

FOSTER PARENT TRAINING REPORT

I, _____, attended the following training/workshop/seminar:

Title of Training _____

Presenter _____

Date _____ Location _____

Time _____

Sponsored by _____

Presenter or Sponsoring Agency Representative Title

Summary of Topics Covered:

I, _____, have read or watched the following on _____

Name and Author of Book or Name of TV Show or Video: _____

Summary of Topics Covered:

Comments/Evaluation:

Total training hours (excluding meals and breaks) _____

Licensing CPSW Approved Not Approved Date _____

Instruction to the "Foster Parent Training Report"

PURPOSE:

The "Foster Parent Training Report" is used to document the participation and hours of foster parent formal and informal training.

INSTRUCTIONS:

Form 2364 is a one-page form completed in part by each foster parent and in part by the presenter of the training.

FORM COMPLETION:

Foster Parent:

For formal training, enter your full name, the name of the training, and the name of the presenter. Enter the date, time, and location of the training. Summarize the training topics and who sponsored the training.

For informal training, enter your name, the date, the name and author of the book or the name of the television show or video related to child/foster care, a brief summary of its content, and other comments related to the value of the learning experience.

Presenter or Sponsoring Representative:

Enter your name, title and total training hours.

Licensing CPSW:

Sign and date Form 2364 prior to re-licensure.

RETENTION:

Form 2364 is retained indefinitely by the foster parent.