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**  
**(limit 500 characters)**

1. BOSCO C calculated the number of DV survivors needing housing or services by taking the most recent State Fiscal Year data from BOSCO C Victim Service Providers. The data provided by the VSPs included adults and children served by DV crisis centers, which included the number of people served by DV crisis shelters. 2. The data source used to calculate the number of DV survivors needing housing or services was emPOWER, a database comparable to HMIS.

**1F-3. : SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.**

DUNS Number	011040545
Applicant Name	State of NH

**1F-3a. Addressing Coordinated Entry Inadequacy.**

**Applicants must describe how:**

- 1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and**
- 2. the proposed project addresses inadequacies identified in 1. above.**  
**(limit 2,000 characters)**

1. Currently, BoSCoC does not have DV Coordinated Entry (CE) system set up for survivors of domestic violence, dating violence, or stalking, and this would provide much needed service gap within the coordinated entry system. In the current system, if a person identifies as a victim of DV, they are referred to the NH Coalition Against Domestic and Sexual Violence, and they are no longer tracked by the BOSCO C. The current system does not have a process in place to link DV survivors to the Coordinated Entry System By Name List for prioritization for RRH or PSH beds. 2. The Manchester Family Justice Center (MFJC) seeks funding from the Balance of State Continuum of Care (BoSCoC) to improve strategies of the CoC in order to more effectively serve victims and survivors of domestic violence in a trauma informed way by becoming a Trauma Informed Coordinated Entry Assessment HUB and service provider. The Manchester Family Justice Center (MFJC) is seeking support to provide CE services for victims/ survivors, the referral process would prioritize victims/survivors of violence who are experiencing homelessness but would continue to provide assessment for others experiencing homelessness in a trauma informed way. No one would be turned away without some referral, support or assessment. MFJC will identify 2-3 safe, confidential & accessible spaces in each region of BoSCoC that will allow for face to face case mgt. meetings as needed. Sites may include spaces at Child Advocacy Centers, NHCADSV Crisis Service agency, New Hampshire Legal Assistance, etc.

These sites will be identified using partnerships with local housing coalitions as well as victim service organizations that understand their community. DV CE workers will partner with non-DV CE workers and other outreach staff to ensure safe and confidential linkages to CoC and non-CoC funded RRH and PSH openings.

**1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.**

**Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.**

Applicant Name	DUNS Number
This list contains no items	

## 2A. Homeless Management Information System (HMIS) Implementation

**Intructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

**Resources:**

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**2A-1. HMIS Vendor Identification.** Mediware Information Systems, Inc.

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

**2A-2. Bed Coverage Rate Using HIC and HMIS Data.**

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	541	133	385	94.36%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	91	0	80	87.91%
Rapid Re-Housing (RRH) beds	108	0	108	100.00%
Permanent Supportive Housing (PSH) beds	518	0	342	66.02%
Other Permanent Housing (OPH) beds	0	0	0	

**2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.**

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and  
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.  
(limit 2,000 characters)**

1. In the BOSCO, VASH beds are the only PSH beds not entering into HMIS, accounting for the 66.02% HMIS bed coverage rate. BOSCO has met monthly w/the VA over the last year to address the issue of VASH beds not being entered into HMIS, w/out success at this time. BOSCO has a new Veteran Subcommittee chair who has connected w/the HUD Regional Admin for Region 1 to submit an application for an effective end to veteran homelessness. The Regional Admin has offered support in these conversations w/the VA & PHA administering VASH, starting w/a statewide Veteran Homelessness Summit scheduled for 8/15/19. Within the first 3 months, BOSCO will meet w/VA leaders to offer concrete options for data entry, including a partnership with COC staff. Also within the first 3 months the Veteran's Subcommittee will hold a formal meeting w/the VA, the HMIS System Admins, & the BOSCO collaborative applicants to review updated Releases of Information, which will address the VA's privacy concerns. Within 6 months, BOSCO intends to implement a data entry partnership where COC staff assists the VA w/entering VASH beds on a monthly basis. 2. BOSCO will implement the steps described above through the veteran subcommittee & collaborations w/the HUD Regional Admin & the USICH. The veteran subcommittee includes members of all 3 COCs in NH, SSVF providers, & the VA. The TA provider assisting NH to end Veteran homelessness is assisting w/the conversation about HMIS data entry & System Performance Measures importance. In April 2019 the Institute for Community Alliances (ICA) became the HMIS subrecipient. ICA currently serves as the HMIS lead agency for 31 COCs in 11 states & is a resource for the Veteran subcommittee work. Quarterly Data subcommittee meetings will re-evaluate the BOSCO's progress on improving HMIS bed coverage. Progress reports from the subcommittee will be shared at BOSCO meetings & veteran subcommittees in order to ensure that progress is being monitored by all groups.

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).  
(mm/dd/yyyy)** 04/30/2019

## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**2B-1. PIT Count Date.** 01/23/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/30/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC’s sheltered PIT count results; or**  
**3. state “Not Applicable” if there were no changes.**

**(limit 2,000 characters)**

Not Applicable

BosCoc did not change the Sheltered PIT count methodology. BoSCoC continues to focus on internal and external data quality checks to ensure standard methodology and accurate data. Preparation included internal discussions and meetings across CoC’s to include statewide CoC staff who distributed and compiled the Sheltered PIT forms and methodology with the use of HUD webinars, additional data cleaning procedures and a “Youth Survey”. The external training included presentations and review of HUD guidance and

instructions as well as posters to CoC community members and detailed follow up with providers to address any outstanding questions.

**\*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.** No

**2B-5. Unsheltered PIT Count–Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
  - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

Not Applicable

BosCoc did not change the Unsheltered PIT count methodology and continued to provide a complete count of Unsheltered individuals and households with children. BoSCoC continues to focus on internal and external data quality checks to ensure standard methodology and accurate data. Preparation included internal discussions and meetings across CoC’s to include statewide CoC staff who distributed and compiled the Unsheltered PIT forms and methodology with the use of HUD webinars, additional data cleaning procedures and a “Youth Survey”. The external training included presentations and review of HUD guidance and instructions as well as posters to CoC community members and detailed follow up with providers to address any outstanding questions.

**\*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.** Yes

**2B-6a. PIT Count–Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving**

**youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
  - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
  - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1. The Balance of State COC leadership engaged the statewide Youth Subcommittee, which includes COC funded programs, child protection and juvenile justice staff, NH's Runaway and Homeless Youth programs (administered by Waypoint), State Representatives, Dept of Education, and school district McKinney Vento homeless liaisons to increase PIT count participation by youth centered providers. BOSCO staff provided training and solicited feedback from members on the process and tools during in-person meetings and phone outreach. The Youth Subcommittee and Data subcommittee strategized how to enhance street outreach efforts to find youth. Providers were notified in person and via email, Facebook and the BHS website on the PIT instructions, and the Youth Count Survey. The Youth Action Board (YAB) is integrated into the Youth Subcommittee, which has helped inform the youth count process. 2. BOSCO met with the Youth Subcommittee twice while planning for the 2019 PIT. The Youth Subcommittee recommended conducting the counts in the schools with McKinney Vento homeless liaisons and School Resource Officers, at Child Protection district offices, and with the RHY street outreach teams. A BOSCO funded agency in western NH engaged the local university to present to students about youth experiencing homelessness, and held a community wide forum on homelessness, including an open invitation to help with the PIT. Students were asked to participate in the count, and to provide feedback on locations that youth experiencing homelessness could be found. 3. Youth from the YAB and those served rough youth-focused providers were invited to participate in the PIT but no youth were able to participate in the count this year. The YAB participated in Youth Subcommittee meetings where youth count planning occurred and has started work on improving the 2020 count process to increase participation.

**2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC's actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
  - 2. families with children experiencing homelessness; and**
  - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

1. For the 2019 PIT, Balance of State COC staff started planning in September of 2018 by engaging the Data Subcommittee to review and approve the current methodologies, training needs, and data sharing in order to fulfill PIT requirements. In November 2018 and January 2019 there were PIT trainings held during full BOSCO meetings, where time was dedicated to educating the BOSCO on the Chronic Homelessness definition. Trainings were also provided to shelter directors and street outreach teams on the Chronic Homelessness definition. The BOSCO also used HMIS data to cross reference data to verify self-reported Chronic Homelessness with the use of HMIS algorithms and reports. 2. The BOSCO Data Subcommittee presented to the youth subcommittee to provide education on the definition of homeless

that is used for the PIT, and to clarify any confusion between the definition of homelessness used for CoC Program NOFA versus the definition of homelessness used within the school districts. The BOSCOG increased coordination with the Division for Children, Youth & Families to capture data on youth that have aged out of foster care and juvenile justice into homelessness. 3. The BOSCOG utilized the existing Veterans By Name List, which is updated bi-weekly, as a reference to locate homeless veterans in their known locations. The BOSCOG partnered with SSVF providers and the 2 Veteran Administration (VA) centers that serve NH to ensure that all veterans contacted that day were counted. Throughout the year, the Veteran subcommittee has presented to the BOSCOG, the Governor's Interagency Council on Homelessness, local Veterans of Foreign Wars (VFWs) and American Legions, and DHHS groups to provide education on the definition of Veteran per the VA, SSVF, and other veteran service groups to ensure that all who served are counted.

## 3A. Continuum of Care (CoC) System Performance

### Instructions

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### \*3A-1. First Time Homeless as Reported in HDX.

**Applicants must:**

Report the Number of First Time Homeless as Reported in HDX.
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1,819
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### 3A-1a. First Time Homeless Risk Factors.

**Applicants must:**

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1. The BoSCoC reviewed local data about people entering homelessness and reviewed national diversion tools to determine characteristics and risk factors of those who are at risk for becoming homeless. The primary risk factors identified are current eviction notice, doubled up status for any length of time, DV risk, families with children, and lack of available financial or supportive resources. The BOSCOC has adopted the National Alliance to End Homelessness’ Initial Prevention & Diversion Tool (PDT) guided assessment as an initial Coordinated Entry assessment, which assesses for risk factors above, to gather data about people entering homelessness and confirmed the risk factors listed above are relevant to our geographic area. This data is entered into HMIS, and is reported

through the BOSCOc's By Name List. 2. The BOSCOc strategy is to divert people presenting for homeless services to other available resources within the COC and fund prevention activities. The BOSCOc implemented the PDT guided assessment to identify risk factors determined to impact entry into the local homeless response system and based on the results of the PDT interview providers identify which available service is most appropriate for each person or household to prevent homelessness. This method increased the number of people diverted from entering the homeless system by connecting them with state funded intervention services, including security deposit and first month's rent assistance. 40% of Emergency Solutions Grant (ESG) funds, from Bureau of Housing Supports who is the CoC Collaborative Applicant and ESG recipient, support prevention activities including rental subsidies, case management and landlord mediation to prevent evictions. 3. The BHS Administrator and BOSCOc co-chair is responsible for oversight of these activities and strategies.

**\*3A-2. Length of Time Homeless as Reported in HDX.**

**Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	105
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**3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
  - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
  - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1. BOSCOc reduced the aver length of time (LOT) homeless by 10 bed nights from 2017 – 2018. To reduce the LOT, the BOSCOc prioritizes people experiencing chronic homelessness (CH) & if there are no eligible CH households, the BOSCOc prioritizes by length of homelessness, presence of disability, and severe service needs. To enforce this practice the COC adopted Notice CPD 16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in PSH into the BOSCOc Written Standards, the CES Policy & Procedure Manual, & the COC Policy & Procedure Manual, requiring all PH, RRH, & TH to prioritize the longest time homeless for housing openings. These standards determine CE referrals for project openings & in compliance monitoring. The COC allocates ESG Rapid Re-housing funding to cover each CoC county to quickly house people & reduce the LOT homeless. In addition, housing navigation services are offered to help people locate housing units, programs offering security deposit & 1st month's rent assistance are allocated to cover the entire BOSCOc geography, & local areas cultivate landlord relationships to help increase access to units for people who do not have a perfect rental history. Community Action Programs offer utility assistance, which assists individuals w/poor credit history in securing utilities,

which is often a barrier in obtaining housing. 2. People are assessed upon entry into homeless service system through CE for LOT homeless and it is documented on the By Name List to be used as a prioritization factor for available housing resources. PSH, RRH & TH projects house those with the longest LOT homeless by notifying CE of openings and requesting a referral which is prioritized by CH and then LOT homeless if not CH. Referred households are contacted by the project to determine eligibility and then assisted with housing search and placement. 3. BHS Admin/BOSCOC co-chair is responsible for oversight of these activities & strategies.

**\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	52%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	97%

**3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.**

**Applicants must:**

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1. BOSCO emergency shelters (ES), transitional housing (TH) projects & rapid rehousing (RRH) projects have staff that help people identify housing barriers & solutions in order to move to permanent housing (PH). Strategies include COC notification of PH openings, referrals from the By Name List, (prioritized following Notice CPD 16-11), Written Standards requiring projects to terminate only for the most severe violations, annual project compliance monitoring & linking to services & financial assistance resources such as security & utility deposits, to provide one-time or on-going assistance to successfully exit to PH.

Joint bimonthly meetings are held to share info about local housing resources that are not yet connected w/BOSCOC. Projects develop relationships w/landlords to gain access to available units for people to quickly move into & retain after project exit. 2. COC Admin is responsible for the strategy to increase the rate at which people in ES, SH, TH and RRH exit to PH destinations. 3. The strategy to increase the rate that people in PH retain housing or exit to PH is the implementation of Written Standards requiring projects to terminate for only the most severe violations, annual project compliance monitoring for discharges, mediation services for tenants/landlords to resolve conflicts before eviction, & state funded prevention assistance to maintain housing in emergency situations. Case managers develop service plans w/people to identify ways to increase housing stability & they assist people to apply for Housing Choice Vouchers/public housing options. BOSCOC co-chair speaks quarterly w/PHAs through the Housing Community Development & Planning Council (HCDPC) about homeless preferences & move-on preferences for households that need ongoing rental assistance but no longer need supportive services. 4. COC Admin is responsible for the strategy to increase the rate at which people in PH projects, other than RRH retain their PH or exit to PH destinations.

**\*3A-4. Returns to Homelessness as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	11%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	14%

**3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.**

**Applicants must:**

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

1. The BOSCOC interviews each household who is entering the homeless system and asks if they have been homeless before. This plus a review of admission records allows the CoC to identify people who are returning to homelessness. Additionally, the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SDAT) assessment is done with all individuals and families upon entry into the homeless services system. Those who are returning to homelessness, are reassessed using the VI-SPDAT, then are sorted, and an HMIS report is run giving an aggregate summary of the VI-SPDAT responses, which allows the BOSCOC to identify trending factors for those households. . 2. The BOSCOC’s strategy to reduce the rate of returns to homelessness includes

BOSCOC Written Standards which restrict projects from terminating housing to only the most severe violations, and offering mediation services between landlords and tenants prior to eviction. Emergency Solutions Grant funding is strategically allocated for Homeless Prevention funding to cover the entire BOSCOC geography to provide assistance if housing is in jeopardy and state funding for short-term rental assistance to maintain housing units. BHS conducts project monitoring at least annually to ensure compliance with the above strategies and requires projects to notify them before termination to avoid returns to homelessness. The COC data subcommittee reviews system performance measures, including returns to homelessness, to identify system-level issues contributing to returns. The BHS data analyst provides individual providers their data quality and performance outcomes so improvements can be made. 3. The Bureau of Housing Supports, under the supervision of the BHS Administrator, is responsible for overseeing the BOSCOC's strategy for reducing the rate that individuals and persons in families return to homelessness.

**\*3A-5. Cash Income Changes as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	21%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	16%

**3A-5a. Increasing Employment Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase employment income;**
  - 2. describe the CoC's strategy to increase access to employment;**
  - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
  - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1. The strategy to increase employment income includes increasing coordination at the state level between departments that fund service resources to connect people to employment training and job placement. TANF and Medicaid programs have employment requirements, including support in accessing training and employment opportunities. BOSCOC partners with DHHS, where these services are housed, in order to facilitate access for people experiencing homelessness. Bureau of Housing Supports (BHS) conducts annual CoC project monitoring, & monthly performance reviews to identify projects struggling w/accessing employment resources. Struggling projects are provided assistance from BHS CoC Program Admin to identify local & State

resources to refer clients to for employment opportunities. Projects are scored on this metric during the COC NOFA rank and review process, and are evaluated during annual COC Program Monitoring. If a project does not meet the COC agreed upon threshold for this metric, they are issued a corrective action plan and given 1 year to improve their performance. 2. Employment programs are invited to COC mtgs to educate projects on their resources and 211 staff are trained to assess and refer to resources to increase income. BOSCO programs provide assistance in accessing employment programs through their supportive services, which assists individuals with increasing their cash income. 3. The BOSCO formed relationships at the end of 2018 with the DHHS Bureau of Employment Supports and NH Employment Security (NHES - unemployment office) to collaborate on employment connections for individuals experiencing homelessness. NHES operates 12 full service employment centers that offer Monday – Friday scheduled meetings and drop-in hours for people seeking employment. 4. The COC Administrator at BHS is responsible for overseeing the BOSCO’s strategy to increase job and income growth from employment.

**3A-5b. Increasing Non-employment Cash Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase non-employment cash income.**

1. The strategy to increase non-employment cash income includes increasing coordination at the state level between departments that fund services & resources to provide support in applying for mainstream cash sources such as SSI/SSDI, TANF, SNAP, & Medicaid, which is required through the COC Program Policy & Procedure Manual. BOSCO partners w/DHHS, where these mainstream services are housed, in order to facilitate access for individuals experiencing homelessness. Bureau of Housing Supports (BHS) conducts annual CoC project monitoring, & monthly performance reviews to identify projects struggling w/accessing employment & non-employment resources. Struggling projects are provided assistance from BHS CoC Program Admin to identify local & State resources. Projects are scored on this metric during the COC NOFA rank and review process, and are evaluated during annual COC Program Monitoring. If a project does not meet the COC agreed upon threshold for this metric, they are issued a corrective action plan & given 1 year to improve their performance. 2. Mainstream programs are invited to COC mtgs to educate projects on their resources & 211 staff are trained to assess & refer to resources to increase non-employment resources. All BOSCO Programs help participants apply & maintain benefits through NH's single benefit application for cash assistance, medical, SNAP, childcare, medical beneficiary, & long term supports/services, that is accessible in paper & electronically. Staff are required to assist w/appeals if initial apps are denied. The NH PATH Admin is SOAR trained, & all BOSCO funded projects have at least 1 SOAR trained staff person that assist clients w/their SSI applications. BOSCO programs provide assistance in accessing mainstream benefits programs through their supportive services, which assists individuals with increasing their non-cash income. 3. The COC Admin at BHS is responsible for overseeing the BOSCO’s strategy

to increase non-employment cash income.

**3A-5c. Increasing Employment. Attachment Required.**

**Applicants must describe how the CoC:**

**1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**

**2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

**(limit 2,000 characters)**

1. Each region in NH has individual local partnerships to help promote partnerships and access to employment opportunities. There are 5 Community Action Agencies (CAA) within the BOSCOG geographic region that each have grants within the BOSCOG. The CAAs are the largest providers in each region, and are leaders in promoting self-sufficiency through increased employment. Each CAA administers the Community Services Block Grant (CSBG), which has a primary goal of ending poverty through increased self-sufficiency. Each CAA hosts job fairs at least once annually, and has formal partnerships with the Workforce Innovation and Opportunity Act (WIOA) programs, which are funded through the Employment and Training Administration. DHHS, through the Bureau of Employment Supports, partners with NH Employment Security (NHES) to host regional job fairs at least quarterly. Many smaller providers have formal partnerships with local employers that provide job training and employment opportunities to program participants. 2. The CAAs described above also offer volunteer and employment opportunities to residents of Permanent Supportive Housing through their partnerships with WIOA and NHES. Many smaller providers rely on volunteers to keep their programs functioning, and they offer these volunteer opportunities to PSH residents. Examples include the Salvation Army shelters and thrift stores, food pantries and homeless resource centers. One Community Mental Health Center, which operates a COC funded project, provides volunteer opportunities for residents of their project.

**3A-5d. Promoting Employment, Volunteerism, and Community Service.**

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>

5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures** 05/30/2019  
**Data–HDX Submission Date**

**Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)**

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

**Resources:**

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**  
**3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)**

1 CoC’s strategy to rapidly rehouse families w/children includes building a system to identify family’s needs to quickly exit homelessness, allocation of housing resources to exit homelessness & prevention funds to reduce returns to homelessness. At intake families w/children are assessed for housing needs & barriers, income levels, & supports needed to return to housing w/in 30 days. Families in shelter or places not meant for human habitation are tracked on a by-name list so each area can link to available housing & services. All BOSCOG & state funded homeless services staff assist families in housing search, completing paperwork & learning skills to maintain housing. Regions develop landlord relationships to increase access to units & each have family PSH & RRH allocations. Regions conducted outreach to PHAs requesting preferences for families, resulting in a partial preference for households served by specific homeless services providers in Rockingham & Strafford Counties. ESG RRH covers every CoC county & is available to families. BOSCOG partnered w/NH Housing to apply for Family Unification Program vouchers, resulting in 64 vouchers awarded to NH. 2 Per BOSCOG Written Standards, families entering RRH are eligible for case management services during & after (up to 6 months) housing payments end to support families in maintaining good tenant/landlord relationships & resolving barriers. Projects help families apply for mainstream services eg TANF, SSI/SSDI, SNAP, & Medicaid, & family centered services eg Home Visiting, WIC & early supports/services to help maintain housing. Many COC agencies also house family centered services as well as employment services & access to basic needs such as food pantries. Prevention funds are available in each county if participants are in danger of reentering the homeless system. 3. Bureau of Housing Supports is responsible for overseeing the BOSCOG strategy to rapidly rehouse families w/children w/in 30 days of homelessness.

**3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>

4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>
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**3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.**

**Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:**

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

**3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.**

**Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.**

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

**3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.**

**Applicants must describe how the CoC increased availability of housing and services for:**

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
  - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

1. The Balance of State Continuum of Care Youth Subcommittee is focused on coordinating providers of homeless services for youth, other youth serving professionals (including the education community), and community members to identify the scope of youth homelessness, and to develop a collaborative strategy to prevent and end youth homelessness including requesting more funding. New youth services providers have come to the table, along with additional McKinney Vento homeless liaisons which allowed the BOSCO to do an informed full resource assessment. The BOSCO submitted an application for the FY18 Youth Homelessness Demonstration Program, which was not awarded to the BOSCO. The Youth Subcommittee will continue to engage non-homeless youth providers to ensure that the BOSCO is making progress on a coordinated community response to prevent and end youth homelessness. Through the outreach efforts of the BOSCO Youth Subcommittee, new non-homeless but youth-focused programs have joined the BOSCO and the Youth Subcommittee. These include a Learning Partnership that has expressed interest in addressing housing options for pregnant and parenting youth, a faith based provider that would like to introduce host homes into northern NH, and juvenile justice residential programs that are interested in expanding their scope of services. The BOSCO's first COC funded youth RRH program started on July 1, 2019, and will serve at least 10 youth in the BOSCO. Pending approval of the NH State budget, an additional \$500,000/state fiscal year will be made available for youth RRH.

2. There is currently one program in the BOSCO that provides street outreach specifically for unsheltered homeless youth, funded through the Runaway and Homeless Youth (RHY) grant. The RHY street outreach program partners with Coordinated Entry outreach, PATH outreach, SSVF outreach, and healthcare for the homeless outreach in order to engage unsheltered homeless youth. By engaging unsheltered youth, the youth are able to undergo a CES assessment in order to determine their eligibility for available housing resources. Pending approval of the NH State budget, an additional \$200,000/state fiscal year will be made available for street outreach for youth experiencing homelessness, which will be specifically allocated to regions that do not have RHY street outreach. The Youth Subcommittee is developing a training on how to conduct a Youth Count during the annual Point in Time count in order to more accurately reach and count all youth experiencing homelessness in NH. The Youth Subcommittee is also partnering with schools and other existing youth programs such as the Boys and Girls Club and Family Resource Centers in order to offer safe places to go for a CES intake and assessment. BOSCO was awarded two new RRH projects during the FY18 CoC NOFA. Both of those projects identified 18-24 year olds as the priority population.

**3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.**

**Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d.**

**(limit 3,000 characters)**

1. The BOSCOG will continue to analyze PIT data on number of homeless youth within the COC, and housing inventory data to determine if the resources are starting to meet the need. The BOSCOG will collect data from the BOSCOG youth Subcommittee meetings to determine if available housing will meet the current needs seen in specific communities across the state. This will help determine allocation of any additional, supplemental funds requested in the current state budget for youth. Stakeholders including implementing agencies and Youth representatives will provide feedback on improvements and how to best serve Youth within the BOSCOG. In the Spring of 2019 the BOSCOG conducted a youth homelessness needs assessment for the Youth Homelessness Demonstration Program (YHDP) using data from HMIS, the Division for Children, Youth and Families, 211-NH, the Bureau of Drug and Alcohol Services, the Bureau of Children’s Behavioral Health, the Department of Education, and the Regional Public Health Network. The data gathered for this needs assessment was used in the BOSCOG YHDP application in an effort to bring more youth specific resources to NH.

2. The BOSCOG collaborates with the Runaway and Homeless Youth (RHY) funded provider (Waypoint) on activities and outcomes to measure effectiveness of serving unsheltered youth. Waypoint was awarded a new RRH program that is dedicated to serving youth experiencing homelessness in the BOSCOG. The RHY program manager, the Youth Subcommittee co-chair, is responsible for the process and outcome measures. The BOSCOG utilizes the RHY outcomes looking at who is connected to services and who enters permanent housing for youth served by street outreach and RHY funded transitional living programs. The BOSCOG utilizes aggregate data within the System Performance Measures to determine the effectiveness of the COC’s Strategies to serve the homeless population, and utilizes HMIS data filtered by age group to determine whether or not these efforts are decreasing the number of youth experiencing homelessness. Through the YHDP application process, the BOSCOG created a Youth Action Board (YAB). The YAB is made up of youth with lived experience. The YAB will be involved in assessing the effectiveness of the strategies, offering a narrative to either support or refute what the existing data shows.

3. The measures used by the CoC are appropriate because they provide a three tiered approach to self assessment. First they measure the actual change in youth homelessness through the PIT and the actual increase in dedicated resources through the housing inventory. While the CoC continues to build out the youth response system, stakeholder feedback is appropriate because youth homelessness is difficult to measure and is sometimes hidden within larger system measures. RHY outcomes for outreach are important to make sure engaged youth find their way to housing and out of homelessness.

**3B-1e. Collaboration–Education Services.**

**Applicants must describe:**

- 1. the formal partnerships with:**
  - a. youth education providers;**
  - b. McKinney-Vento LEA or SEA; and**

**c. school districts; and**

**2. how the CoC collaborates with:**

- a. youth education providers;**
- b. McKinney-Vento Local LEA or SEA; and**
- c. school districts.**

**(limit 2,000 characters)**

1. The BOSCOG has formal partnerships with the Bureau of Child Development & Headstart Collaboration, the NH Department of Education (DoE) SEA, and school district McKinney-Vento LEAs. These formal partnerships were established through the formation of the BOSCOG Youth Subcommittee. With a shared mission to develop a coordinated community response to prevent and end youth homelessness, all Youth Subcommittee members have formally agreed to pursue the US Interagency Council on Homelessness benchmarks to End Youth Homelessness. The BOSCOG has additional formal partnerships with the DoE and youth education providers through the NH Governor's Interagency Council on Homelessness, the Early Childhood Integration Team, and the NH Whole Families Approach to Jobs Integration Team. 2. The BOSCOG collaborates with youth education providers, McKinney-Vento LEA and SEA, and school districts through a variety of partnerships. The Department of Education Director of the Office of Homeless Education, multiple school district McKinney-Vento homeless liaisons, and other youth education providers such as Head Start directors and school guidance counselors/social workers are members of the BOSCOG Youth Subcommittee. When these partners encounter youth experiencing homelessness, referrals are made through the CES youth access point. The Youth Subcommittee meets monthly, with a focus on developing a coordinated community response to preventing and ending youth homelessness. Education providers are BOSCOG members, and are invited and encouraged to review policies and procedures to ensure that the needs of youth experiencing homelessness are appropriately considered and addressed. CoC providers connect families w/children to homeless liaisons at intake, educate them on McKinney- Vento law, facilitate communication w/school districts, & follow-up to ensure education needs are being met.

**3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.**

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.**

**(limit 2,000 characters)**

Per the BOSCOG Written Standards, all projects serving families with children must demonstrate that they have established policies and practices that are consistent with the McKinney-Vento Act, and other laws relating to education and related services for homeless individuals. This includes requirements to inform homeless families and youth of their eligibility for McKinney Vento education services during program intake, not requiring children to enroll in new schools as a condition of program entry, not establishing program requirements that prohibit children from remaining in their school of origin, and developing relationships with colleges to access higher education services specifically for homeless youth per the Higher Education Act. The BOSCOG Written Standards also require projects serving families with children to designate a staff person to

ensure that children are enrolled in school and connected to services in the community including Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services. The Department of Education Director for the Office of Homeless Education is a member of the BOSCO Youth Subcommittee, along with several McKinney-Vento homeless liaisons from NH school districts. Through this partnership, the BOSCO has received training on education services available to students experiencing homelessness. The BOSCO reviews subrecipient policies and practices during annual onsite program monitoring.

**3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.**

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	Yes
Head Start	No	Yes
Early Head Start	No	Yes
Child Care and Development Fund	No	Yes
Federal Home Visiting Program	No	Yes
Healthy Start	No	Yes
Public Pre-K	No	Yes
Birth to 3 years	No	Yes
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

**3B-2. Active List of Veterans Experiencing Homelessness.**

**Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.** Yes

**3B-2a. VA Coordination–Ending Veterans Homelessness.**

**Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.** Yes

**3B-2b. Housing First for Veterans.**

**Applicants must indicate whether the CoC has sufficient resources to ensure each** Yes

**veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.**

**3B-3. Racial Disparity Assessment. Attachment Required.**

**Applicants must:**  
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or  
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

**3B-3a. Addressing Racial Disparities.**

**Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

**Instructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

**Resources:**

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 4A-1. Healthcare–Enrollment/Effective Utilization

**Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

#### 4A-1a. Mainstream Benefits.

**Applicants must:**

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

**health insurance;**  
**4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and**  
**5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.**  
**(limit 2,000 characters)**

1. The BOSCOG, through a partnership with NH’s Dept of Health and Human Services (DHHS), provides training opportunities to membership on mainstream program options, eligibility, and application process so they can assist persons experiencing homelessness. BHS staff are directly connecting mainstream program staff with project staff to streamline the application process, and clarify confusion about program eligibility. Mainstream benefit staff present at BOSCOG meetings to share changes in programs and eligibility. 2. Updates on mainstream programs are shared through biweekly BHS email updates, through BHS Social media postings, and through quarterly trainings offered to street outreach, emergency shelter, ESG, and COC Program staff. 3. The BOSCOG has formed a partnership with NH’s Managed Care Organizations(MCO) and Integrated Delivery networks to ensure participants are offered assistance with enrolling in health insurance. The BOSCOG has initiated a conversation with the DHHS Bureau of Family Assistance Eligibility Unit and suggested non-traditional opportunities for applications such as DHHS staff coming onsite to homeless and housing provider locations to assist program participants. 4. The BOSCOG provided data and education to NH DHHS about the benefits of a Supportive Housing(SH) Medicaid benefit . A SH benefit was included in NH’s State Fiscal Year 2020-2021 budget, which is awaiting signature. Once signed, a Medicaid State Plan amendment will be submitted to allow Medicaid billing agencies to request reimbursement for SH services for pre-tenancy and tenancy supports. BOSCOG partners with NH’s MCO’s re, who are contractually required to: have Housing Coordinators on staff to support participants experiencing homelessness or housing instability, and participate in BOSCOG meetings and trainings. 5. The Bureau of Housing Supports is responsible for overseeing the BOSCOG’s strategy for mainstream benefits. Specifically the Bureau Chief and the COC Administrator.

**4A-2. Lowering Barriers to Entry Data:**

**Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	27
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	27
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

**4A-3. Street Outreach.**

**Applicants must:**

**1. describe the CoC’s street outreach efforts, including the methods it**

**uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**  
**2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**  
**3. describe how often the CoC conducts street outreach; and**  
**4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.**  
**(limit 2,000 characters)**

1. BOSCOG Coordinated Entry (CE) outreach staff works w/SSVF for Veterans, PATH for people with serious mental illness, Healthcare for the Homeless (HCH) outreach, and Runaway and Homeless Youth (RHY) outreach and conducts outreach in teams in each county ensuring all unsheltered persons are identified, engaged and rapidly connected to resources. Outreach can happen on evenings/weekends and referrals are welcome from any source. Street outreach includes encampments, libraries, grocery store parking lots, soup kitchens, commuter parking lots, campgrounds and any other place where they may find persons in need. 211 NH is the primary point of CE system entry and they directly refer unsheltered callers to an outreach worker based on location or population. 2. 100% of the BOSCOG geography is covered by street outreach by CE outreach, PATH, SSVF, RHY, and HCH outreach. 3. Street outreach in the BOSCOG occurs daily in the urban areas and weekly to monthly in more rural areas by coordinated efforts of the outreach teams who make strategic efforts to conduct targeted outreach to known encampments and newly reported encampments on at least a biweekly basis. 4. Outreach worker training includes evidence based practices such as motivational interviewing, trauma informed treatment, and person centered approaches to case management to build skills to connect with those least likely to request assistance. Outreach staff go to places libraries, food pantries, and town offices to identify people who are not directly engaged with the homeless system. BOSCOG trains highway rest area staff, State & local law enforcement, Dept of Education, Hospitals, Municipal welfare, and others on outreach efforts and services available to ensure referrals. All outreach providers have a Limited Eng Proficiency plan detailing how to provide language accommodations to meet population’s needs, including interpreters, Language Line, sign language interpreters, & others as appropriate in their community.

**4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	148	108	-40

**4A-5. Rehabilitation/Construction Costs–New No Projects.**

**Applicants must indicate whether any new project application the CoC ranked and**

**submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.**

**4A-6. Projects Serving Homeless under Other Federal Statutes.** No

**Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.**

## 4B. Attachments

**Instructions:**

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	NH 500 FY 2019 Co...	09/12/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No		
1C-4. PHA Administrative Plan Homeless Preference.	No	NH500 PHA Adminis...	09/17/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	NH-500 CES Tool	09/16/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	NH500 Public Post...	09/18/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	NH500 Public Post...	09/18/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	NH500 Public Post...	09/17/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	NH 500 Public Pos...	09/17/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	NH-500 Racial Dis...	09/16/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

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Other	No		
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## **Attachment Details**

**Document Description:** NH 500 FY 2019 CoC Competition Report

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** NH500 PHA Administrative Plan Homeless Preference

## **Attachment Details**

**Document Description:** NH-500 CES Tool

## **Attachment Details**

**Document Description:** NH500 Public Posting Projects Accepted

## **Attachment Details**

**Document Description:** NH500 Public Posting Projects Rejected or Reduced

## **Attachment Details**

**Document Description:** NH500 Public Posting 30 Day Local Competition Deadline

## **Attachment Details**

**Document Description:** NH 500 Public Posting - Local Competition Announcement

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** NH-500 Racial Disparity Assessment

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
<b>1A. Identification</b>	09/15/2019
<b>1B. Engagement</b>	Please Complete
<b>1C. Coordination</b>	09/15/2019
<b>1D. Discharge Planning</b>	No Input Required
<b>1E. Local CoC Competition</b>	09/15/2019
<b>1F. DV Bonus</b>	09/18/2019
<b>2A. HMIS Implementation</b>	09/15/2019
<b>2B. PIT Count</b>	09/15/2019
<b>3A. System Performance</b>	09/17/2019
<b>3B. Performance and Strategic Planning</b>	09/15/2019
<b>4A. Mainstream Benefits and Additional Policies</b>	09/15/2019
<b>4B. Attachments</b>	Please Complete

FY2019 CoC Application	Page 55	09/18/2019
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**Submission Summary**

No Input Required

**Notes:**

By selecting "other" you must identify what "other" is.

# 2019 HDX Competition Report

## PIT Count Data for NH-500 - New Hampshire Balance of State CoC

### Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	670	767	742	669
Emergency Shelter Total	431	503	520	491
Safe Haven Total	0	0	0	0
Transitional Housing Total	163	154	100	83
Total Sheltered Count	594	657	620	574
Total Unsheltered Count	76	110	122	95

### Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	213	106	135	167
Sheltered Count of Chronically Homeless Persons	173	50	76	118
Unsheltered Count of Chronically Homeless Persons	40	56	59	49

# 2019 HDX Competition Report

## PIT Count Data for NH-500 - New Hampshire Balance of State CoC

### Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	85	114	95	91
Sheltered Count of Homeless Households with Children	83	100	92	89
Unsheltered Count of Homeless Households with Children	2	14	3	2

### Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	36	25	37	35	21
Sheltered Count of Homeless Veterans	32	23	29	28	14
Unsheltered Count of Homeless Veterans	4	2	8	7	7

# 2019 HDX Competition Report

## HIC Data for NH-500 - New Hampshire Balance of State CoC

### HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	541	133	385	94.36%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	91	0	80	87.91%
Rapid Re-Housing (RRH) Beds	108	0	108	100.00%
Permanent Supportive Housing (PSH) Beds	518	0	342	66.02%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	1,258	133	915	81.33%

## 2019 HDX Competition Report

### HIC Data for NH-500 - New Hampshire Balance of State CoC

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	101	137	134	187

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	14	34	28	30

#### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	82	138	148	108

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Summary Report for NH-500 - New Hampshire Balance of State CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.**

**Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.**

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	1800	1975	85	80	-5	42	41	-1
1.2 Persons in ES, SH, and TH	2021	2191	115	105	-10	51	46	-5

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1807	1946	196	293	97	93	122	29
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	2032	2161	221	304	83	104	129	25

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	248	21	8%	2	1%	4	2%	27	11%
Exit was from ES	674	107	16%	23	3%	45	7%	175	26%
Exit was from TH	93	9	10%	2	2%	1	1%	12	13%
Exit was from SH	0	0		0		0		0	
Exit was from PH	308	10	3%	8	3%	18	6%	36	12%
TOTAL Returns to Homelessness	1323	147	11%	35	3%	68	5%	250	19%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	767	742	-25
Emergency Shelter Total	503	520	17
Safe Haven Total	0	0	0
Transitional Housing Total	154	100	-54
Total Sheltered Count	657	620	-37
Unsheltered Count	110	122	12

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	2056	2234	178
Emergency Shelter Total	1805	2015	210
Safe Haven Total	0	0	0
Transitional Housing Total	293	247	-46

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	170	193	23
Number of adults with increased earned income	17	19	2
Percentage of adults who increased earned income	10%	10%	0%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	170	193	23
Number of adults with increased non-employment cash income	65	81	16
Percentage of adults who increased non-employment cash income	38%	42%	4%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	170	193	23
Number of adults with increased total income	76	90	14
Percentage of adults who increased total income	45%	47%	2%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	154	163	9
Number of adults who exited with increased earned income	29	34	5
Percentage of adults who increased earned income	19%	21%	2%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	154	163	9
Number of adults who exited with increased non-employment cash income	29	26	-3
Percentage of adults who increased non-employment cash income	19%	16%	-3%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	154	163	9
Number of adults who exited with increased total income	55	58	3
Percentage of adults who increased total income	36%	36%	0%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1756	1947	191
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	385	376	-9
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	1371	1571	200

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	2209	2320	111
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	463	501	38
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1746	1819	73

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	151	136	-15
Of persons above, those who exited to temporary & some institutional destinations	35	23	-12
Of the persons above, those who exited to permanent housing destinations	33	39	6
% Successful exits	45%	46%	1%

Metric 7b.1 – Change in exits to permanent housing destinations

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1897	1943	46
Of the persons above, those who exited to permanent housing destinations	976	1019	43
% Successful exits	51%	52%	1%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	376	397	21
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	356	385	29
% Successful exits/retention	95%	97%	2%

## 2019 HDX Competition Report FY2018 - SysPM Data Quality

### NH-500 - New Hampshire Balance of State CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

## 2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	350	411	382	386	204	239	184	128	432	420	497	486	46	82	138	148				
2. Number of HMIS Beds	330	371	360	363	157	119	145	117	296	259	315	311	46	54	138	148				
3. HMIS Participation Rate from HIC ( % )	94.29	90.27	94.24	94.04	76.96	49.79	78.80	91.41	68.52	61.67	63.38	63.99	100.00	65.85	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	2015	1768	1778	2085	441	413	347	383	389	384	397	440	701	684	624	837	468	272	83	169
5. Total Leavers (HMIS)	1726	1456	1482	1765	187	169	131	154	100	68	85	55	581	507	386	612	413	232	61	127
6. Destination of Don't Know, Refused, or Missing (HMIS)	240	156	109	183	13	6	8	25	4	3	4	1	10	15	16	14	311	106	26	55
7. Destination Error Rate (%)	13.90	10.71	7.35	10.37	6.95	3.55	6.11	16.23	4.00	4.41	4.71	1.82	1.72	2.96	4.15	2.29	75.30	45.69	42.62	43.31

## 2019 HDX Competition Report

### Submission and Count Dates for NH-500 - New Hampshire Balance of State CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

## **NH-500**

### **FY19 CoC Program NOFA**

#### **1C-4. PHA Administration Plan Homeless Preference**

This file contains the following PHA Plans demonstrating a Homeless Preference:

- 1) NH Housing and Finance Authority
  - a. general preference on p. 46 of the document and highlighted
  - b. Preference 6.3.2 (f) which includes people “lacking a fixed, regular and adequate nighttime residence” includes households who are living in emergency shelters and households that are living in places not meant for human habitation
- 2) Portsmouth Housing Authority
  - a. limited preference highlighted



# Housing Choice Voucher Administrative Plan

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**Revised April 1, 2019**





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- (f) Participants whose rental assistance was terminated due to insufficient funds.
- (g) The following will have equal weight: Terminally ill; CFI (Choices for Independence formerly known as HCBC) preference; DHHS Transitional Preference; Transitional Housing; and Income Targeting.
- (h) The following will have equal weight: Veterans as defined in 6.3.2 (g) and Rent Burdened/At Risk of Becoming Homeless.
- (i) All others without a preference.

### 6.3.2 Preferences

- (a) **Singles Preference:** Singles have equal status preference with all other applicants.
- (b) **Terminal Illness:** Applicants with a family member who has an illness that can be documented by a medical professional as being terminal will receive a preference. Terminal illness is defined as an illness that will result in death within 24 months.
- (c) **CFI (Choices for Independence, formerly known as HCBC):** Applicants with a family member who is eligible for services through the CFI Program or who are transitioning out of a nursing home or an institution will receive a preference. A copy of the CFI award letter and a signed verification from the family member's CFI service provider or a verification from the nursing home or institution verifying that the family member is transitioning to a more independent living situation will be required to receive this preference.
- (d) **DHHS Transitional Preference:** Persons with disabilities transitioning from institutional settings into community-based living who have case management services through DHHS will receive a preference. An institutional setting is defined as a psychiatric hospital.
- (e) **Transitional Housing:** Transitional Housing programs, which provide individual case management services, including service coordination and implementation of Transitional Housing case plans, will be given a preference.
- (f) **Rent Burdened/At Risk of Becoming Homeless:** A preference is given to applicants who are:
  - (1) Paying more than 50% of their gross income for rent and utilities.
  - (2) Lacking a fixed, regular and adequate nighttime residence.
  - (3) Temporarily living with friends or relatives.
  - (4) Living in a substandard living situation or other temporary placement.
  - (5) Victims of domestic violence, dating violence, sexual assault or stalking who are eligible for protections under VAWA.
- (g) **Veteran:** A veteran is any person who currently serves in the United States armed forces or has been discharged or released from duty in the United States armed forces with an honorable discharge or an uncharacterized discharge based on a service-connected injury, illness, or disability.
- (h) **Project Based Voucher (PBV) movers who are eligible for protections under VAWA**



245 Middle Street, Portsmouth, NH 03801

Dear Applicant:

Thank you for your interest in Portsmouth Housing Authority. Please complete the following information and return to the address above:

- Completed Preliminary Application signed by all household members age 18 and older.
- Completed Alternative or Emergency Contact form (signed by Head of Household only).
- Declaration of Section 214 Status form for Head of Household Only
- Copies of verifications needed for proof of preferences, if applicable

It is important that all forms are signed and dated prior to submitting them. Please know that if any of the forms are not signed or completed your Preliminary Application will be returned to you.

**At this time there is no parking offered at the following properties. Tenants are responsible to obtain private parking offsite and/or utilize on-street parking**

- Margeson - 245 Middle Street
- Feaster - 140 Court Street

Proof of Preferences

1. Residency in Portsmouth: Applicant must submit at least one of the following: Rent Receipt, Copy of Lease, Utility Bill, Employer/Agency Record, Driver's License, School Record, Voter Registration Record, Credit Report or Statement from Landlord or Case Manager. Employed in the City of Portsmouth: Notarized Employment Verification Statement signed by employer. *Use of a residency preference will not have the purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, religion, disability, or age of any member of an applicant family.*
2. Veteran: Those honorably discharged individuals that performed wartime service as defined by NH RSA 21:50 and their spouses or surviving spouses as verified by United States Government Documents (ex. DD214-Discharge Paperwork with Honorable Discharge, DD215 or DD217. Verification: See RSA 21:50 for documents that may be used to establish an individual's status as a veteran
3. Working, Elderly, or Disabled Family: Where the head or spouse has been employed at least 20 hours per week for a continuous 18 months preceding selection from Waiting List or from the date the preference was claimed or a person who is disabled or 62 years old or older. This preference must be verified by the employer, disability assistance provider and/or birth certificate.

4. Homelessness Preference (FOR HCV ONLY):

- Limited preference specifically for people who are referred by the following partnering homeless service organizations:
    - Cross Roads House
    - Families in Transition
    - New Generation, Inc.
    - Haven
    - Seacoast Mental Health Center
  - Verification: Applicant must have an HMIS\* number AND an applicant must have a written referral by a service provider from an above listed agency
- \*Applicants working with Domestic Violence shelters will be excluded from having to provide an HMIS number*

*"No person shall, on the grounds of race, color, sex, religion, national or ethnic origin, familial status, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under the Portsmouth Housing Authority's programs."*



## **NH-500**

### **FY19 CoC Program NOFA**

#### **1C-7. Centralized or Coordinated Assessment System**

This file contains the five assessment tools used by NH-500.

- 1) NH Coordinated Entry Initial Prevention and Diversion Tool
- 2) Barriers to Housing Stability Assessment
- 3) VI-SPDAT Individual
- 4) VI-SPDAT Family
- 5) VI-SPDAT Transition Age Youth



## NH Coordinated Entry Initial Prevention and Diversion Tool

Date: [8/23/2018 3:18 PM](#)

Walk-In

Call

Client Name:

Phone:

Agency:

Staff Name:

**Begin Script:** To determine what services may be available for you, I will need to collect some basic information about your current situation. This information is confidential and will only be used to assist you in accessing appropriate resources. You may refuse to answer any question, but doing so may mean you will not be referred to available resources that might best help you in your current situation. Do I have your permission to collect this information?

Do I have your permission to make a referral on your behalf to agencies that may be able to assist you?

Yes

No

Do I have your permission to enter the information you provide into HMIS, including a by-name list, and share it with agencies that may be providing you with assistance?  Yes  No

**Instructions for the person administering the tool are in red.**

### Introductory Questions

1. Are you homeless (living on the street, staying in an emergency shelter, fleeing domestic violence) or at-risk of homelessness?

Yes

No

If the household is not homeless or at-risk, refer to other mainstream resources

List referrals:

2. Where did you stay last night?

With a friend/family member/doubled up situation (If yes, skip to Diversion Question)

A hospital

Jail/prison

Juvenile detention facility

In a hotel/motel

In foster care/group home

In a substance abuse treatment facility

In my own housing – rental

In my own housing – own

Skip to Prevention Questions

Refer household to foreclosure prevention resources if necessary.

In other housing (please specify)

### 3. What brought on your housing crisis?

Problems with landlord

If yes, ask what specific issues are: Interpersonal, Disputes about the unit, Problems being caused by the tenant, not paying rent? Make note of the answer. Use this to determine what kind of mediation or conflict resolution is necessary.

Rental Arrears?

Amount: \$

Utility Arrears?

Amount: \$

Evicted or in the process of being evicted from a private dwelling or housing provided by family or friends

Victim of foreclosure or rental property

If yes, skip to Diversion Questions

Living in housing that has been condemned

If yes, skip to Diversion Questions

Unable to pay rent

Experiencing high overcrowding

If situation seems untenable, skip to Diversion Questions

Violence or abuse occurring in the family's household

If in immediate danger, refer them to law enforcement and/or the appropriate local domestic violence provider

Other (please specify)

## Diversion Questions

### 4. Are you safe in your current living situation?

Yes

No

If no, but household is otherwise eligible for diversion, divert them to a location other than where they are currently staying and make sure that it is somewhere where the household feels safe

### 5. Is there anyone else you and your family could stay with for at least the next three (3) to seven (7) days if you were able to receive case management services/ transportation/ limited financial support?

Yes

No

Help family think through potential places – with family, friends, co-workers. Have them identify what barriers they think exist to staying in a certain location and how they might overcome

If answer to this question is yes, household qualifies for diversion assistance. Skip to Concluding Questions.

If answer to this questions is no and shelter diversion has therefore been ruled out, go to Prevention Questions

## Prevention Questions

### 6. Are you safe in your current living situation?

Yes

No

If no, and the household is in immediate danger, refer them to law enforcement and/or the appropriate local domestic violence provider

If no, and there is no immediate danger, admit or refer to emergency shelter

### 7. Do you believe you will become homeless within the next seven(7) days?

Yes  No

### 8. Household Income is at or below 30% of AMI?

Yes  No

### 9. Have you ever been to a shelter or another homeless assistance program before?

Yes  No

If answer is YES to ALL 3 questions (7, 8, 9), provide prevention assistance

a. If you answered yes to the previous question(9), what was the name of the program?

When were you last there?

10. Has the household experienced homelessness in the last 12 months?

Yes

No

## Concluding Questions – Case Manager Only

1. Does client qualify for diversion assistance?

Yes

No

If no, attempt to make appropriate referrals to other available community/mainstream resources

2. If YES, what kind of assistance do they need initially to be successfully diverted?

Landlord mediation

Conflict resolution with potential roommate

Rental assistance - Amount \$

Utility assistance - Amount \$

Other financial assistance - Amount \$

Other assistance - Specify:

3. Does client qualify for prevention assistance?

Yes

No

If no, attempt to make appropriate referrals to other available community/mainstream resources

4. If so, what kind of assistance do they need initially to be successfully prevented?

Landlord mediation

Conflict resolution with potential roommate

Rental assistance - Amount \$

Utility assistance - Amount \$

Other financial assistance - Amount \$

Other assistance (please specify):

**This concludes the assessment.**

See next page for the follow-up form.

# Follow-Up Form

## (Regional Access/ Outreach/ Housing Navigator Staff Only)

1. Was the household diverted from entering shelter? (If no, skip to question two).

Yes       No

If yes, to where:

Friend's house

Family member's housing

Previous housing

Other assistance (please specify):

2. How long were they in this housing?

Number of days:

3. Did the household receive prevention assistance?

Yes       No

What type?

Utility assistance - Amount \$

Rental assistance - Amount \$

Security deposit - Amount \$

Moving costs - Amount \$

Other - Amount \$

## After 30 Days...

1. Did they find permanent housing?

Yes       No

## After 90 Days...

1. Have they come back to shelter/the homeless assistance system since being diverted?

Yes       No

2. Are there whereabouts known?

Yes       No

3. If they are known, where do they live currently?

Remained in initial housing

Relocated to different permanent housing unit

In homeless assistance system

4. If they “remained in initial housing” or “relocated to different permanent housing unit,” how long have they been there?

a. Number of Days:

# Barriers to Housing Stability Assessment

COMPLETE FOR HEAD OF HOUSEHOLD, SINGLES, AND UNACCOMPANIED YOUTH

<b>AGENCY:</b>	<b>DATE:</b>
<b>CLIENT NAME:</b>	

1. TENANT SCREENING BARRIERS TO GETTING HOUSING		
<b>TENANT SCREEING BARRIERS (Check one)</b>		
<input type="checkbox"/> Barriers <i>(Complete below)</i> <input type="checkbox"/> No Barriers <i>(Skip to next section)</i> <input type="checkbox"/> Barriers not assessed/NA <i>(Skip to next section)</i>		
1A. RENTAL HISTORY		
Number of evictions or unlawful detainers:	Poor reference from current/prior landlords: <i>(Y/N/NA)</i>	Lack of rental history: <i>(Y/N/NA)</i>
1B. CREDIT HISTORY		
Unpaid rent or utility bills: <i>(Y/N/NA)</i>	Lack of or poor credit history: <i>(Y/N/NA)</i>	
1C. CRIMINAL HISTORY		
One or more misdemeanors: <i>(Y/N/NA)</i>	Critical felony (sex crime, arson, drugs): <i>(Y/N/NA)</i>	Other felony: <i>(Y/N/NA)</i>

2. PERSONAL BARRIERS TO GETTING OR KEEPING HOUSING	
<b>PERSONAL BARRIERS (Check one)</b>	
<input type="checkbox"/> Barriers <i>(Complete below)</i> <input type="checkbox"/> No Barriers <i>(Skip to next section)</i> <input type="checkbox"/> Barriers not assessed <i>(Skip to next section)</i>	
2A. CHEMICAL HEALTH	
Chemical use has resulted in housing loss: <i>(Y/N/NA)</i>	Chemical use currently affects housing: <i>(Y/N/NA)</i>
2B. MENTAL HEALTH	
Mental health has resulted in housing loss: <i>(Y/N/NA)</i>	Mental health currently affects housing: <i>(Y/N/NA)</i>
2C. DOMESTIC VIOLENCE/ABUSE	
Domestic violence/abuse resulted in housing loss: <i>(Y/N/NA)</i>	Domestic violence/abuse currently affects housing: <i>(Y/N/NA)</i>
2D. PHYSICAL/MEDICAL CONDITION	
Medical/Physical Condition has resulted in housing loss: <i>(Y/N/NA)</i>	Medical/Physical currently affects housing: <i>(Y/N/NA)</i>

3. INCOME BARRIERS TO GETTING OR KEEPING HOUSING		
<b>INCOME BARRIERS (Check one)</b>		
<input type="checkbox"/> Barriers <i>(Complete below)</i> <input type="checkbox"/> No Barriers <i>(Skip to next section)</i> <input type="checkbox"/> Barriers not assessed <i>(Skip to next section)</i>		
3A. INCOME		
Needs temporary assistance to get or keep housing: <i>(Y/N/NA)</i>	If housed: percent of income spent on housing:	If not housed: amount able to spend on housing:
3B. OTHER INCOME—RELATED		
Lacks steady, full time employment: <i>(Y/N/NA)</i>	Lacks high school diploma or GED: <i>(Y/N/NA)</i>	Job barrier: limited English proficiency: <i>(Y/N/NA)</i>
Job barrier: lack of reliable transportation: <i>(Y/N/NA)</i>	Job barrier: lack of reliable/affordable child care: <i>(Y/N/NA)</i>	

**Vulnerability Index -  
Service Prioritization Decision Assistance Tool  
(VI-SPDAT)**

**Prescreen Triage Tool for Single Adults**

**AMERICAN VERSION 2.01**

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1 (800) 355-0420 [info@orgcode.com](mailto:info@orgcode.com) [www.orgcode.com](http://www.orgcode.com)

**COMMUNITY  
SOLUTIONS**



## Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

### VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

#### **Current versions available:**

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

[www.orgcode.com/products/vi-spdatt/](http://www.orgcode.com/products/vi-spdatt/)

### SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

#### **Current versions available:**

- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at

[www.orgcode.com/products/spdat/](http://www.orgcode.com/products/spdat/)

## SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

### **Current SPDAT training available:**

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

### **Other related training available:**

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ___/___/____	<b>Survey Time</b> ___:___	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
<b>In what language do you feel best able to express yourself?</b> _____		
<b>Date of Birth</b> DD/MM/YYYY ___/___/____	<b>Age</b> _____	<b>Social Security Number</b> _____
		<b>Consent to participate</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

**SCORE:**

## A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters
- Transitional Housing
- Safe Haven
- Outdoors**
- Other (specify):**

**Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

**SCORE:**

2. How long has it been since you lived in permanent stable housing? \_\_\_\_\_

Refused

3. In the last three years, how many times have you been homeless? \_\_\_\_\_

Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

**SCORE:**

## B. Risks

4. In the past six months, how many times have you...

a) Received health care at an emergency department/room? \_\_\_\_\_

Refused

b) Taken an ambulance to the hospital? \_\_\_\_\_

Refused

c) Been hospitalized as an inpatient? \_\_\_\_\_

Refused

d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? \_\_\_\_\_

Refused

e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? \_\_\_\_\_

Refused

f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? \_\_\_\_\_

Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

**SCORE:**

5. Have you been attacked or beaten up since you've become homeless?  Y  N  Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

**SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?  Y  N  Refused

IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do?  Y  N  Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

### C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?  Y  N  Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?  Y  N  Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?  Y  N  Refused

IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  Y  N  Refused

IF "NO," THEN SCORE 1 FOR SELF-CARE.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted?  Y  N  Refused

IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:

## D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?  Y  N  Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?  Y  N  Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?  Y  N  Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?  Y  N  Refused
19. When you are sick or not feeling well, do you avoid getting help?  Y  N  Refused
20. *FOR FEMALE RESPONDENTS ONLY:* Are you currently pregnant?  Y  N  N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?  Y  N  Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern?  Y  N  Refused
- b) A past head injury?  Y  N  Refused
- c) A learning disability, developmental disability, or other impairment?  Y  N  Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

IF THE RESPONENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

## VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

AMERICAN VERSION 2.01

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?  **Y**  **N**  Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?  **Y**  **N**  Refused

**IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.**

**SCORE:**

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?  **Y**  **N**  Refused

**IF "YES", SCORE 1 FOR ABUSE AND TRAUMA.**

**SCORE:**

### Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	<b>Score: Recommendation:</b> 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
<b>GRAND TOTAL:</b>	/17	

### Follow-Up Questions

<b>On a regular day, where is it easiest to find you and what time of day is easiest to do so?</b>	place: _____ time: ___ : ___ or _____
<b>Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?</b>	phone: (____) _____ - _____ email: _____
<b>Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- legal status in country
- children that may reside with the adult at some point in the future
- ageing out of care
- income and source of it
- safety planning
- mobility issues
- current restrictions on where a person can legally reside

## Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

### The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

### Version 2

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

You will notice some differences in Version 2 compared to Version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).



A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

**Alabama**

- Parts of Alabama Balance of State

**Arizona**

- Statewide

**California**

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

**Colorado**

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

**Connecticut**

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

**District of Columbia**

- District of Columbia

**Florida**

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

**Georgia**

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

**Hawaii**

- Honolulu

**Illinois**

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

**Iowa**

- Parts of Iowa Balance of State

**Kansas**

- Kansas City/Wyandotte County

**Kentucky**

- Louisville/Jefferson County

**Louisiana**

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

**Massachusetts**

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

**Maryland**

- Baltimore City
- Montgomery County

**Maine**

- Statewide

**Michigan**

- Statewide

**Minnesota**

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

**Missouri**

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

**Mississippi**

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

**North Carolina**

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

**North Dakota**

- Statewide

**Nebraska**

- Statewide

**New Mexico**

- Statewide

**Nevada**

- Las Vegas/Clark County

**New York**

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

**Ohio**

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

**Oklahoma**

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

**Pennsylvania**

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

**Rhode Island**

- Statewide

**South Carolina**

- Charleston/Low Country
- Columbia/Midlands

**Tennessee**

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

**Texas**

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

**Utah**

- Statewide

**Virginia**

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

**Washington**

- Seattle/King County
- Spokane City & County

**Wisconsin**

- Statewide

**West Virginia**

- Statewide

**Wyoming**

- Wyoming Statewide is in the process of implementing

**Vulnerability Index -  
Service Prioritization Decision Assistance Tool  
(VI-SPDAT)**

**Prescreen Triage Tool for Families**

**AMERICAN VERSION 2.0**

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**COMMUNITY  
SOLUTIONS**



## Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

### VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

#### **Current versions available:**

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 2.0 for Youth

All versions are available online at

[www.orgcode.com/products/vi-spdatt/](http://www.orgcode.com/products/vi-spdatt/)

### SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

#### **Current versions available:**

- SPDAT V 4.0 for Individuals
- SPDAT V 4.0 for Families
- SPDAT V 4.0 for Youth

Information about all versions is available online at

[www.orgcode.com/products/spdat/](http://www.orgcode.com/products/spdat/)

## SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

### **Current SPDAT training available:**

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

### **Other related training available:**

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ___/___/____	<b>Survey Time</b> ___:___	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>PARENT 1</b>	<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
	<b>In what language do you feel best able to express yourself?</b> _____		
	<b>Date of Birth</b> DD/MM/YYYY ___/___/____	<b>Age</b> _____	<b>Social Security Number</b> _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>PARENT 2</b>	<input type="checkbox"/> No second parent currently part of the household		
	<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
	<b>In what language do you feel best able to express yourself?</b> _____		
	<b>Date of Birth</b> DD/MM/YYYY ___/___/____	<b>Age</b> _____	<b>Social Security Number</b> _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.</b>			<b>SCORE:</b> <div style="border: 1px solid white; width: 40px; height: 20px; margin: 0 auto;"></div>

## Children

1. How many children under the age of 18 are currently with you? \_\_\_\_\_  Refused
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? \_\_\_\_\_  Refused
3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant?  Y  N  Refused
4. Please provide a list of children’s names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**. **SCORE:**

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

## A. History of Housing and Homelessness

5. Where do you and your family sleep most frequently? (check one)
  - Shelters
  - Transitional Housing
  - Safe Haven
  - Outdoors**
  - Other (specify):** \_\_\_\_\_
  - Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN “SHELTER”, “TRANSITIONAL HOUSING”, OR “SAFE HAVEN”, THEN SCORE 1. **SCORE:**

6. How long has it been since you and your family lived in permanent stable housing? \_\_\_\_\_  Refused
7. In the last three years, how many times have you and your family been homeless? \_\_\_\_\_  Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1. **SCORE:**

## B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room?   Refused
- b) Taken an ambulance to the hospital?   Refused
- c) Been hospitalized as an inpatient?   Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines?   Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along?   Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?   Refused

**IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.** **SCORE:**

- 9. Have you or anyone in your family been attacked or beaten up since they've become homeless?  **Y**  N  Refused
- 10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.** **SCORE:**

- 11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live?  **Y**  N  Refused

**IF "YES," THEN SCORE 1 FOR LEGAL ISSUES.** **SCORE:**

- 12. Does anybody force or trick you or anyone in your family to do things that you do not want to do?  **Y**  N  Refused
- 13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.** **SCORE:**

### C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money?  **Y**  **N**  Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?  **Y**  **N**  Refused

**IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR MONEY MANAGEMENT.** **SCORE:**

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled?  **Y**  **N**  Refused

**IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.** **SCORE:**

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  **Y**  **N**  Refused

**IF "NO," THEN SCORE 1 FOR SELF-CARE.** **SCORE:**

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted?  **Y**  **N**  Refused

**IF "YES," THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.** **SCORE:**

### D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family?  **Y**  **N**  Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart?  **Y**  **N**  Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family?  **Y**  **N**  Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?  **Y**  **N**  Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help?  **Y**  **N**  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.** **SCORE:**

VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past?  Y  N  Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern?  Y  N  Refused

b) A past head injury?  Y  N  Refused

c) A learning disability, developmental disability, or other impairment?  Y  N  Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use?  Y  N  N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking?  Y  N  Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication?  Y  N  Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

31. *YES OR NO:* Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced?  Y  N  Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

## E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days?  **Y**  N  Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.**

**SCORE:**

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation?  **Y**  N  Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days?  **Y**  N  Refused

36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week?  Y  **N**  N/A or Refused

**IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.**

**SCORE:**

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that?  **Y**  N  Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.**

**SCORE:**

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that?  Y  **N**  Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older?  **Y**  N  Refused

b) 2 or more hours per day for children aged 12 or younger?  **Y**  N  Refused

41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that?  **Y**  N  N/A or Refused

**IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.**

**SCORE:**

## Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/2	<b>Score: Recommendation:</b> 0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
E. FAMILY UNIT	/4	
<b>GRAND TOTAL:</b>	<b>/22</b>	

## Follow-Up Questions

<b>On a regular day, where is it easiest to find you and what time of day is easiest to do so?</b>	place: _____ time: ____ : ____ or _____
<b>Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?</b>	phone: (____) _____ - _____ email: _____
<b>Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

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### Version 2

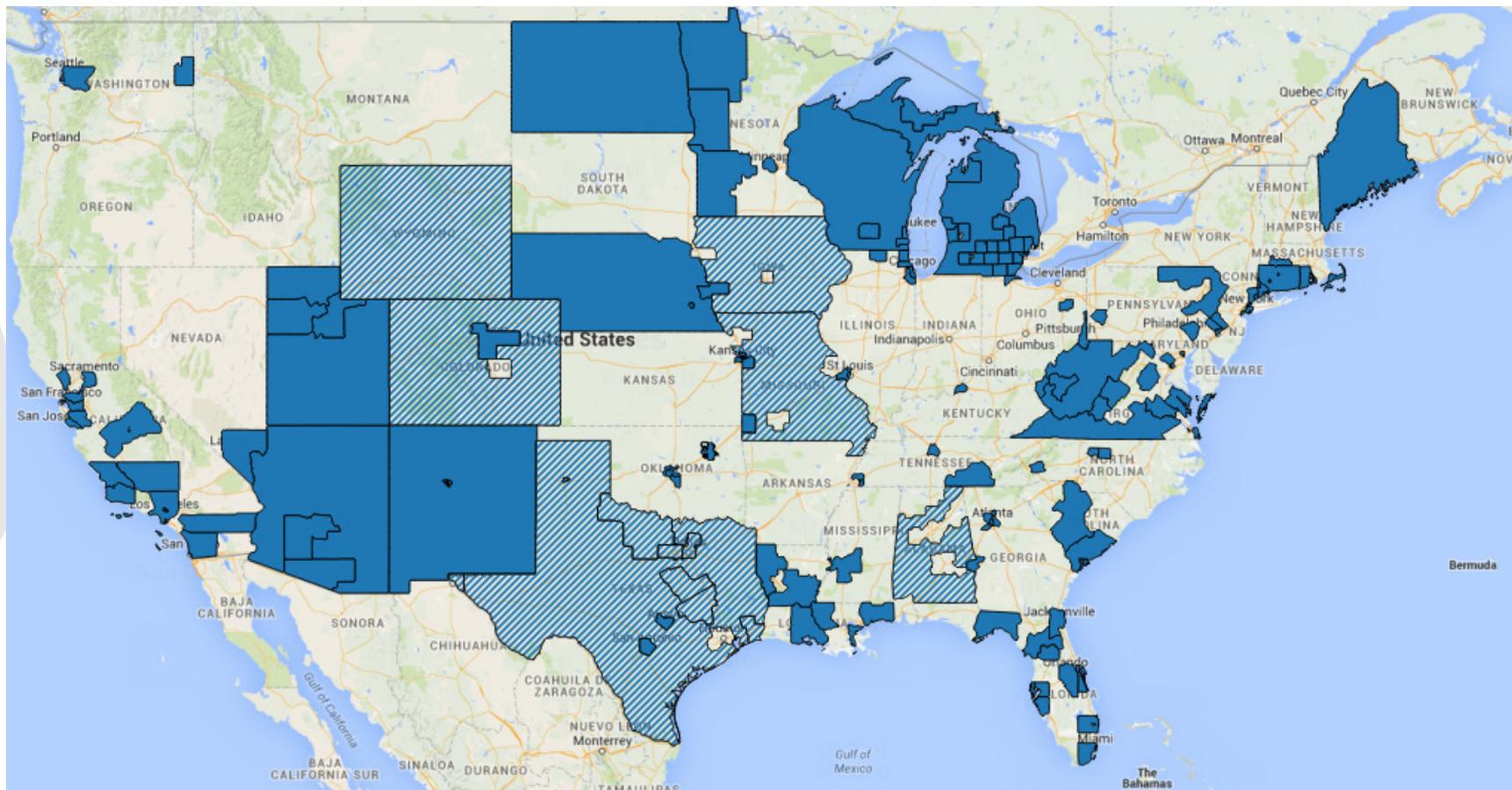
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- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).

## Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.



A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

**Alabama**

- Parts of Alabama Balance of State

**Arizona**

- Statewide

**California**

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

**Colorado**

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

**Connecticut**

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

**District of Columbia**

- District of Columbia

**Florida**

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

**Georgia**

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

**Hawaii**

- Honolulu

**Illinois**

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

**Iowa**

- Parts of Iowa Balance of State

**Kansas**

- Kansas City/Wyandotte County

**Kentucky**

- Louisville/Jefferson County

**Louisiana**

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

**Massachusetts**

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

**Maryland**

- Baltimore City
- Montgomery County

**Maine**

- Statewide

**Michigan**

- Statewide

**Minnesota**

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

**Missouri**

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

**Mississippi**

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

**North Carolina**

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

**North Dakota**

- Statewide

**Nebraska**

- Statewide

**New Mexico**

- Statewide

**Nevada**

- Las Vegas/Clark County

**New York**

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

**Ohio**

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

**Oklahoma**

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

**Pennsylvania**

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

**Rhode Island**

- Statewide

**South Carolina**

- Charleston/Low Country
- Columbia/Midlands

**Tennessee**

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

**Texas**

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

**Utah**

- Statewide

**Virginia**

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

**Washington**

- Seattle/King County
- Spokane City & County

**Wisconsin**

- Statewide

**West Virginia**

- Statewide

**Wyoming**

- Wyoming Statewide is in the process of implementing

**Transition Age Youth -  
Vulnerability Index -  
Service Prioritization Decision Assistance Tool  
(TAY-VI-SPDAT)**

**“Next Step Tool for Homeless Youth”**

**AMERICAN VERSION 1.0**

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**COMMUNITY  
SOLUTIONS**



Eric Rice, PhD

**USC**  
SCHOOL OF  
SOCIAL WORK



## Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

### VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

#### **Current versions available:**

- VI-SPDAT V 2.0
- Family VI-SPDAT V 2.0
- Next Step Tool for Homeless Youth V 1.0

All versions are available online at

[www.orgcode.com/products/vi-spdat/](http://www.orgcode.com/products/vi-spdat/)

### SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor's ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

#### **Current versions available:**

- SPDAT V 4.0 for Individuals
- F-SPDAT V 2.0 for Families
- Y-SPDAT V 1.0 for Youth

Information about all versions is available online at

[www.orgcode.com/products/spdat/](http://www.orgcode.com/products/spdat/)

## SPDAT Training Series

To use the SPDAT assessment product, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

### **Current SPDAT training available:**

- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

### **Other related training available:**

- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

<http://www.orgcode.com/product-category/training/spdat/>

## The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

OrgCode Consulting, Inc. and Community Solutions joined forces with the Corporation for Supportive Housing (CSH) to combine the best parts of products and expertise to create one streamlined triage tool designed specifically for youth aged 24 or younger.

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ___/___/____	<b>Survey Time</b> ___:___	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only “Yes,” “No,” or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
<b>In what language do you feel best able to express yourself?</b> _____		
<b>Date of Birth</b> DD/MM/YYYY ___/___/____	<b>Age</b> _____	<b>Social Security Number</b> _____
		<b>Consent to participate</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.

**SCORE:**

## A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- Shelters                       **Couch surfing**                       **Other (specify):**  
 Transitional Housing     **Outdoors**  
 Safe Haven                       **Refused**

**IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.** **SCORE:**

2. How long has it been since you lived in permanent stable housing? \_\_\_\_\_  Refused

3. In the last three years, how many times have you been homeless? \_\_\_\_\_  Refused

**IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.** **SCORE:**

## B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? \_\_\_\_\_  Refused  
b) Taken an ambulance to the hospital? \_\_\_\_\_  Refused  
c) Been hospitalized as an inpatient? \_\_\_\_\_  Refused  
d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? \_\_\_\_\_  Refused  
e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? \_\_\_\_\_  Refused  
f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether it was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? \_\_\_\_\_  Refused

**IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.** **SCORE:**

5. Have you been attacked or beaten up since you've become homeless?  **Y**  N  Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.** **SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?  **Y**  N  Refused
8. Were you ever incarcerated when younger than age 18?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR LEGAL ISSUES.** **SCORE:**

9. Does anybody force or trick you to do things that you do not want to do?  **Y**  N  Refused
10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.** **SCORE:**

### C. Socialization & Daily Functioning

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?  **Y**  N  Refused
12. Do you get any money from the government, an inheritance, an allowance, working under the table, a regular job, or anything like that?  Y  **N**  Refused

**IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR MONEY MANAGEMENT.** **SCORE:**

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?  Y  **N**  Refused

**IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.** **SCORE:**

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  Y  **N**  Refused

**IF "NO," THEN SCORE 1 FOR SELF-CARE.** **SCORE:**

15. Is your current lack of stable housing...

- a) Because you ran away from your family home, a group home or a foster home?  **Y**  N  Refused
- b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers?  **Y**  N  Refused
- c) Because your family or friends caused you to become homeless?  **Y**  N  Refused
- d) Because of conflicts around gender identity or sexual orientation?  **Y**  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

**SCORE:**

- e) Because of violence at home between family members?  **Y**  N  Refused
- f) Because of an unhealthy or abusive relationship, either at home or elsewhere?  **Y**  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **ABUSE/TRAUMA**.

**SCORE:**

## D. Wellness

- 16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?  **Y**  N  Refused
- 17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?  **Y**  N  Refused
- 18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?  **Y**  N  Refused
- 19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?  **Y**  N  Refused
- 20. When you are sick or not feeling well, do you avoid getting medical help?  **Y**  N  Refused
- 21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant?  **Y**  N  Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

**SCORE:**

**NEXT STEP TOOL FOR HOMELESS YOUTH**

SINGLE YOUTH

AMERICAN VERSION 1.0

22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?  **Y**  N  Refused
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing?  **Y**  N  Refused
24. If you've ever used marijuana, did you ever try it at age 12 or younger?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.**

**SCORE:**

25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

- a) A mental health issue or concern?  **Y**  N  Refused
- b) A past head injury?  **Y**  N  Refused
- c) A learning disability, developmental disability, or other impairment?  **Y**  N  Refused

26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.**

**SCORE:**

**IF THE RESPONENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.**

**SCORE:**

27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?  **Y**  N  Refused
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?  **Y**  N  Refused

**IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.**

**SCORE:**

## Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	<b>Score: Recommendation:</b> 0-3: no moderate or high intensity services be provided at this time 4-7: assessment for time-limited supports with moderate intensity 8+: assessment for long-term housing with high service intensity
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/5	
D. WELLNESS	/5	
<b>GRAND TOTAL:</b>	<b>/17</b>	

## Follow-Up Questions

<b>On a regular day, where is it easiest to find you and what time of day is easiest to do so?</b>	place: _____ time: ___ : ___ or
<b>Is there a phone number and/or email where someone can get in touch with you or leave you a message?</b>	phone: (____) _____ - _____ email: _____
<b>Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the youth at some point in the future
- safety planning

## Appendix A: About the TAY-VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

### The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

### The Youth – Transition Age Youth Tool from CSH

Released in May 2013, the Corporation for Supportive Housing (CSH) partnered with Dr. Eric Rice, Assistant Professor at the University of Southern California (USC) School of Social Work, to develop a triage tool that targets homeless Transition Age Youth (TAY) for permanent supportive housing. It consists of six items associated with long-term homelessness (five or more years) among transition-aged youth (age 18-24).

### Version 2 of the VI-SPDAT

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool.

Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

## The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

One piece of feedback was the growing concern that youth tended to score lower on the VI-SPDAT, since the Vulnerability Index assesses risk of mortality which is less prevalent among younger populations. So, in version 2 of the VI-SPDAT, OrgCode Consulting, Inc. and Community Solutions joined forces with CSH to combine the best parts of the TAY, the VI, and the SPDAT to create one streamlined triage tool designed specifically for youth aged 24 or younger.

If you are familiar with the VI-SPDAT, you will notice some differences in the TAY-VI-SPDAT compared to VI-SPDAT version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don't worry, we can provide instructions on how these relate to results from Version 1).



## NEXT STEP TOOL FOR HOMELESS YOUTH

SINGLE YOUTH

AMERICAN VERSION 1.0

A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

### Alabama

- Parts of Alabama Balance of State

### Arizona

- Statewide

### California

- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

### Colorado

- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

### Connecticut

- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

### District of Columbia

- District of Columbia

### Florida

- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

### Georgia

- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

### Hawaii

- Honolulu

### Illinois

- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

### Iowa

- Parts of Iowa Balance of State

### Kansas

- Kansas City/Wyandotte County

### Kentucky

- Louisville/Jefferson County

### Louisiana

- Lafayette/Acadiana
- Shreveport/Bossier/Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

### Massachusetts

- Cape Cod Islands
- Springfield/Holyoke/Chicopee/Westfield/Hampden County

### Maryland

- Baltimore City
- Montgomery County

### Maine

- Statewide

### Michigan

- Statewide

### Minnesota

- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

### Missouri

- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee's Summit/Jackson County
- Parts of Missouri Balance of State

### Mississippi

- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

### North Carolina

- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

### North Dakota

- Statewide

### Nebraska

- Statewide

### New Mexico

- Statewide

### Nevada

- Las Vegas/Clark County

### New York

- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

### Ohio

- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

### Oklahoma

- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

### Pennsylvania

- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

### Rhode Island

- Statewide

### South Carolina

- Charleston/Low Country
- Columbia/Midlands

### Tennessee

- Chattanooga/Southeast Tennessee
- Memphis/Shelby County
- Nashville/Davidson County

### Texas

- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/McLennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

### Utah

- Statewide

### Virginia

- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

### Washington

- Seattle/King County
- Spokane City & County

### Wisconsin

- Statewide

### West Virginia

- Statewide

### Wyoming

- Wyoming Statewide is in the process of implementing

**NH-500**

**FY19 CoC Program NOFA**

**1E-1 #4. Public Posting–15-Day Notification Outside e-snaps – Projects Accepted.**

- 1) September 6, 2019 – single e-mail project notifications and project list with score and rank

**From:** [Schott, Kristiane](#)  
**To:** [a.pancine@harborhomes.org](#); [achaffee@bm-cap.org](#); [achrisstoffels@eastersealsnh.org](#); [acroberts@comcast.net](#); [ADunn@riverbendcmhc.org](#); [Agri, Jeanne](#); [amoran@clmnh.org](#); [angela@concordhomeless.org](#); [anne@thewayhomenh.org](#); [bandrewsparker@straffordcap.org](#); [barrtown@metrocast.net](#); [Bates, Dyllin](#); [benett@d@cfsnh.org](#); [Beth Daniels](#); [boconnell@straffordcap.org](#); [bouchiem@mhcgm.org](#); [bquimby@clmnh.org](#); [brendonmeatley@veteransinc.org](#); [bridgehouseinc@gmail.com](#); [c.spitz@crossroadhouse.org](#); [Calvin\\_Smith@va.gov](#); [cameron.ford@headrest.org](#); [capuanoj@gnmhc.org](#); [cary.gladstone@graniteuw.org](#); [cathybentwood@gmail.com](#); [cbringhurst@thewayhomenh.org](#); [chenderson@scshelps.org](#); [ckuhn@fitnh.org](#); [clemke@genesishb.org](#); [clorentz@lacti.org](#); [cmeaney@lacti.org](#); [Connor-Belcourt@USE.SalvationArmy.Org](#); [Courtmanche, Mai](#); [cracine@BM-Cap.org](#); [cthomas@bethany.org](#); [ctowne@tccap.org](#); [CWellington@nhla.org](#); [d.curley@nhpartnership.org](#); [Del Rosso, Donna](#); [dfoxwell@clmnh.org](#); [director@annemariehouse.org](#); [director@newgennh.org](#); [dlozeau@snhs.org](#); [dmagane@smhc-nh.org](#); [dtenney@mfs.org](#); [EBerry@nhla.org](#); [elissa@housingactionnh.org](#); [ellen@concordhomeless.org](#); [Emily.Reisine@va.gov](#); [Eric.harbeck@headrest.org](#); [flyfisherman.robert@gmail.com](#); [gschneider@snhs.org](#); [h.nelson@nhpartnership.org](#); [Izet@thewayhomenh.org](#); [jaille@communitypartnersnh.org](#); [jcampbell@nhla.org](#); [jchaisson@snhs.org](#); [jclow@tccap.org](#); [jdavis@snhs.org](#); [jeaton@mvap.org](#); [Jennifer.lasalle@wellsense.org](#); [jenny.connor-belcourt@use.salvationarmy.org](#); [jmackay@northernhs.org](#); [jmanning@scshelps.org](#); [joe.frappiea@211nh.org](#); [johnperson@veteransinc.org](#); [jrauscher@veteranbenefits.us](#); [jrider@scshelps.org](#); [jroillard@tccap.org](#); [julian.long@rochesternh.net](#); [K Letendre](#); [katymcd35@gmail.com](#); [kbates@snhs.org](#); [kbeaulieu@riverbendcmhc.org](#); [Kbesada@frontdooragency.org](#); [kdenoncourt@thewayhomenh.org](#); [KellyE@waypointnh.org](#); [kgiles@genesishb.org](#); [KGrenier@fitnh.org](#); [klarochelle@smhc-nh.org](#); [klavigne@bm-cap.org](#); [kpjo@bm-cap.org](#); [ksiksi10@gmail.com](#); [kwilliams@concordnh.gov](#); [L.gravel@nhpartnership.org](#); [lancasterm@cfsnh.org](#); [larry@helpinghandoutreach.net](#); [lauren.mcginley@graniteuw.org](#); [lberman@straffordcap.org](#); [lbrown@friendsprogram.org](#); [LCollinsWilson@mvap.org](#); [LHazelton@BM-Cap.org](#); [Linda Douglas](#); [linda@nhcadsv.org](#); [Linebaugh, Marie](#); [lwamser@nhla.org](#); [Lynne.Goodwin@lebcity.com](#); [m.brien1@nhpartnership.org](#); [m.pendry@harborhomes.org](#); [m.reagan@nhpartnership.org](#); [Martha@crossroadhouse.org](#); [martha@veteranhomestead.org](#); [mary@thewayhomenh.org](#); [mbeau@fitnh.org](#); [mdoyle@genesishb.org](#); [meads@GNMHC.org](#); [Meghan Morrow Raftery](#); [Merilyn@Listencs.org](#); [mfreeman@scshelps.org](#); [mondello@tacinc.org](#); [mmortimer@wadleighlaw.com](#); [mpritchard@genesishb.org](#); [mstokes@fitnh.org](#); [mwirbal@frontdooragency.org](#); [Nicole.Ligor@BMCHP-wellsense.org](#); [npaul@friendsprogram.org](#); [olga@nssk.org](#); [p.kelleher@nhpartnership.org](#); [paige.farmer814@gmail.com](#); [PAM@NHCADSV.org](#); [poulsana@mhcgm.org](#); [pthyng@communitypartnersnh.org](#); [pwyzik@mfs.org](#); [ray@veteranhomestead.org](#); [Richard.Starkey@USE.salvationarmy.org](#); [rlawliss@SCSHELPS.ORG](#); [Robert.Mottola@va.gov](#); [Rodler, Robert](#); [rwaters@scshelps.org](#); [Scott.McNeil@USE.SalvationArmy.org](#); [scpinsonneault@gmail.com](#); [Seno@straffordcap.org](#); [sford@myfriendsplacenh.org](#); [sftsnh@gmail.com](#); [sgregoire@BM-Cap.org](#); [sihnh@comcast.net](#); [SMLACOUNT@scshelps.org](#); [SMorrison@communitypartnersnh.org](#); [ssavard@fitnh.org](#); [sschermerhorn@straffordcap.org](#); [starleton@straffordcap.org](#); [sturner@familiesfirstseacoast.org](#); [Sue@concordhomeless.org](#); [tm33782004@gmail.com](#); [v.talaszan@nhpartnership.org](#); [William.Sherry@Graniteuw.org](#); [Carolyn Towne](#); [dferringo@tccap.org](#); [Greg Schneider](#); [J.Clw](#); [Agri, Jeanne](#); [John Nadeau](#); [Keith Bates](#); [Lauren Berman](#); [Natasha Wilcoxson](#); [Robert Waters](#); [Sarah Jones](#); [Sharon LaCount McKane](#); [Agri, Jeanne](#); [Ana Pacine](#); [Angela Moran](#); [Barry Quimby](#); [bheward@bm-cap.org](#); [Carolyn Towne](#); [Cathy Kuhn](#); [Christine Lescault](#); [Clyde Martin](#); [Craig Henderson](#); [dferringo@tccap.org](#); [Elena Coleman](#); [Ellen Groh](#); [Jane MacKay](#); [Kelly, Erin](#); [khoward@bm-cap.org](#); [klavigne@bm-cap.org](#); [Kris.Frakes@icalliances.org](#); [Kristy Letendre](#); [Lemke,Chelsea](#); [Linebaugh, Marie](#); [Mark Stokes](#); [Martha Stone](#); [Meghan Morrow@icalliances.org](#); [Melany Mondello](#); [Pamela English](#); [Pitzer, Roger](#); [ralger@bm-cap.org](#); [Ryan Lawliss](#); [Sandra Beaudry](#); [Steven Gregoire](#); [Sunshine Fisk](#); [Angela Moran](#); [Anna Pousland](#); [Annemarie Jalbert](#); [B Corbett](#); [Bates, Dyllin](#); [Carolyn Towne](#); [Dana Magane](#); [Dave Tenney](#); [Derek Foxwell](#); [J.Clw](#); [Jessica Capuano](#); [Karla LaRochelle](#); [Ken Beaulieu](#); [L O"Keefe](#); [M Vashaw](#); [bouchiem@mhcgm.org](#); [Steve Arnault](#); [meads@GNMHC.org](#); [Agri, Jeanne](#); [Andrea Chrisstoffels](#); [Angela Chaffee](#); [Anne Rawson](#); [Betsey Andrews-Parker](#); [Carolyn Towne](#); [cbrinehurst@thewayhomenh.org](#); [Craig Henderson](#); [dferringo@tccap.org](#); [Donnalee Lozeau](#); [dsurina@straffordcap.org](#); [Greg Schneider](#); [Izet@thewayhomenh.org](#); [jchaisson@snhs.org](#); [John Manning](#); [Julie Davis](#); [K Lavigne](#); [kdenoncourt@thewayhomenh.org](#); [Kristy Besada](#); [Lauren Berman](#); [mary@thewayhomenh.org](#); [Maryse Wirbal](#); [mbagshaw@eastersealsnh.org](#); [Meg Freeman](#); [Ryan Lawliss](#); [starleton@straffordcap.org](#); [Stephanie Eno](#); [Steven Gregoire](#); [Mandy Reagan](#)  
**Cc:** [Ashley Gauthier](#); [Bradley, Michael](#); [Hatfield, Melissa](#); [Lamprey, Regina](#); [O"Connor, Betsy](#); [Young, Heidi](#)  
**Subject:** NH 500 Project Ranking List  
**Date:** Friday, September 6, 2019 5:00:57 PM  
**Attachments:** [FY19 NH-500 Project Ranking List 9.6.19 w consolidations.pdf](#)

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Good afternoon,

FY19 CoC Program project applicants, subrecipients and CoC members,  
The NH BoS CoC Ranking Committee met to review, score and rank the submitted FY19 CoC Program project applications. The NH Balance of State Continuum of Care (NH BoSCoC) has selected the projects on the attached FY19 NH-500 Project Ranking List to be submitted as part of NH BoSCoC FY2019 CoC Program

Consolidated Application.

The attached document includes a list of projects to be submitted to HUD and it includes the:  
applicant name,  
project name,  
project score,  
project rank, and  
project award amount.

Congratulations to the chosen projects! The NH BoSCoC appreciates your participation in this process and looks forward to working with your agency on these projects. As in previous years, final award and final funding levels is dependent on actual Federal funds availability and awards made to the NH BoSCoC applicants.

If your project application was rejected for funding or had its' budget reduced from its original requested amount you will receive a separate e-mail specific to your project.

Secondly, per the FY 2019 CoC Program Competition NOFA, page 46:

<https://www.hudexchange.info/resources/documents/FY-2018-CoC-Program-Competition-NOFA.pdf>

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Eligible project applicants that attempted to participate in the CoC planning process in the geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner, may submit a solo project application to HUD and may be awarded a grant from HUD by following the procedure found in 24 CFR 578.35. Solo applicants must submit their solo project application in *e-snaps* to HUD by **8:00 PM Eastern time, on September 30, 2019**. See Section X.C of this NOFA for additional information regarding the Solo Applicant appeal process

Thank you,  
Kristi Schott, MA  
CoC Program Administrator  
Bureau of Housing Supports  
Division of Economic and Housing Stability  
NH Department of Health & Human Services  
129 Pleasant St.  
Concord, NH 03301  
P: (603)271-9194  
<https://www.dhhs.nh.gov/dcbcs/bhhs/index.htm>  
<https://www>.

Kristi Schott, MA

CoC Program Administrator  
Bureau of Housing Supports  
Division of Economic and Housing Stability  
NH Department of Health & Human Services  
105 Pleasant St.  
Concord, NH 03301  
Cell: (603)573-6144  
P: (603)271-9194  
<https://www.dhhs.nh.gov/dcbcs/bhhs/index.htm>

<https://www.facebook.com/NHBHHS/>

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NH-500 BOSCO PROGRAM PROJECT RANKING + SCORES FY2019				Tier 1	\$ 3,863,860
				Tier 2 (Remaining ARD+Bonus)	\$ 421,513
				Total Projects	\$ 4,659,167
Applicant Name	Project Name	Score	Rank	Amount	Consolidated Grants
State of NH	Waypoint RRH	103	1	\$197,829	
State of NH	NHCADSV RRH	99	2	\$259,356	
State of NH	Gilpin House (new)	91	3	\$129,535	
State of NH	Families in Transition Permanent Housing Program - Concord	91	4	\$70,343	
State of NH	Families in Transition Concord Community Permanent Housing Program	90	5	\$107,779	
State of NH	FIT Concord Community PSH		C5		\$209,134
State of NH	Next Steps Permanent Housing Program	86	6	\$90,365	
State of NH	SCS Next Steps Permanent Housing Program		C6		\$210,769
State of NH	SCS Permanent Housing Project	83	7	\$87,178	
State of NH	SCS Permanent Housing Program		C7		\$160,138
State of NH	CLM Shelter Plus Care II	82	8	\$73,573	
State of NH	CLM Supportive Housing		C8		\$638,680
State of NH	TCCAP PSH I Expansion	81	9	\$92,892	
State of NH	SCS Shelter Plus Care	80	10	\$281,824	
State of NH	FIT Concord Community Leasing II	79	11	\$101,355	
State of NH	SCS Rapid Re-Housing Program	79	12	\$121,518	
State of NH	CRH/CCEH Supportive Housing Expansion	77	13	\$391,949	
State of NH	CLM PH I	76	14	\$279,867	
State of NH	CLM Shelter Plus Care I	76	15	\$285,240	
State of NH	CLM FAMILY HOUSING I	75	16	\$273,721	
State of NH	FIT: Dover Permanent Housing	72	17	\$107,216	
State of NH	Sullivan County Fresh Steps PH Program	71	18	\$120,404	
State of NH	McGrath Street Permanent Housing	67	19	\$102,169	
State of NH	BMCAP RRH Program	66	20	\$185,476	

Footnote: As a Tie Breaker for projects that had the same score, the following tie breakers were utilized (actual percentages):

#1 Housing Stability Achieved

NH -500 RANKING SCORES FY2019

#2 Increased Participants' Earned Income

9.6.19

NH-500 BOSCO PROGRAM PROJECT RANKING + SCORES FY2019				Tier 1	\$ 3,863,860
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Applicant Name	Project Name	Score	Rank	Amount	Consolidated Grants
State of NH	Summer Street Project	63	21	\$43,215	
State of NH	Homeless Management Information System - Balance of State	n/a	22	\$77,996	
State of NH	NH Coordinated Entry	n/a	23	\$351,403	
State of NH	Central Street PHP	60	24	\$31,657	
			<b>Tier 1</b>	<b>\$3,863,860</b>	
State of NH	Central Street PHP	60	24	\$41,303	
State of NH	CAPSC RRH (new)	38	25	\$215,833	
State of NH	NH Coordinated Entry Expansion (new)	n/a	27	\$164,377	
			<b>Tier 2</b>	<b>\$421,513</b>	
State of NH	Coordinated Entry DV Project (new)	n/a	28	\$251,355	
State of NH	Planning Grant FY19	n/a	n/a	\$122,439	
The following project application was not accepted: Bridge House Supportive Housing			<b>Total</b>	<b>\$4,659,167</b>	

Footnote: As a Tie Breaker for projects that had the same score, the following tie breakers were utilized (actual percentages):

#1 Housing Stability Achieved

NH -500 RANKING SCORES FY2019

#2 Increased Participants' Earned Income

9.6.19

## **NH-500**

### **FY19 CoC Program NOFA**

#### **1E-1 Public Posting – Projects Rejected or Reduced**

This file contains the following documents used to notify rejected project applications:

- 1) Email sent to Rejected Applicant
- 2) Signed rejection letter that was attached to #1 above
- 3) Final NH-500 BOSCOG Project List with rejection statement highlighted on the last page

**From:** [Schott, Kristiane](#)  
**To:** [cathybentwood@gmail.com](mailto:cathybentwood@gmail.com); "[Kathleen Lingenberg](#)"  
**Subject:** Project Notification for FY2019 BOSCOG Consolidated application  
**Date:** Wednesday, September 4, 2019 2:05:00 PM  
**Attachments:** [Bridge Supportive Housing Rejection Notification 9.4.19.doc](#)

---

Good afternoon Cathy and Kathleen,

Please see the attached document and let me know if you have further questions or wish to appeal this decision.

Thanks,

Kristi Schott, MA  
CoC Program Administrator  
Bureau of Housing Supports  
Division of Economic and Housing Stability  
NH Department of Health & Human Services  
105 Pleasant St.  
Concord, NH 03301  
Cell: (603)573-6144  
P: (603)271-9194  
<https://www.dhhs.nh.gov/dcbcs/bhhs/index.htm>  
  
<https://www.facebook.com/NHBHHS/>

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Jeffrey A. Meyers  
Commissioner

Christine L. Santaniello  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION OF ECONOMIC & HOUSING STABILITY*  
*BUREAU OF HOUSING SUPPORTS*

105 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-9196 1-800-852-3345 Ext. 9196  
Fax: 603-271-5139 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 4, 2019

Dear Cathy Bentwood,

We regret to inform you that your project, Bridge House Supportive Housing, is not eligible for FY19 CoC Program funds and as such will not be included in the project list for the NH Balance of State Continuum of Care (NH BoSCoC) FY19 CoC Program NOFA submission.

During the final project application review to ensure compliance with all HUD CoC Program requirements it was revealed that your project proposed ineligible CoC Program activities. The project proposes to use rental assistance and operating for the same unit which is not allowed. In your project application you did not disclose that your project has a commitment of Project-Based Vouchers (PBV) under the Housing Choice Voucher Program for all of the units proposed in this project. Part 578.55 (c) of the CoC Program interim rule clearly states in "Program funds may not be used for rental assistance and operating costs in the same project." PBV funding is considered to be rental assistance.

The project acceptance notification sent on August 29, 2019 **is rescinded** due to inclusion of ineligible activities in the project and the omission of information about other project funding sources.

If you wish to submit an appeal, please send to me, Kristi Schott at [Kristiane.Schott@dhhs.nh.gov](mailto:Kristiane.Schott@dhhs.nh.gov), by **September 5, 2019, by 3:00 pm** and I will submit to the review committee for consideration.

Sincerely,

A handwritten signature in black ink that reads "Kristi Schott".

Kristi Schott

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State of NH	SCS Permanent Housing Program		C7		\$160,138
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State of NH	McGrath Street Permanent Housing	67	19	\$102,169	
State of NH	BMCAP RRH Program	66	20	\$185,476	

Footnote: As a Tie Breaker for projects that had the same score, the following tie breakers were utilized (actual percentages):

#1 Housing Stability Achieved

NH -500 RANKING SCORES FY2019

#2 Increased Participants' Earned Income

9.6.19

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The following project application was not accepted: Bridge House Supportive Housing			<b>Total</b>	<b>\$4,659,167</b>	

Footnote: As a Tie Breaker for projects that had the same score, the following tie breakers were utilized (actual percentages):

#1 Housing Stability Achieved

NH -500 RANKING SCORES FY2019

#2 Increased Participants' Earned Income

9.6.19

## **NH-500**

### **FY19 CoC Program NOFA**

#### **1E-1 Public Posting – 30 Day Local Competition Deadline**

This file contains the following documents used to notify rejected project applications:

- 1) Request for Proposals – initial release
- 2) Request for Proposals – revised
  - a. BOSCOG had a project make a last minute decision to reallocate their funding. BOSCOG re-released the RFP to reflect the additional reallocation funds that became available for the competition
- 3) Screenshot of RFP post to website
- 4) Screenshot of RFP post to Facebook

## **New Hampshire Balance of State Continuum of Care (NH BoSCoC)**

### **Notice of Funding Availability for the FY 2019 Continuum of Care (CoC) Program Competition**

Published 8/1/2019

The US Department of Housing and Urban Development (HUD) has released the FY 2019 Notice of Funding Availability (NOFA) for the CoC Program Competition. The Bureau of Housing Supports (BHS) is the collaborative applicant responsible for completing and submitting an annual application for CoC Program funding application on behalf of the NH BoSCoC which will include project applications funded under this RFP. The geography includes: Dover; Portsmouth; Rochester; Belknap County; Carroll County; Cheshire County; Coos County; Grafton County; Hillsborough County\*; Merrimack County; Rockingham County; Strafford County; Sullivan County, Antrim, Bedford, Bennington, Deering, Frankestown, Goffstown, Greenfield, Greenville, Hancock, Hillsboro, Lyndeboro, New Boston, New Ipswich, Pelham, Peterborough, Sharon, Temple, Weare, Wilton, and Windsor.

BHS is soliciting request for projects and is providing notice that there are funds available through the NH-500 Balance of State Continuum of Care FY 2019 NOFA Competition. Available funding amounts and deadlines are found below.

The following guidance applies to all new and renewal CoC Program project applications.

#### **I. ELIGIBLE APPLICANTS and COSTS**

- A. Eligible project applicants for the CoC Program Competition are non-profit organizations, States, local governments, and instrumentalities of State and local governments, and public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion.
- B. Provisions at 24 CFR 578.37 through 578.63 identify the eligible costs for which funding may be requested under the CoC Program<sup>1</sup>.
- C. No Awards to Debarred and Suspended Parties: BHS will not make any subrecipient award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." All recipients are responsible for checking subrecipient status in the SAM system.

#### **II. PROJECT APPLICATIONS TYPES**

- A. Renewal projects
- B. New Bonus projects
- C. New Reallocation funding projects
- D. New Domestic Violence Bonus projects

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<sup>1</sup> <https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>

### III. RENEWAL PROJECTS

- A. BHS Subrecipients - BHS will work directly with all eligible renewal projects to complete renewal applications that accurately reflect the project activities. BHS will be sending out project applications for each subrecipient to review by **July 12, 2019**.
- B. Renewal application feedback, changes or suggestions must be sent to BHS, Kristi Schott, electronically, by **July 30, 2019 by 4pm**. [Kristiane.schott@dhhs.nh.gov](mailto:Kristiane.schott@dhhs.nh.gov)
- C. POTENTIAL RENEWAL PROJECT CHANGES:
- 1) Expanding projects - Renewal projects are eligible to expand units, beds, persons or services through creation of a new project application for reallocation, Bonus or DV Bonus funding. *(NOTE: this will require development and submission of a three project applications (original renewal project, new project application with expansion information and renewal project application with new and expansion information combined). The project will be competitively ranked .)*
  - 2) Transition Grant – A renewal project can work with CoC staff to determine if submitting a transition grant to change the program component of the grant is feasible. Please see the FY19 CoC Program NOFA for detailed instructions and restrictions.
  - 3) Consolidation – HUD is allowing eligible renewals to consolidate two or more eligible renewal projects (but no more than four projects) in one project application. Please see the FY19 CoC Program NOFA for detailed instructions and restrictions.
  - 4) Eligible Populations – All project referrals must come from the NHBOS Coordinated Entry system
    - a. Existing PSH projects – Renewal projects can change to 100% DedicatedPLUS to serve people who fall under the DedicatedPLUS criteria (see definitions end of this document for details). This includes former PSH Bonus and Samaritan Housing Initiative projects from past competitions who committed to serve 100% chronically homeless population.
    - b. RRH eligible population expansion – persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3

### IV. NEW PROJECTS

Applications for new projects will be accepted from eligible entities that have submitted an application by the CoC deadline and are proposing projects, in alignment with the CoC and HUD priorities.

- A. NEW APPLICATION PROCESS: The application process is a two-step process.
1. Initial project application packets must be submitted electronically to BHS, Melissa Hatfield, BHS Bureau Chief. [Melissa.hatfield@dhhs.nh.gov](mailto:Melissa.hatfield@dhhs.nh.gov)  
**Deadline: August 15, 2019 by 4:00 pm.**  
The initial new project application must be submitted on the Word template that can be found at BHS's website: <https://www.dhhs.nh.gov/dcbcs/bhhs/>
  2. A final project application, for projects chosen for funding, must be finalized electronically by the project applicant to the BHS CoC Collaborative Applicant profile, through HUD's e-snaps<sup>2</sup> electronic application system. This is completed by BHS.

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<sup>2</sup> <https://esnaps.hud.gov/grantium/frontOffice.jsf>

**Deadline: September 6, 2019, by 4:00 pm**

Information about submitting new project applications through e-snaps is available on HUD Exchange at:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

PLEASE NOTE: Failure to submit applications in e-snaps by the deadline means the project may not be included in the final project list for the 2019 NH BoSCoC Program funding.

**B. New Application Funding Sources**

1. Bonus and Reallocation funds: Bonus is approximately **\$204,065**. Reallocation is approximately **\$129,535** this year, and they are allocated to a transition grant. BoSCoC may shift funds in whole or part from existing renewal projects to create one or more new reallocation projects.

Eligible project types include:

- a) Permanent Supportive Housing (PSH) that will serve 100% chronically homeless individuals and families, including unaccompanied youth OR DedicatedPLUS eligible participants;
  - b) Rapid Re-housing (RRH) that will serve:  
persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3
  - c) Joint Transitional Housing (TH) and Rapid Re-Housing (RRH) that will serve:  
persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3
  - d) HMIS expansion from current HMIS Lead
  - e) Coordinated Entry from current Coordinated Entry Lead
2. Domestic Violence Bonus funds: Approximately **\$251,355** is available this year. The CoC may fund projects in each of the following categories.
    - a. Rapid Re-housing (RRH) that will serve survivors of domestic violence, dating violence, sexual assault, or stalking as defined in paragraph (4) at 24 CFR 578.3.
    - b. Joint TH-RRH that will serve survivors of domestic violence, dating violence, sexual assault, or stalking as defined in paragraph (4) at 24 CFR 578.3.
    - c. Coordinated Entry System for people experiencing DV from the current Coordinated Entry Lead (limit of 1 project application for this project type).

**V. MATCH REQUIREMENT**

The recipient or subrecipient must match all CoC Program grant funds, except for leasing funds, with no less than 30% of cash or in-kind contributions from other sources in accordance with 24 CFR 578.73. Match is not required to be provided by budget line item, but instead as an aggregate sum. For more information on match requirements, please contact Kristi Schott, CoC Program Administrator.

**VI. PROJECT APPLICATION ATTACHMENTS – NEW AND RENEWAL**

- Documentation of Applicant and Subrecipient Eligibility
- Applicant Code of Conduct – verify if listed on HUD website, if not listed attach updated file that is in compliance with 2 CFR 200 requirements to project application

- The following are listed as attachments in the NOFA but are now built into e-snaps
- SF-424 Application for Federal Assistance (*built into e-snaps*)
- SF-424 Supplemental, Survey on Ensuring Equal Opportunities (*built into e-snaps*)
- Form HUD-2880 dated between May 1, 2019 and September 30, 2019 (*built into e-snaps*)
- Form HUD-50070, Certification for Drug-Free Workplace (*built into e-snaps*)
- SF-LLL, Disclosure of Lobbying Activities (*built into e-snaps*).

## **VII. FUNDING NOTIFICATION and ORDER FOR NEW AND RENEWAL PROJECTS**

- A. All accepted, reduced and rejected project applications will be notified in writing outside of the e-snaps system by the BoSCoC. Rejected or reduced projects notices will include an explanation for rejection or reduction as applicable.
- B. Projects will be funded per the order defined in the CoC Rank and Review Policy, which is available on the BHS website.

## **VIII. APPEALS**

- A. NH BoSCoC will accept written appeals submitted in accordance with the published policies and procedures of the CoC. If an applicant disagrees with their score, or placement on the ranking list, they may express their grievance in writing to the CoC Program Administrator within two business day of the list being published/distributed.
- B. The BoSCoC Executive Committee will hold an emergency conference call to discuss the grievance, and to make a final decision. The applicant will be notified of the Executive Committee's decision in writing by the CoC Program Administrator within one business day of the meeting.

## **FOR MORE INFORMATION**

- Additional information on the NH BOS CoC FY19 CoC Program competition can be found at:  
<https://www.dhhs.nh.gov/dcbcs/bhhs/>  
<https://www.hudexchange.info/resource/5842/fy-2019-coc-program-nofa/>
- Additional information on the CoC Program rules and requirements can be found at:  
<https://www.hudexchange.info/programs/coc/>

If you have questions about the CoC Program or the FY19 competition process, please contact:

Melissa Hatfield, Bureau Chief  
Bureau of Housing Supports  
NH Department of Health & Human Services  
105 Pleasant St., Concord, NH 03301  
P: (603)271-9197  
[Melissa.Hatfield@dhhs.nh.gov](mailto:Melissa.Hatfield@dhhs.nh.gov)

**Definition Excerpts from FY19 CoC Program NOFA – see full NOFA for additional information**

1. DedicatedPLUS is a participant eligibility category for new and renewal PSH that can serve individuals with a disability and families in which one adult or child has a disability, including unaccompanied youth with a disability that are:
  - Experiencing chronically homeless;
  - Residing in transitional housing (TH) that will be eliminated and were experiencing chronically homelessness at TH entry;
  - In place not meant for human habitation, shelter or safe haven BUT were experiencing chronically homelessness AND had been in permanent housing (PH) project within last year and were unable to maintain housing placement ;
  - Residing in TH funded by Joint TH-RRH component project AND were experiencing chronically homelessness prior to entering the project;
  - In place not meant for human habitation, shelter or safe haven for at least 12 months in the last 3 years BUT has not done so on four separate occasions ; OR
  - In a Department of Veteran Affairs (VA)-funded homeless assistance program AND met one of the above at initial intake to the VA homeless assistance system.
  
2. *Joint TH and PH-RRH Component Project.* The Joint TH and PH-RRH component project includes two existing program components—TH and RRH—in a single project to serve individuals and families experiencing homelessness. If funded, HUD will limit eligible costs as follows:
  - 1) capital costs (i.e., new construction, rehabilitation, or acquisition), leasing of a structure or units, and operating costs to provide transitional housing;
  - (2) short- or medium-term tenant-based rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project;
  - (3) supportive services;
  - (4) HMIS; and
  - (5) project administrative costs.

When a program participant is enrolled in a Joint TH and PH-RRH component project, the recipient or subrecipient must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the PH-RRH component, to all participants. A program participant may choose to receive only the transitional housing unit or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available.

Eligible participants are those referred from the NHBOS Coordinated Entry system based on local prioritization standards. The FY19 HUD NOFA allows the persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3 to be referred to this project type

3. Rapid Re-housing (RRH)
  - Eligible participants are those referred from the NHBOS Coordinated Entry system based on local prioritization standards. The FY19 HUD NOFA allows the persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3 to be referred to this project type.

## **New Hampshire Balance of State Continuum of Care (NH BoSCoC)**

### **Notice of Funding Availability for the FY 2019 Continuum of Care (CoC) Program Competition**

Revised 8/21/19

The US Department of Housing and Urban Development (HUD) has released the FY 2019 Notice of Funding Availability (NOFA) for the CoC Program Competition. The Bureau of Housing Supports (BHS) is the collaborative applicant responsible for completing and submitting an annual application for CoC Program funding application on behalf of the NH BoSCoC which will include project applications funded under this RFP. The geography includes: Dover; Portsmouth; Rochester; Belknap County; Carroll County; Cheshire County; Coos County; Grafton County; Hillsborough County\*; Merrimack County; Rockingham County; Strafford County; Sullivan County, Antrim, Bedford, Bennington, Deering, Frankestown, Goffstown, Greenfield, Greenville, Hancock, Hillsboro, Lyndeboro, New Boston, New Ipswich, Pelham, Peterborough, Sharon, Temple, Weare, Wilton, and Windsor.

BHS is soliciting request for projects and is providing notice that there are funds available through the NH-500 Balance of State Continuum of Care FY 2019 NOFA Competition. Available funding amounts and deadlines are found below.

The following guidance applies to all new and renewal CoC Program project applications.

#### **I. ELIGIBLE APPLICANTS and COSTS**

- A. Eligible project applicants for the CoC Program Competition are non-profit organizations, States, local governments, and instrumentalities of State and local governments, and public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion.
- B. Provisions at 24 CFR 578.37 through 578.63 identify the eligible costs for which funding may be requested under the CoC Program<sup>1</sup>.
- C. No Awards to Debarred and Suspended Parties: BHS will not make any subrecipient award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." All recipients are responsible for checking subrecipient status in the SAM system.

#### **II. PROJECT APPLICATIONS TYPES**

- A. Renewal projects
- B. New Bonus projects
- C. New Reallocation funding projects
- D. New Domestic Violence Bonus projects

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<sup>1</sup> <https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>

### III. RENEWAL PROJECTS

- A. BHS Subrecipients - BHS will work directly with all eligible renewal projects to complete renewal applications that accurately reflect the project activities. BHS will be sending out project applications for each subrecipient to review by **July 12, 2019**.
- B. Renewal application feedback, changes or suggestions must be sent to BHS, Kristi Schott, electronically, by **July 30, 2019 by 4pm**. [Kristiane.schott@dhhs.nh.gov](mailto:Kristiane.schott@dhhs.nh.gov)
- C. POTENTIAL RENEWAL PROJECT CHANGES:
- 1) Expanding projects - Renewal projects are eligible to expand units, beds, persons or services through creation of a new project application for reallocation, Bonus or DV Bonus funding. *(NOTE: this will require development and submission of a three project applications (original renewal project, new project application with expansion information and renewal project application with new and expansion information combined). The project will be competitively ranked .)*
  - 2) Transition Grant – A renewal project can work with CoC staff to determine if submitting a transition grant to change the program component of the grant is feasible. Please see the FY19 CoC Program NOFA for detailed instructions and restrictions.
  - 3) Consolidation – HUD is allowing eligible renewals to consolidate two or more eligible renewal projects (but no more than four projects) in one project application. Please see the FY19 CoC Program NOFA for detailed instructions and restrictions.
  - 4) Eligible Populations – All project referrals must come from the NHBOS Coordinated Entry system
    - a. Existing PSH projects – Renewal projects can change to 100% DedicatedPLUS to serve people who fall under the DedicatedPLUS criteria (see definitions end of this document for details). This includes former PSH Bonus and Samaritan Housing Initiative projects from past competitions who committed to serve 100% chronically homeless population.
    - b. RRH eligible population expansion – persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3

### IV. NEW PROJECTS

Applications for new projects will be accepted from eligible entities that have submitted an application by the CoC deadline and are proposing projects, in alignment with the CoC and HUD priorities.

- A. NEW APPLICATION PROCESS: The application process is a two-step process.
1. Initial project application packets must be submitted electronically to BHS, Melissa Hatfield, BHS Bureau Chief. [Melissa.hatfield@dhhs.nh.gov](mailto:Melissa.hatfield@dhhs.nh.gov)  
**Deadline: August 26, 2019 by 12:00 pm.**  
The initial new project application must be submitted on the Word template that can be found at BHS's website: <https://www.dhhs.nh.gov/dcbcs/bhhs/>
  2. A final project application, for projects chosen for funding, must be finalized electronically by the project applicant to the BHS CoC Collaborative Applicant profile, through HUD's e-snaps<sup>2</sup> electronic application system. This is completed by BHS.

---

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**B. New Application Funding Sources**

1. Bonus and Reallocation funds: Bonus is approximately **\$204,065**. Reallocation is approximately **\$129,535** this year, and they are allocated to a transition grant. BoSCoC may shift funds in whole or part from existing renewal projects to create one or more new reallocation projects. **\$176,145** is newly available from a voluntary reallocation.

Eligible project types include:

- a) Permanent Supportive Housing (PSH) that will serve 100% chronically homeless individuals and families, including unaccompanied youth OR DedicatedPLUS eligible participants;
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- B. The BoSCoC Executive Committee will hold an emergency conference call to discuss the grievance, and to make a final decision. The applicant will be notified of the Executive Committee's decision in writing by the CoC Program Administrator within one business day of the meeting.

### **FOR MORE INFORMATION**

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Melissa Hatfield, Bureau Chief  
Bureau of Housing Supports  
NH Department of Health & Human Services  
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P: (603)271-9197  
[Melissa.Hatfield@dhhs.nh.gov](mailto:Melissa.Hatfield@dhhs.nh.gov)

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  - In place not meant for human habitation, shelter or safe haven BUT were experiencing chronically homelessness AND had been in permanent housing (PH) project within last year and were unable to maintain housing placement ;
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### Bureau of Housing Supports



If you are experiencing a housing crisis, call [NH 2-1-1](#), or contact your local city or town welfare office. To find your local office, go to the [NH Municipal Association web site](#) and choose "Municipal Directory" from the Resource menu. Contact your [town or city welfare](#) for information on Legal aid.

July 31, 2019

#### FY 2019 Continuum of Care Program NOFA

The NH-500 Balance of State Continuum of Care (BoSCoC) is seeking new and renewal project applications for the FY19 Continuum of Care Program competition.

Funds available from the BoSCoC are as follows:

- > Bonus funds are approximately **\$204,065** and
- > Reallocation funds are approximately **\$129,535**, and have been allocated to a transition grant.
- > **Domestic Violence Bonus funds** are approximately **\$251,355** this year.

When developing new project please note that you may request a project that utilizes both reallocation funds and regular bonus funds in one project. This is a change from previous CoC Program competitions. Note: DV bonus funds must still be separate applications.

As a reminder attached you will find the following documents for NH-500 BOSCOC competition:

- > Request for Applications with details regarding funding available, how to apply and due dates
- > New Project Scoring Tool
- > Renewal Project Scoring Tool

search this site

DHHS Events Calendar

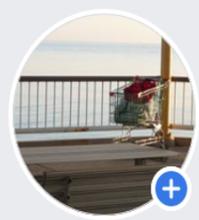
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#### Program Information

- > Homeless Data
- > Balance of State Continuum of Care
- > Publications
- > Sentinel Event Reporting
- > Contact Homeless & Housing Services

#### Related Resources

- > Homeless & Housing Rules
- > HUD
- > National Alliance to End Homelessness
- > NH Coalition to End Homelessness
- > NH Housing Authority
- > SAMHSA



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**NH Bureau of Housing Supports**  
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The NH-500 Balance of State Continuum of Care (BoSCoC) is seeking new and renewal project applications for the FY19 Continuum of Care Program competition.

Funds available for new projects from the BoSCoC are as follows:

- Bonus funds are approximately \$204,065 and
- Reallocation funds are approximately \$129,535, and have been allocated to a transition grant.
- Domestic Violence (DV) Bonus funds are approximately \$251,355 this year.

When developing new project please note that DV Bonus funds and regular Bonus funds may not be used in the same project application.

The following documents will be posted on the BHS website by the end of the day today:

- Request for Applications with details regarding funding available, how to apply and due dates
- New Project Scoring Tool
- Renewal Project Scoring Tool
- Rank and Review Policy
- Reallocation Policy
- New Project Application Form
- FY18 Fair Market Rent Chart (to be used when creating a proposed budget)
- FY 2019 NHBOSCOC NOFA Timeline
- NHBOSCOC FY19 CoC Program NOFA Summary

The BoSCoC encourages all eligible applicants to submit an application, even if your agency has not applied or received funds in the past. Please pass along this funding opportunity to your mailing lists and other eligible applicants.

If you have any questions, please contact me at the email address listed below.

Melissa Hatfield, Bureau Chief  
Bureau of Housing Supports  
105 Pleasant St.  
Concord, NH 03301  
melissa.hatfield@dhs.nh.gov

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- David Bogacz
- Kelly Walker 2h
- Jen Hart 1m
- Shelby Allard 1h
- Jack Hatfield 6h
- Jennifer Hamholm 5h
- Rob Waters 1m
- Amanda Eileen 19m
- Katherine Mawson R... 3h
- Rachel Perry Sargent 1h

**GROUP CONVERSATIONS**

- Rachel, Kelly

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## **NH-500**

### **FY19 CoC Program NOFA**

#### **1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications**

This file contains the following documents used by NH-500 to publicly announce the CoC Competition.

- 1) Email to BOSCO membership announcing the competition
- 2) Screenshot of Public Posting on website
- 3) Screenshot of Public Posting on Social Media
- 4) Renewal Project Application Ranking Tool
- 5) New Project Application Ranking Tool
- 6) Rank and Review Policy
- 7) Request for Proposals

**From:** [Hatfield, Melissa](#)  
**To:** ["achaffee@bm-cap.org"](#); ["acroberts@comcast.net"](#); [Agri, Jeanne](#); ["Ana Pacine"](#); ["Andrea Christoffels"](#); ["Angela Moran"](#); ["Angela Spinney"](#); ["Anna Pousland"](#); ["Anne Marie Dunn"](#); ["Anne Rawson"](#); ["Annemarie Jalbert"](#); ["B Corbett"](#); ["barttown@metrocast.net"](#); ["Bates, Dyllin"](#); ["Beth Daniels"](#); ["Beth Heyward"](#); ["Betsey Andrews-Parker"](#); ["boconnell@straffordcap.org"](#); ["brendonmeathey@veteransinc.org"](#); ["bridgehouseinc@gmail.com"](#); ["C Martin"](#); ["C Meaney"](#); ["c.spitz@crossroadshouse.org"](#); ["Calvin.Smith@va.gov"](#); ["cameron.ford@headrest.org"](#); ["Carolyn Towne \(ctowne@tccap.org\)"](#); ["Cary Gladstone"](#); ["Cathy Bentwood"](#); ["Cathy Kuhn"](#); ["cbringhurst@thewayhomenh.org"](#); ["Chelsea Lemke"](#); ["Christine Racine"](#); ["clorentz@lact.org"](#); ["Connor-Belcourt@USE.SalvationArmy.Org"](#); ["Courtemanche, Maj"](#); ["Craig Henderson"](#); ["cthomas@bethany.org"](#); ["CWellington@nhla.org"](#); ["d.curley@nhpartnership.org"](#); ["Dana Magane"](#); ["Dave Tenney"](#); ["Del Rosso, Donna"](#); ["Denise Bennett"](#); ["Derek Foxwell"](#); ["DonnaLee Lozeau"](#); ["Elena Coleman"](#); ["Elissa Margolin \(Elissa@housingactionnh.org\)"](#); ["ellen@concordhomeless.org"](#); ["Elliott Berry"](#); ["Emily Reisine \(Emily.Reisine@va.gov\)"](#); ["Eric.harbeck@headrest.org"](#); ["flyfisherman.robort@gmail.com"](#); ["gschneider@snhs.org"](#); ["Heather Nelson"](#); [heidmannj@eagles-rest.net](#); ["Izet Hamidovic"](#); ["J Chaisson"](#); ["J Clow"](#); ["J Freeman \(jfreeman@bm-cap.org\)"](#); ["J MacKay"](#); ["Jane MacKay"](#); ["jcampbell@nhla.org"](#); ["jdavis@snhs.org"](#); ["Jeanne Robillard"](#); ["Jeannine Eaton"](#); ["Jennifer Allie"](#); ["Jennifer Bisson"](#); ["Jennifer.Iasalle@wellsense.org"](#); ["Jenny Connor Belcourt"](#); ["Jessica Capuano"](#); ["jmanning@scshelps.org"](#); ["Joe Frappiea"](#); ["John Nadeau"](#); ["John Rider"](#); ["johnperson@veteransinc.org"](#); ["jrauscher@veteranbenefits.us"](#); ["julian.long@rochesternh.net"](#); ["K Letendre"](#); ["Katy M"](#); ["kbates@snhs.org"](#); ["Kbesada@frontdooragency.org"](#); ["kdenoncourt@thewayhomenh.org"](#); ["Kelly, Erin"](#); ["Ken Beaulieu"](#); ["kqiles@genesish.org"](#); ["KGrenier@fitnh.org"](#); ["khoward@bm-cap.org"](#); ["klarochelle@smhc-nh.org"](#); ["klavigne@bm-cap.org"](#); ["kpio@bm-cap.org"](#); ["Kris.Frakes@icalliances.org"](#); ["ksiksi10@gmail.com"](#); ["kwilliams@concordnh.gov"](#); ["L O'Keefe"](#); ["l.gravel@nhpartnership.org"](#); ["lancasterm@cfsnh.org"](#); ["larry@helpinghandoutreach.net"](#); ["Lauren Berman"](#); ["Lauren Collins-Wilson \(lcollinswilson@mvap.org\)"](#); ["Lauren Holden \(lholden@healthfirstfamily.org\)"](#); ["Lauren McGinley \(lauren.mcginley@graniteuw.org\)"](#); ["lbrown@friendsprogram.org"](#); ["Leonard Campbell"](#); ["LHazelte@BM-Cap.org"](#); ["Linda Douglas"](#); ["Linebaugh, Marie"](#); ["lwamser@nhla.org"](#); ["Lynne.Goodwin@lebcity.com"](#); ["M Pendry"](#); ["M Pritchard"](#); ["M Vashaw"](#); ["m.brien1@nhpartnership.org"](#); ["Mandy Reagan"](#); ["Mark Stokes"](#); ["Martha"](#); ["Martha Stone"](#); ["mary@thewayhomenh.org"](#); ["Maryse Wirbal"](#); ["Matt Bouchie"](#); ["Maureen Beauregard"](#); ["mbagshaw@eastersealsnh.org"](#); ["mdoyle@genesish.org"](#); ["meads@gnmhc.org"](#); ["Meg Freeman"](#); ["Meghan Morrow Rafferty"](#); ["Melany Mondello"](#); ["Michael Reinke"](#); ["mmortimer \(mmortimer@wadleighlaw.com\)"](#); ["Morrow, Michelle"](#); ["Nathan Hall"](#); ["Nicole Ligor"](#); ["npaul \(npaul@friendsprogram.org\)"](#); ["npaul@friendsprogram.org"](#); ["Olga Cruz"](#); ["paige.farmer814@gmail.com"](#); ["Pam Small"](#); ["PAM@NHCADSV.org"](#); ["Peter Kelleher \(p.kelleher@nhpartnership.org\)"](#); ["Pitzer, Roger"](#); ["pthyngier@communitypartnersnh.org"](#); ["pwyzik"](#); ["Ray"](#); ["Raymond Alger"](#); ["Richard.Starkey@USE.salvationarmy.org"](#); ["Robert Waters"](#); ["Robert.Mottola@va.gov"](#); ["Rodler, Robert"](#); ["Ryan Lawliss"](#); ["S Turner"](#); ["Sandra Beaudry"](#); ["Sarah Jones \(sjones@straffordcap.org\)"](#); ["Scott A McNeil"](#); ["scpinsonneault@gmail.com"](#); ["Seno@straffordcap.org"](#); ["sftsnh"](#); ["Sharon LaCount McKane"](#); ["sihnnh@comcast.net"](#); ["SMorrison@communitypartnersnh.org"](#); ["sschermerhorn@straffordcap.org"](#); ["starleton@straffordcap.org"](#); ["Stephanie Savard"](#); ["Steve Arnault"](#); ["Steven Gregoire"](#); ["Sue@concordhomeless.org"](#); ["Sunshine Fisk"](#); ["Susan Ford"](#); ["Tricia Murphy"](#); ["v.talaszanz@nhpartnership.org"](#); ["Way Station"](#); ["William Sherry"](#)  
**Cc:** [O'Connor, Betsy](#); [Pitzer, Roger](#); [Schott, Kristiane](#); [Young, Heidi](#); ["Hatfield, Melissa"](#)  
**Subject:** NH-500 BOSCO Notice of FY19 Continuum of Care Program Funds Available  
**Date:** Wednesday, July 31, 2019 1:02:00 PM  
**Attachments:** [NH-500 FY19 CoC Program NOFA RFP FINAL.pdf](#)  
[2019 New Project Scoring Tool - FINAL.pdf](#)  
[2019 Renewal Project Scoring Tool FINAL.pdf](#)  
[NH 500 Rank Review policy - FINAL 7.30.19.pdf](#)  
[NH 500 Reallocation Policy - FINAL.pdf](#)  
[NH-500 FY19 CoC Program NEW Project Application FINAL - LOCKED.docx](#)  
[NH FY18 Fair Market Rent FMR.pdf](#)  
[FY 2019 BOSCO NOFA Timeline.pdf](#)  
[BOSCO FY19 CoC Program NOFA Summary FINAL 7.25.19..pdf](#)

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The NH-500 Balance of State Continuum of Care (BoSCoC) is seeking new and renewal project applications for the FY19 Continuum of Care Program competition.

Funds available for new projects from the BoSCoC are as follows:

- Bonus funds are approximately **\$204,065** and
- Reallocation funds are approximately **\$129,535**, and have been allocated to a transition grant.
- Domestic Violence (DV) Bonus funds are approximately **\$251,355** this year.

When developing new project please note that DV Bonus funds and regular Bonus funds may not be used in the same project application.

As a reminder attached you will find the following documents for NH-500 BOSCO competition:

- Request for Applications with details regarding funding available, how to apply and due dates
- New Project Scoring Tool
- Renewal Project Scoring Tool
- Rank and Review Policy
- Reallocation Policy
- New Project Application Form
- FY18 Fair Market Rent Chart (to be used when creating a proposed budget)
- FY 2019 NHBOSCOC NOFA Timeline
- NHBOSCOC FY19 CoC Program NOFA Summary

These documents will also be available on the BHS website at <https://www.dhhs.nh.gov/dcbcs/bhhs/index.htm> by the end of the day.

The BoSCoC encourages all eligible applicants to submit an application, even if your agency has not applied or received funds in the past. Please pass along this funding opportunity to your mailing lists and other eligible applicants.

If you have any questions, please contact me at the contact info listed below.

Melissa Hatfield, Bureau Chief  
Bureau of Housing Supports  
105 Pleasant St.  
Concord, NH 03301  
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[melissa.hatfield@dhhs.nh.gov](mailto:melissa.hatfield@dhhs.nh.gov)  
<https://www.dhhs.nh.gov/dcbcs/bhhs/index.htm>  
<https://www.facebook.com/NHBHHS/>

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### Bureau of Housing Supports



If you are experiencing a housing crisis, call [NH 2-1-1](#), or contact your local city or town welfare office. To find your local office, go to the [NH Municipal Association web site](#) and choose "Municipal Directory" from the Resource menu. Contact your [town or city welfare](#) for information on Legal aid.

July 31, 2019

#### FY 2019 Continuum of Care Program NOFA

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- > Bonus funds are approximately **\$204,065** and
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- > **Domestic Violence Bonus funds** are approximately **\$251,355** this year.

When developing new project please note that you may request a project that utilizes both reallocation funds and regular bonus funds in one project. This is a change from previous CoC Program competitions. Note: DV bonus funds must still be separate applications.

As a reminder attached you will find the following documents for NH-500 BOSCOC competition:

- > Request for Applications with details regarding funding available, how to apply and due dates
- > New Project Scoring Tool
- > Renewal Project Scoring Tool

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DHHS Events Calendar

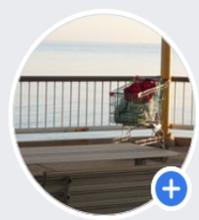
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#### Program Information

- > Homeless Data
- > Balance of State Continuum of Care
- > Publications
- > Sentinel Event Reporting
- > Contact Homeless & Housing Services

#### Related Resources

- > Homeless & Housing Rules
- > HUD
- > National Alliance to End Homelessness
- > NH Coalition to End Homelessness
- > NH Housing Authority
- > SAMHSA



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**NH Bureau of Housing Supports**  
Published by Melissa Hatfield · 1 min ·

The NH-500 Balance of State Continuum of Care (BoSCoC) is seeking new and renewal project applications for the FY19 Continuum of Care Program competition.

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The BoSCoC encourages all eligible applicants to submit an application, even if your agency has not applied or received funds in the past. Please pass along this funding opportunity to your mailing lists and other eligible applicants.

If you have any questions, please contact me at the email address listed below.

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Bureau of Housing Supports  
105 Pleasant St.  
Concord, NH 03301  
melissa.hatfield@dhs.nh.gov

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**GROUP CONVERSATIONS**

- Rachel, Kelly

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# 2019 CoC Renewal Project Application Scoring Tool

## NH-500 Balance of State CoC

Agency: \_\_\_\_\_

Agency Contact: \_\_\_\_\_

Program Name: \_\_\_\_\_

Reviewer's Name: \_\_\_\_\_

Total Score: \_\_\_\_\_

**All renewal projects must meet HUD threshold requirements.**

- |  |     |    |
|--|-----|----|
| 1. Project proposes to serve an eligible population for the project type   | Yes | No |
| 2. Project proposes to use eligible costs for the project type   | Yes | No |
| 3. Project applicant and subrecipient(s) are eligible entities   | Yes | No |
| 4. Match is greater than or equal to 25%   | Yes | No |
| 5. Project agrees to participate in CoC Coordinated Entry System (CES), and demonstrates participation in the Homeless Management Information System (HMIS) or other comparable system for DV providers. | Yes | No |

**If any of the above answers are NO, project does not meet threshold and is not eligible for funding consideration.**

### Project Type

- 6. What is project type?**
- |                               |                 |  |
|-------------------------------|-----------------|--|
| Permanent Supportive Housing: | <i>6 points</i> |  |
| Rapid Re-Housing:             | <i>6 points</i> |  |
| Transitional Housing:         | <i>3 points</i> |  |

### Population Served

**HUD's priority population is chronically homeless individuals and families.**

- |  |   |                 |
|--|---|-----------------|
| <b>7. Percentage of NEW participants served in most recently completed calendar year that were experiencing chronically homelessness upon program entry?</b> | <i>85-100% or no new participants entered</i> | <i>6 points</i> |
|  | <i>76-84%:</i>                                | <i>3 points</i> |
|  | <i>70-75%:</i>                                | <i>1 points</i> |
|  | <i>0-69%:</i>                                 | <i>0 point</i>  |

8. Percentage of beds served in most recently completed calendar year that were youth (18-24) upon program entry?	20% and above:	3points
	19-10%:	2 points
	Below 10%:	0 Points
9. Percentage of beds served in most recently completed calendar year that were Veterans?	40% and above:	3points
	30-39%:	2points
	20-29%:	1 points
	Below 20%:	0 points

## Program Utilization

10. Did the project serve the number of participants/ households it proposed to serve in the most recently completed operating year?	90-100%:	8 points
	85-89%:	5 points
	80-84%:	3 points
	65-79%:	1 points
	Below 65%:	0 point

## Program Measurements

HUD is increasingly looking at System Performance Measures, and individual program performance when considering funding.

### 11. HOUSING STABILITY

*ALL PROJECTS EXCEPT DV dedicated administered by VICTIM SERVICE PROVIDERS (VSP)*

#### 11a. INCREASED HOUSING STABILITY

i. Percentage of individuals and families who stayed in PSH at end of calendar year or who exited to other PH from PSH, RRH, TH or SSO only?	90-100%:	6 points
	85-89%:	4 points
	75-84%:	2points
	50-74%:	1 point
	Below 50%:	0 points
ii. Percentage of leavers who moved to their own housing unit at exit (permanent tenure)?	80-100%:	4points
	Below 80%:	0 point

*PROJECTS DEDICATED TO SURVIVORS OR RUN BY VICTIM SERVICE PROVIDERS (VSP)*

#### 11b. INCREASED HOUSING STABILITY

i. Percentage of individuals and families who stayed in PSH at end of calendar year or who exited to other PH from PSH, RRH, TH or SSO only?	80-100%:	6 points
	70-79%:	5 points
	60-69%:	3 points
	50-59%:	1 point
	0- 49%:	0 points
ii. Safety of Survivors Improved?	90-100%:	4 points
	80-89%:	3 points
	79% or less	0 points

**12. INCREASED PROJECT PARTICIPANTS EARNED INCOME (ALL PROJECTS)**  
 Percentage of individuals whose income from employment increased from program entry date to program exit date, or the end of the calendar year, or individuals who participated in program for over a year?

20-100%:	7 points
15-19%:	3 points
10-14%:	1 point
0-9%:	0 points

**13. INCREASED PROJECT PARTICIPANTS' UNEARNED INCOME (ALL PROJECTS)**  
 Percentage of participants whose income increased from sources other than employment from program entry to program exit date, or for individuals who participated in program for over a year?

54-100%:	7 points
45-53%:	3 points
25-44%:	1 point
0-24%:	0 points

**14. INCREASED NUMBER OF PARTICIPANTS OBTAINING NON-CASH MAINSTREAM BENEFITS**  
 Percentage of participants' who obtained non-cash mainstream benefits from program entry to program exit or end of calendar year?

56-100%:	7 points
50-55%:	4 points
25-49%:	2 points
0-24%:	0 points

**15. REDUCING RECIDIVISM**  
 Percentage of all leavers who exited to shelter, streets or unknown

10% or less:	2 points
Over 10%:	0 points

**16. SEVERITY OF NEEDS AND VULNERABILITY**

*a. ADMISSION INCOME: Percentage of households/ individuals who had zero income at entry?*

20-100%:	2 points
10-19%:	1 point
Below 10%:	0 points

*b. PEOPLE ENTERING WITH A DISABLING CONDITION*

20-100%:	2 points
10-19%:	1 point
Below 10%:	0 points

## Financial

It is expected that all programs will submit invoices on a monthly basis. These questions will be answered based on BHS financial records.

**17. How often does the program invoice expenses on the project (according to BHS policy 15<sup>th</sup> of each month) or draw down funds from HUD?**

Monthly:	6 points
Bi-monthly:	3 points
Quarterly or less frequently:	0 points

**18. What percentage of the grant was expended for the last full operating year?**

95-100%:	7 points
90-94%:	5 points
85-89%:	4 points
75-84%:	3 points
Less than 75%:	0 points

## HMIS Participation

**19. Percentage of HMIS client records with “null or missing values” for each Universal Data Element – \*BHS will provide report for each renewal project. If the project is required by law to use a comparable database (eg. victim service providers), the same data standards apply based on the data reporting provided to the CoC.**

*0-9%: 6 points*

*10-15%: 1points*

*16-100%: 0 points*

**20. Timeliness of data entry into HMIS or comparable database as required by victim service providers.**

*80% and above of records entered in 4-6 days:*

*3points*

*79% or less of records entered in 4-6 days:*

*0 points*

**21. Timeliness of APR submittals to BHS 30 days after the close of the grant term (subrecipient) or submission to HUD before 90 day deadline (direct recipient)?**

*Yes: 5 points*

*NO: 0 points*

**CoC Participation (BoS Meetings – 7/11/18, 9/12/18, 11/13/18, 1/8/19, 3/12/19, & 5/14, 19)**

**22. What number of BoSCoC meetings in the past year (July 1, 2018 – June 30, 2019) was your organization/agency represented?**

*6 meetings: 6 points*

*5 meetings: 5 points*

*4meetings: 4 points*

*3 meetings or less: 0 points*

## Policy Priorities

**Housing First** is an approach where homeless persons are provided ***immediate access to housing*** and then offered the supportive services that may be needed to foster long-term stability and prevent a return to homelessness. This approach removes unnecessary barriers and assumes that supportive services are more effective in addressing needs when the individual or family is housed – when the daily stress of being homeless is taken out of the equation. Key components of this model include a simple application process, a harm-reduction approach, and no conditions of tenancy beyond those included in the lease/ occupancy agreement. Participants’ shall not be exclude from entry into Housing First due to sobriety, mental health services, medication stability, sexual orientation, vulnerability to illness, vulnerability to victimization, vulnerability to physical assault, trafficking, or sex work are not required for entry into Housing First.

**ATTACH a copy of your project policy, rules and any other standard participant agreements to your project application.**

**The following points will be determined by reviewing the project application and attached policies supporting the project application. If an applicant does not attach a copy of the Project Policy, rules, or any other standard participant agreement, no more than 1/2 the points in each question for a “yes” response may be awarded.**

**The following questions will provide the scoring team with indicators as to whether your project is using a Housing First Model as defined by HUD.**

**23. Will your project serve a high percentage of people with significant barriers to stability?**

- Having little or no income (1 points)*
- Active or history of substance abuse (1 points)*
- Having a criminal record with the exception of state-mandated restrictions (1points)*
- Active or history of mental illness (1 points)*

**24. Will your project ensure participants are not terminated for the following reasons?**

- Failure to participate in supportive services (1 points)*
- Failure to make progress on a service plan (1 points)*
- Loss of income or failure to improve income (1 points)*
- Being a victim of domestic violence (1 points)*
- Any other activity not covered in a lease agreement typically found in the region (1 points)*

# 2019 New CoC Program Project Application Scoring TOOL

## NH-500 Balance of State CoC

Agency: \_\_\_\_\_

Agency Contact: \_\_\_\_\_

Program Name: \_\_\_\_\_

Program Type (circle as applicable):                      PSH    RRH    Joint TH-RRH

Reviewer's Name: \_\_\_\_\_

Total Score: \_\_\_\_\_

*All new projects must meet HUD threshold requirements.*

- |  |     |    |
|--|-----|----|
| 1. Project proposes to serve an eligible population for the project type   | Yes | No |
| 2. Project proposes to use eligible costs for the project type   | Yes | No |
| 3. Project applicant and subrecipient(s) are eligible entities   | Yes | No |
| 4. Match is greater than or equal to 25%   | Yes | No |
| 5. Project agrees to participate in CoC Coordinated Entry System (CES), and demonstrates participation in the Homeless Management Information System (HMIS) or other comparable system for DV providers. | Yes | No |
| 6. Project agrees to use Housing First principles and be low barrier   | Yes | No |

**If any of the above answers are NO, the project does not meet threshold, and is therefore not eligible for funding consideration and will be rejected.**

### Population Served

NH BoSCoC's priority population is chronically homeless individuals and families.

- |  |                        |
|--|------------------------|
| 7. Percentage of participants projected to be chronically homeless upon program entry? | 85-100%: 10 points     |
|  | 76-84%: 5 points       |
|  | 70-75%: 2 points       |
|  | 65-69%: 1 point        |
|  | <b>0-64%: 0 Points</b> |

### Experience

- |  |               |
|--|---------------|
| 8. Does the applicant have experience in effectively utilizing HUD, State or other Federal grants for the proposed activities? | Yes: 5 points |
|  | No: 0 points  |

*DV projects must also address how participant safety has been improved in the past*

9. Does applicant describe basic organization and management structure to successfully implement the project? Up to 4 points \_\_\_\_

### Project Description and Budget

10. Does the project application provide a clear description of the project type, scale, location and supportive services to obtain or remain in permanent housing? Up to 7 points \_\_\_\_

11. Project clearly describes how participants will be assisted in obtaining and maintaining permanent housing? Up to 7 points \_\_\_\_

*DV projects must also address past experience in housing survivors in PH  
DV projects must also address how safety outcomes will be obtained in the future*

12. Project clearly describes how linkages to employment and Mainstream resources and services will occur? Up to 7 points \_\_\_\_

13. Is the proposed budget clear and realistic to carryout proposed activities? Up to 7 points \_\_\_\_

### CoC Participation (BoS Meetings – 7/11/18, 9/12/18, 11/13/18, 1/8/19, 3/12/19, & 5/14, 19)

14. What number of BoSCoC meetings in the past year (July 1, 2018 – June 30, 2019) was your organization/agency represented? *5 meetings: 5 points  
4 meetings: 4 points  
3 meetings: 3 points  
2 meetings or less: 0 points*

### REALLOCATION

15. Did your agency reallocate a project this year? *Yes: 10 points  
No: 0 points*

### DV BONUS PROJECTS ONLY

16. Is your agency a Victim Service Provider Agency? *Yes: 2 points  
No: 0 points*

# **NH-500 Balance of State Continuum of Care (BoSCoC) CoC Program Rank & Review Policy FINAL**

## **Purpose:**

As the NH BoSCoC Collaborative applicant, the NH Bureau of Housing Supports is responsible for coordinating the Balance of State Continuum of Care's annual application through the HUD Notice of Funding Availability (NOFA) process. A required component to this process is the review and ranking of submitted new and renewal project applications.

## **Reviewer selection:**

BHS will request reviewers for the CoC New Project Ranking team throughout the year in order to maintain a list of eligible reviewers to select from once the NOFA is released.

The new project review team will have at least 3 external reviewers.

Reviewers may not work for an agency, its affiliates or decision making bodies, or have a financial interest in a project that is submitting an application for renewal funding. If a potential reviewer's agency is not submitting a new project application, the person may sit on the new project review team.

## **Distribution of Documents:**

Upon release of the NOFA, the BoSCoC will finalize the New and Renewal project ranking tools through a vote. BHS will distribute the ranking tools via email, and will post the documents on the BoSCoC website.

BHS will distribute new project applications to the BoSCoC via the distribution email list, and the documents will be posted on the BoSCoC website.

An application timeline will be developed based on the requirements of the NOFA. The timeline will be distributed via email, and will be posted on the BoSCoC website. Project applications received after the published due date will not be accepted.

BHS will distribute project application packets to reviewers either in person, or via email, depending on the reviewer's physical location, and the available timeframe.

## **New Application Procedure**

The review process will be facilitated by the BHS CoC Program Administrator, who will provide financial records, HMIS data quality reports, CoC meeting participation, and other data as required by the ranking tools and the NOFA.

Ranking teams will review this document prior to starting their review in order to be consistent in their reviews of applications.

Reviewers will score applications based on what is in the application, and what is provided by the CoC Program Administrator, not based on their personal knowledge of a program.

If the reviewers need further clarification, the project application will be set aside without a final score. The CoC Program Administrator will record the review team's questions, and will reach out to the applicant(s) for clarification. Applicants will be given 1 business day to provide requested information. The review team will meet via conference call as soon as possible to finalize the scores.

The CoC Program Administrator will list all applicants in order by score, from highest to lowest. The BoSCoC Executive Committee will review the order and will make final recommendations based on the specific requirements in the NOFA and to ensure maximum funding for the BoSCoC.

The final Project Ranking will be distributed to the BoSCoC via email, and will be published on the BoSCoC website.

**Renewal & Transition Application Procedure:**

Renewal and transition ranking will be based on objective data obtained through HMIS and financial records, as defined in the renewal ranking tool.

The BoSCoC Administrator will assemble the information into a document that shows each project's score. This information will be sent to the recipients and subrecipients, who will have a period of time (to be determined by the NOFA schedule) to submit a written appeal if they disagree with their score.

The CoC Program Administrator will list all applicants in order by score, from highest to lowest.

The BoSCoC Executive Committee will review the order and will make final recommendations based on the specific requirements in the NOFA and to ensure maximum funding for the BoSCoC.

The final Project Ranking will be distributed to the BoSCoC via email, and will be published on the BoSCoC website.

HMIS and Coordinated Entry renewal projects will automatically be fully included in Tier 1 as the last two full projects, and will not be included in the ranking process.

**Grievance Procedure:**

If an applicant disagrees with their score, or placement on the ranking list, they may express their grievance in writing to the CoC Program Administrator within one business day of the list being published/distributed.

The BoSCoC Executive Committee will hold an emergency conference call to discuss the grievance, and to make a final decision. The applicant will be notified of the Executive Committee's decision in writing by the CoC Program Administrator within one business day of the meeting.

## **Project Ranking**

**Project ranking will follow the order below unless it is changed by CoC membership or Executive Committee vote that is documented in the CoC meeting minutes.**

- Renewal projects in rank order
- HMIS and Coordinated Entry renewal projects will automatically be fully included in Tier 1 as the last two full projects, and will not be included in the rating process.
- New reallocation and bonus projects in rank order
- DV Bonus Projects

The CoC Planning grant is included in the application packet submitted to HUD but is not ranked.

Revised 7.3.19 to include Transition grant language

## **New Hampshire Balance of State Continuum of Care (NH BoSCoC)**

### **Notice of Funding Availability for the FY 2019 Continuum of Care (CoC) Program Competition**

Published 8/1/2019

The US Department of Housing and Urban Development (HUD) has released the FY 2019 Notice of Funding Availability (NOFA) for the CoC Program Competition. The Bureau of Housing Supports (BHS) is the collaborative applicant responsible for completing and submitting an annual application for CoC Program funding application on behalf of the NH BoSCoC which will include project applications funded under this RFP. The geography includes: Dover; Portsmouth; Rochester; Belknap County; Carroll County; Cheshire County; Coos County; Grafton County; Hillsborough County\*; Merrimack County; Rockingham County; Strafford County; Sullivan County, Antrim, Bedford, Bennington, Deering, Frankestown, Goffstown, Greenfield, Greenville, Hancock, Hillsboro, Lyndeboro, New Boston, New Ipswich, Pelham, Peterborough, Sharon, Temple, Weare, Wilton, and Windsor.

BHS is soliciting request for projects and is providing notice that there are funds available through the NH-500 Balance of State Continuum of Care FY 2019 NOFA Competition. Available funding amounts and deadlines are found below.

The following guidance applies to all new and renewal CoC Program project applications.

#### **I. ELIGIBLE APPLICANTS and COSTS**

- A. Eligible project applicants for the CoC Program Competition are non-profit organizations, States, local governments, and instrumentalities of State and local governments, and public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion.
- B. Provisions at 24 CFR 578.37 through 578.63 identify the eligible costs for which funding may be requested under the CoC Program<sup>1</sup>.
- C. No Awards to Debarred and Suspended Parties: BHS will not make any subrecipient award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." All recipients are responsible for checking subrecipient status in the SAM system.

#### **II. PROJECT APPLICATIONS TYPES**

- A. Renewal projects
- B. New Bonus projects
- C. New Reallocation funding projects
- D. New Domestic Violence Bonus projects

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<sup>1</sup> <https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>

### III. RENEWAL PROJECTS

- A. BHS Subrecipients - BHS will work directly with all eligible renewal projects to complete renewal applications that accurately reflect the project activities. BHS will be sending out project applications for each subrecipient to review by **July 12, 2019**.
- B. Renewal application feedback, changes or suggestions must be sent to BHS, Kristi Schott, electronically, by **July 30, 2019 by 4pm**. [Kristiane.schott@dhhs.nh.gov](mailto:Kristiane.schott@dhhs.nh.gov)
- C. POTENTIAL RENEWAL PROJECT CHANGES:
- 1) Expanding projects - Renewal projects are eligible to expand units, beds, persons or services through creation of a new project application for reallocation, Bonus or DV Bonus funding. *(NOTE: this will require development and submission of a three project applications (original renewal project, new project application with expansion information and renewal project application with new and expansion information combined). The project will be competitively ranked .)*
  - 2) Transition Grant – A renewal project can work with CoC staff to determine if submitting a transition grant to change the program component of the grant is feasible. Please see the FY19 CoC Program NOFA for detailed instructions and restrictions.
  - 3) Consolidation – HUD is allowing eligible renewals to consolidate two or more eligible renewal projects (but no more than four projects) in one project application. Please see the FY19 CoC Program NOFA for detailed instructions and restrictions.
  - 4) Eligible Populations – All project referrals must come from the NHBOS Coordinated Entry system
    - a. Existing PSH projects – Renewal projects can change to 100% DedicatedPLUS to serve people who fall under the DedicatedPLUS criteria (see definitions end of this document for details). This includes former PSH Bonus and Samaritan Housing Initiative projects from past competitions who committed to serve 100% chronically homeless population.
    - b. RRH eligible population expansion – persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3

### IV. NEW PROJECTS

Applications for new projects will be accepted from eligible entities that have submitted an application by the CoC deadline and are proposing projects, in alignment with the CoC and HUD priorities.

- A. NEW APPLICATION PROCESS: The application process is a two-step process.
1. Initial project application packets must be submitted electronically to BHS, Melissa Hatfield, BHS Bureau Chief. [Melissa.hatfield@dhhs.nh.gov](mailto:Melissa.hatfield@dhhs.nh.gov)  
**Deadline: August 15, 2019 by 4:00 pm.**  
The initial new project application must be submitted on the Word template that can be found at BHS's website: <https://www.dhhs.nh.gov/dcbcs/bhhs/>
  2. A final project application, for projects chosen for funding, must be finalized electronically by the project applicant to the BHS CoC Collaborative Applicant profile, through HUD's e-snaps<sup>2</sup> electronic application system. This is completed by BHS.

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<sup>2</sup> <https://esnaps.hud.gov/grantium/frontOffice.jsf>

**Deadline: September 6, 2019, by 4:00 pm**

Information about submitting new project applications through e-snaps is available on HUD Exchange at:

<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

PLEASE NOTE: Failure to submit applications in e-snaps by the deadline means the project may not be included in the final project list for the 2019 NH BoSCoC Program funding.

**B. New Application Funding Sources**

1. Bonus and Reallocation funds: Bonus is approximately **\$204,065**. Reallocation is approximately **\$129,535** this year, and they are allocated to a transition grant. BoSCoC may shift funds in whole or part from existing renewal projects to create one or more new reallocation projects.

Eligible project types include:

- a) Permanent Supportive Housing (PSH) that will serve 100% chronically homeless individuals and families, including unaccompanied youth OR DedicatedPLUS eligible participants;
  - b) Rapid Re-housing (RRH) that will serve:  
persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3
  - c) Joint Transitional Housing (TH) and Rapid Re-Housing (RRH) that will serve:  
persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3
  - d) HMIS expansion from current HMIS Lead
  - e) Coordinated Entry from current Coordinated Entry Lead
2. Domestic Violence Bonus funds: Approximately **\$251,355** is available this year. The CoC may fund projects in each of the following categories.
    - a. Rapid Re-housing (RRH) that will serve survivors of domestic violence, dating violence, sexual assault, or stalking as defined in paragraph (4) at 24 CFR 578.3.
    - b. Joint TH-RRH that will serve survivors of domestic violence, dating violence, sexual assault, or stalking as defined in paragraph (4) at 24 CFR 578.3.
    - c. Coordinated Entry System for people experiencing DV from the current Coordinated Entry Lead (limit of 1 project application for this project type).

**V. MATCH REQUIREMENT**

The recipient or subrecipient must match all CoC Program grant funds, except for leasing funds, with no less than 30% of cash or in-kind contributions from other sources in accordance with 24 CFR 578.73. Match is not required to be provided by budget line item, but instead as an aggregate sum. For more information on match requirements, please contact Kristi Schott, CoC Program Administrator.

**VI. PROJECT APPLICATION ATTACHMENTS – NEW AND RENEWAL**

- Documentation of Applicant and Subrecipient Eligibility
- Applicant Code of Conduct – verify if listed on HUD website, if not listed attach updated file that is in compliance with 2 CFR 200 requirements to project application

- The following are listed as attachments in the NOFA but are now built into e-snaps
- SF-424 Application for Federal Assistance (*built into e-snaps*)
- SF-424 Supplemental, Survey on Ensuring Equal Opportunities (*built into e-snaps*)
- Form HUD-2880 dated between May 1, 2019 and September 30, 2019 (*built into e-snaps*)
- Form HUD-50070, Certification for Drug-Free Workplace (*built into e-snaps*)
- SF-LLL, Disclosure of Lobbying Activities (*built into e-snaps*).

## **VII. FUNDING NOTIFICATION and ORDER FOR NEW AND RENEWAL PROJECTS**

- A. All accepted, reduced and rejected project applications will be notified in writing outside of the e-snaps system by the BoSCoC. Rejected or reduced projects notices will include an explanation for rejection or reduction as applicable.
- B. Projects will be funded per the order defined in the CoC Rank and Review Policy, which is available on the BHS website.

## **VIII. APPEALS**

- A. NH BoSCoC will accept written appeals submitted in accordance with the published policies and procedures of the CoC. If an applicant disagrees with their score, or placement on the ranking list, they may express their grievance in writing to the CoC Program Administrator within two business day of the list being published/distributed.
- B. The BoSCoC Executive Committee will hold an emergency conference call to discuss the grievance, and to make a final decision. The applicant will be notified of the Executive Committee's decision in writing by the CoC Program Administrator within one business day of the meeting.

## **FOR MORE INFORMATION**

- Additional information on the NH BOS CoC FY19 CoC Program competition can be found at:  
<https://www.dhhs.nh.gov/dcbcs/bhhs/>  
<https://www.hudexchange.info/resource/5842/fy-2019-coc-program-nofa/>
- Additional information on the CoC Program rules and requirements can be found at:  
<https://www.hudexchange.info/programs/coc/>

If you have questions about the CoC Program or the FY19 competition process, please contact:

Melissa Hatfield, Bureau Chief  
Bureau of Housing Supports  
NH Department of Health & Human Services  
105 Pleasant St., Concord, NH 03301  
P: (603)271-9197  
[Melissa.Hatfield@dhhs.nh.gov](mailto:Melissa.Hatfield@dhhs.nh.gov)

**Definition Excerpts from FY19 CoC Program NOFA – see full NOFA for additional information**

1. DedicatedPLUS is a participant eligibility category for new and renewal PSH that can serve individuals with a disability and families in which one adult or child has a disability, including unaccompanied youth with a disability that are:
  - Experiencing chronically homeless;
  - Residing in transitional housing (TH) that will be eliminated and were experiencing chronically homelessness at TH entry;
  - In place not meant for human habitation, shelter or safe haven BUT were experiencing chronically homelessness AND had been in permanent housing (PH) project within last year and were unable to maintain housing placement ;
  - Residing in TH funded by Joint TH-RRH component project AND were experiencing chronically homelessness prior to entering the project;
  - In place not meant for human habitation, shelter or safe haven for at least 12 months in the last 3 years BUT has not done so on four separate occasions ; OR
  - In a Department of Veteran Affairs (VA)-funded homeless assistance program AND met one of the above at initial intake to the VA homeless assistance system.
  
2. *Joint TH and PH-RRH Component Project.* The Joint TH and PH-RRH component project includes two existing program components—TH and RRH—in a single project to serve individuals and families experiencing homelessness. If funded, HUD will limit eligible costs as follows:
  - 1) capital costs (i.e., new construction, rehabilitation, or acquisition), leasing of a structure or units, and operating costs to provide transitional housing;
  - (2) short- or medium-term tenant-based rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project;
  - (3) supportive services;
  - (4) HMIS; and
  - (5) project administrative costs.

When a program participant is enrolled in a Joint TH and PH-RRH component project, the recipient or subrecipient must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the PH-RRH component, to all participants. A program participant may choose to receive only the transitional housing unit or the assistance provided through the PH-RRH component, but the recipient or subrecipient must make both types of assistance available.

Eligible participants are those referred from the NHBOS Coordinated Entry system based on local prioritization standards. The FY19 HUD NOFA allows the persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3 to be referred to this project type

3. Rapid Re-housing (RRH)
  - Eligible participants are those referred from the NHBOS Coordinated Entry system based on local prioritization standards. The FY19 HUD NOFA allows the persons who qualify as homeless under paragraphs 1, 2, or 4 of 24 CFR 578.3 to be referred to this project type.

## NEW HAMPSHIRE BALANCE OF STATE CONTINUUM OF CARE

### CONTINUUM OF CARE PROGRAM and EMERGENCY SOLUTIONS GRANT

#### Racial Disparity Summary

July 2019

At the end of the NH State Fiscal Year 2019 (June 30, 2019), the Balance of State Continuum of Care conducted a brief analysis of the racial demographics of the population served by homeless and housing services within the BOSCOG.

	NH Census 2010	National Homeless Statistics	BOSCOG ACS 2019	BOSCOG Homeless 2019
White	93.90%	48.90%	95%	89%
Black or African American	1.10%	39.80%	1%	4%
Asian/Pacific Islander	2.20%	1.20%	2%	1%
American Indian and Alaska Native	0.20%	2.80%	0%	0%
Other/Multi-Racial	1.60%	5.90%	2%	6%
Hispanic	3.00%	22.20%	2%	5%

Noted in the chart above is a breakdown of the general demographics in NH based on the 2010 census, the National Homeless Statistics as reported in the 2019 Annual Homeless Assessment Report (AHAR) to Congress, the racial demographics of the BOSCOG population as reported by ACS, and the racial demographics of people experiencing homelessness in NH as reported in the 2019 Point in Time count. There are clear disparities among Black or African American and Hispanic individuals served by the BOSCOG homeless service system and the general population in NH.

Based on a Racial Disparity report run through NH's Homeless Management Information System (HMIS), 40% of people identifying as American Indian or Alaskan Native returned to homelessness within 2 years, 31% of people identifying as multi-racial returned to homelessness, 12% of people identifying as Black or African American returned to homelessness, 7 % of people identifying as Hispanic returned to homelessness, and 19% of people identifying as White returned to homelessness. It is clear from this data that outcomes for people experiencing homelessness that identify as American Indian or Alaskan Native, or those identifying as multi-racial, had less successful outcomes than people identifying as other racial or ethnic groups.

When looking at the length of time a person remained homeless before obtaining permanent housing, people of color had an average length of time (LOT) homeless that exceeded that of people identifying as white.

Race/Ethnicity	LOT Homeless
White (HUD)	112
Black or African American (HUD)	123
Hispanic/Latino (HUD)	137
2 or more Races	162

The Balance of State CoC has partnered with the DHHS Office of Health Equity (formerly the Office of Minority Health), and the University of New Hampshire Master's in Social Work program program to provide trainings and workshops on racism, and the intersection of racism and homelessness. The BOSCOG will continue to offer trainings on these topics. The BOSCOG will also work with the new HMIS sub-recipient agency to identify if the racial disparities are specific to certain regions or counties, or if the disparities exist across the BOSCOG.