

1754 FOSTER PARENT IDENTIFICATION CARDS

Chapter: **Foster Care Providers**

Section: **Foster Parent Training**



New Hampshire Division for Children, Youth and Families Policy Manual

Policy Directive: **12-07**

Approved:

Effective Date: **September 2012**

Handwritten signature of Maggie Bishop in black ink.

Scheduled Review Date:

Maggie Bishop, DCYF Director

Related Statute(s): [RSA 170-E](#)
Related Admin Rule(s): [He-C 6446](#)
Related Federal Regulation(s):

Related Form(s): **FORM 2366 and FORM 2372**
Bridges' Screen(s) and Attachment(s):

Purpose

To provide foster parents with a method of identifying themselves as licensed providers during the time they provide care to children/youth in placement.

Policy

- I. Foster parents are those individuals who have met the Foster Family Care Licensing Requirements in He-C 6446 or Form 2372.
- II. Licensed foster parents must be prepared to present a valid (unexpired or current) photo identification (ID) card, which was issued by DCYF when carrying out their responsibilities as described in He-C 6446.08 through He-C 6446.13.
- III. Foster parents must not abuse their status as licensed providers by improper use of the ID card that may cause harm to a child/youth in foster care or to his or her family, or for personal gain.
- IV. A permitted foster parent must not be issued an ID card.

Procedures

- I. The Resource Worker:
 - A. Keeps a supply of numbered Requests a Foster Parent ID card (Form 2366) from State office at the time of licensing or renewal;
 - B. Issues a Foster Parent ID card to illustrate to each licensed foster parent by typing in the foster parent's full name, the expiration date of the license, and the provider number;
 - C. Signs and has the card laminated; and
 - D. Collects and destroys Foster Parent ID cards when a Foster Family Care license expires, is revoked, or if the home is closed prior to the expiration date of the license.
- II. The Foster Parent(s):
 - A. Signs the Foster Parent ID card;
 - B. Uses the card for identification as a DCYF foster family care provider; and

- C. Returns the card to the Resource Worker if the FFC license expires, is revoked, or is voluntarily surrendered before its expiration date.