

1702 PROVISIONAL INTERIM CARE (PIC) HOME	
Chapter: Foster Care Providers	Section: Recruitment
	New Hampshire Division for Children, Youth and Families Policy Manual Policy Directive: 91-05 Approved: Effective Date: March 29, 1991 Scheduled Review Date: DCYF Director
	Related Statute(s): RSA 170-E Related Admin Rule(s): He-C 6446 Related Federal Regulation(s):

Definitions

"Provisional Interim Care Homes" are unlicensed and conditional homes in which care is provided to children for up to 30 days in a family home setting.

Policy

- I. PIC homes are for children who have a legal relationship with DCYF, for whom out-of-home care is court ordered, and for whom no licensed foster home is available.
- II. PIC homes provide the flexibility to allow the placing of children in family settings with providers who will pursue foster family care licensing.
- III. Providers must be over age 21 and show a willingness to meet the Foster Family Care Licensing Requirements (He-C 6446) within 30 days of the child's placement.
- IV. Providers are allowed 30 days to obtain a foster family care permit from DCYF.
- V. The board and care rates for children in PIC homes are:
 - Birth to 5 years: \$6.58 per day
 - 6 to 11 years: \$8.25 per day
 - 12 to 18 or 19 years: \$11.64 per day
 A PIC home must be used for only one 30 day period.

Procedures

- I. The (Assessment) or (Family Services) Child Protection Service Worker (CPSW) or Juvenile Services Officer (JSO), who is placing the child, must approve PIC homes by:
 - A. visiting the home,
 - B. observing where the child will be cared for, will eat, and will sleep.
 - C. obtaining a signed "Provisional Interim Care Service Agreement" from the provider (Form 2088) and a signed "Provider Enrollment" (Form 2106),
 - D. giving the service provider a copy of the "Foster Family Application Cover Sheet" (Form 2350), the "Foster Family Care Licensing Requirements" (Form 2372), and the name, address, and telephone number of the (Licensing) CPSW.

- E. instructing the provider to return the completed Form 2350 as soon as possible to the (Licensing) CPSW,
 - F. preparing a brief, written report within 5 days of placing the child which includes:
 - 1. an assessment of the provider's ability to meet the Foster Care Licensing Requirements (He-C 6446),
 - 2. an assessment of the provider's ability to meet the needs of the child being placed, and
 - 3. other observations and related information.
- II. (Assessment) or (Family Services) CPSW's and JSO's must
- A. forward the report and Form 2088 to the (Licensing) CPSW,
 - B. authorize the placement as a foster home (FH) for 30 days via Form 5A, "Service Authorization".
 - C. instruct the provider to adjust the number of days of care (if necessary), sign, and return the "Board and Care Invoice" (Form 2108) to the CPSW or JSO, and
 - D. verify the number of days of care shown on Form 2108, co-sign at the "CNTY SIGN" line, and forward via the red pouch mail to Data Processing at State Office.
- III. (Licensing) CPSW's must
- A. enroll the provider as a "FH" provider type and enter status code "6" on the "Provider Enrollment" (Form 2106),
 - B. forward Form 2106 and a copy of Form 2088 to the CIS Unit at State Office,
 - C. begin the licensing process when Form 2350 is received from the providers,
 - D. prior to the expiration date on Form 2088, complete a yellow Form 2106 to indicate the permit status "4" or the closing of the enrollment "3", and
 - E. if the status becomes "permit", complete the "Foster Family Care Worksheet" (Form 2367) and forward Form 2106 and Form 2367 to the CIS Unit at State Office.