



New Hampshire Division for Children, Youth and Families Policy Manual

2252 MEDICAL EMERGENCIES

Chapter: Sununu Youth Services Center

Section: Healthcare

Approved:

Joseph E. Ribsam, Jr., DCYF Director

Policy Directive: 20-16

Effective Date: May 2020

References Of Note

Federal Authority: [34 CFR 99.36](#)

Statutes: [RSA 621](#) and [RSA 621-A](#)

Administrative Rules: [Ed 1114.18](#)

Case Law:

This policy establishes the SYSC's response to medical emergencies.

Required Practices

Any deviations to the following information must be documented with Supervisory Approval.

- I. The SYSC shall provide 24-hour emergency medical and mental health care availability to all youth at the SYSC.
- II. All SYSC staff shall be trained and certified in first aid and the administration of Cardiopulmonary Resuscitation (CPR), and shall maintain their CPR certification.
- III. SYSC staff shall not intervene or administer treatment beyond their level of expertise, training, certification, or license.
 - A. Any intervention shall be implemented in a manner that meets the full expectations of the standards that govern its use, and any other appropriate standards of care.
 - B. Any administration of prescribed or non-prescribed medications shall be in accordance with policy 2273 Medication Administration.
- IV. Emergency Services (911) shall be called immediately upon discovering a youth, staff member, or visitor is experiencing a medical emergency.
- V. SYSC staff shall defer to Emergency Medical Services (EMS) upon their arrival as to administering treatment and the need for transportation to the hospital.
- VI. In the event that a youth needs to be transported to the hospital, a staff member shall accompany them.
 - A. SYSC shall provide any requested information relevant to the youth's demographics, medical needs, appropriate contacts, and insurance to the best of their ability; and

- B. The youth's parent(s)/guardian(s) shall be contacted as soon as possible.
- VII. The SYSC shall ensure notification to the youth's Sending School District (specifically to the LEA for students with a disability), the NH Department of Education (DOE), and the local Law Enforcement Agency (when appropriate) for any accident injuring a youth by the end of the next business day.
- VIII. The details of a youth's medical emergency shall be documented on the appropriate Incident Report Form (in YouthCenter) accordingly.
- IX. In the case of the death of a youth detained or committed to the SYSC, the Supervisor On-Duty shall contact the SYSC Administrator immediately for guidance and to ensure proper procedures and notifications are made.

Standard Operating Procedures		
SOP	Title	Applicable Disciplines
2252.1	Medical Emergencies Procedures	SYSC

Applicable Forms	
Form	Title
2085	Moderate Incident Report
2086	Major Incident Report
2252	SYSC Accident/Illness Report

Glossary and Document Specific Definitions

A - B C - D E - F G - I J - L M - N O - Q R - S T - V W - Z

Document Change Log			
PD	Modification Made	Approved	Date