

Service Bureau Volunteer Work Services

For Your Non-Profit
Organization

- Computer Work / Design
- Internet Research /Email
- General Labor/Cleaning
- Food Service / Retail Help
- Customer Service Calls
- Assembly / Craft Projects
- Mailings / Organizing Data
- Fundraising / Auctions
- Surveys /Registration
- Your Next Project



Additional VOLUNTEER SERVICES

WANT A VOLUNTEER AT YOUR SITE FULL TIME?

Our volunteers can work up to 16 weeks at your organization through the Workplace Success Work Experience Program.

WANT TO HIRE OUR VOLUNTEERS FOR A JOB?

You can hire our volunteers directly or ask about our **On-the-Job (OJT)** employer incentive program offered through the New Hampshire Employment Program.

NEED VOLUNTEERS IN OTHER NEW HAMPSHIRE AREAS?

Workplace Success volunteers are available to meet your work needs across the state. We have **12 offices** offering Service Bureau, the Work Experience Program and On-the-Job Training.

Please call 603-668-3148 for more information.



Workplace Success **SERVICE BUREAU**

*Meeting New Hampshire's
Volunteer Staffing Needs
At Our Site or Yours!*

Do You Need Volunteer Help?



*"A Helping Hand
When You Need It The Most!"*

Provided by the New Hampshire Community Action Agencies through a contract with the New Hampshire Department of Health and Human Services, New Hampshire Employment Program

Get Volunteer Help When You Need It!

Imagine sitting comfortably in your chair at work knowing that your newsletter will be all ready to go ahead of schedule or that this year's fundraiser will be even better than ever, or that the outdoor painting and clean up will really get done. Your hands will be free for other important work responsibilities while our volunteers make your dreams become a reality with quality volunteer work either at your location or at our Workplace Success site. It is easy to get the help you need with your local Service Bureau volunteers nearby and available.

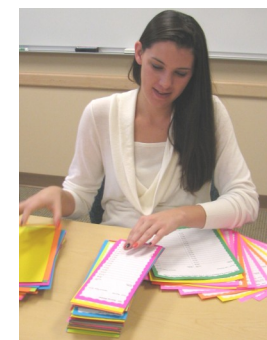
"The volunteers have always been very pleasant as well as being professional and hard-working."


A Wide Range of Work

Our volunteers do a variety of indoor or outdoor projects that benefit the community. All it takes is your imagination and our volunteers. With internet & computers, we can do projects using our Word, Excel and Publisher expertise. Also, feel free to use our Service Bureau volunteers to do the "grunt" work that just takes time, energy and patience. Simple or complex, we can meet your volunteer needs. Call any of our 12 Workplace Success Service Bureau offices today to have a consultation over the phone, schedule a tour of our facilities or place your free work order! We look forward to working with you and meeting your needs.

Who Is Using Service Bureau Volunteers Across the State?

- ▶ American Red Cross
- ▶ Boy Scouts of America
- ▶ Child And Family Services
- ▶ Families in Transition
- ▶ Northern Forest Heritage Park
- ▶ Lakes Region General Hospital
- ▶ Arts in Reach
- ▶ Back-to-School Initiative
- ▶ Monadnock Developmental Services
- ▶ Habitat for Humanity
- ▶ Muscular Dystrophy Association
- ▶ NH Department of Health & Human Services
- ▶ Toys for Tots
- ▶ Local Community Action Agencies
- ▶ Marguerite's Place
- ▶ YWCA
- ▶ NH Center for Non-Profits
- ▶ The Upper Room
- ▶ Mt. Washington Children's Museum




***Trained
Service Bureau
Volunteers
Complete Work to the
Customer's Satisfaction
through Our Easy
Work Order Process.***

About Our Volunteers

Workplace Success has been involved in the local community for almost 5 years, and our volunteers come from the New Hampshire Employment Program through a contract with the New Hampshire Community Action Agencies.

Volunteers are currently unemployed, yet have many skills from a variety of careers. Educational backgrounds range from high school coursework to Master's Degrees. Volunteers understand the importance of giving back to the community. It is a **win-win partnership** because your work gets done and our volunteers utilize their skills, learn new things and build their career portfolio.

Call Us Today to Place Your Volunteer Work Order

Berlin: 752-3500	Manchester: 668-3148
Claremont/ Lebanon: 542-6236	Nashua: 889-0531
Concord: 223-2305	Portsmouth: 430-4910
Keene: 357-1822	Rochester: 994-0130
Laconia: 524-4367	Derry: 216-8860
Littleton: 444-2011	Tamworth: 323-7321