

NH Health Information Exchange Project Initiation Phase

The Project Initiation Phase is currently in process. It consists of project planning and preparation activities, including:

- Complete the HITECH State HIE Cooperative Agreement application process
- Establish a project Steering Committee and Leadership Team
- Engage Stakeholders
- Establish an Office for Health IT within the New Hampshire Department of Health and Human Services
- Complete Survey of health information technology and exchange current capability, plans and interest among New Hampshire health care providers
- Perform a review of HIE capacity in neighboring states
- Perform a high spot review of leading HIE vendor options available and in use today
- Inventory related projects and initiatives within New Hampshire and in neighboring states that this project should coordinate and collaborate with
- Establish Sub-Teams to address the domains of the Strategic Plan
- Perform an RFP process to select Consulting Partner
- Perform High-Level Review of Legislative Needs to Promote Adoption of HIE

Sub-Teams will be formed from the project's Stakeholder group. They will engage others to accomplish their objectives. The specific sub-teams needed will be determined during the Project Initiation Phase. Current thinking is that the sub-teams will include teams to address the HITECH HIE domains included in the Strategic and Operational Plans as well as teams to address other focus areas. Possible sub-teams are described in the Project Management section of this document below.

While it is planned to begin the formation of these teams during the Project Initiation Phase, the sub-teams will not begin their work until the Strategic Plan Phase of the project.

The Project Initiation Phase will end when the HITECH funding is awarded and accepted. Thus the Project Initiation activities are NOT within the scope of HITECH funding. The project Initiation Phase is pre-project work to enable a quick start and rapid execution of the planning and implementation phases of the NH HIE Planning & Implementation project.