



**New Hampshire Building Capacity for Transformation 1115 Medicaid Waiver
IDN PROCESS MEASURES SEMI-ANNUAL REPORTING GUIDE**

**For
Year 2 (CY2017) and Year 3 (CY2018)**

2017-03-22 v.22

FINAL DRAFT

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Introduction

The Centers for Medicare and Medicaid Services (CMS) approved New Hampshire’s application for a five-year Medicaid demonstration project to improve access to and the quality of behavioral health services by establishing regionally based Integrated Delivery Networks (IDN) and developing a sustainable integrated behavioral and physical health care delivery system. To achieve the goals of the demonstration waiver, the IDNs are charged with participating in statewide planning efforts and selecting and implementing community-driven projects. These projects are built around three enabling pathways: mental health and substance use disorder treatment capacity building, integration of physical and behavioral care, and improving transitions of care across settings.

This Reporting Guide is for use by the IDNs to identify required documentation for achieving project requirements according to the Special Terms and Conditions of the DSRIP Waiver. The state will use the information to review and document the IDNs’ progress on project implementation and to award incentive payments. IDNs are required to complete separate implementation plans for each of their statewide projects (i.e., workforce, health information technology and alternative payment models), core competency project, and community-driven projects. Required deliverables must be submitted to the Department of Health and Human Services by July 31, 2017 and within 31 days after each six-month reporting period, as indicated in below. A score of “Met” will be scored for a timely and complete submission. A score of “Not Met” will be scored for late and/or incomplete information.

For the Reporting Period:	Process Measures Reporting Due to DHHS no later than:
January 1, 2017 – June 30, 2017	July 31, 2017
July 1, 2017 – December 31, 2017	January 31, 2018
January 1, 2018 – June 30, 2018	July 31, 2018
July 1, 2018 – December 31, 2018	January 31, 2019

To be considered timely, supporting documentation must be submitted electronically to the State’s eStudio by the dates indicated above into each IDN’s semiannual reporting folder. For questions, contact:

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DSRIP IDN Project Plan Implementation (PPI)

Each IDN is required to develop implementation plans and demonstrate progress made toward the achievement of required milestones. Using Microsoft Project or similar platform, provide implementation plans that include required activities, timelines, key milestones, progress assessment check points, and evaluation metrics. Many milestones are within the statewide and community projects and should be reported in all relevant implementation plans. Use the format below to, at a minimum, identify progress made.

Project Plan Requirement	Activity			
	6/30/17	12/31/17	6/30/18	12/31/18
Soliciting Community Input				
Network Development				
Addressing the Opioid Crisis				
Governance				
Budget				
(Additional as needed)				

DSRIP IDN Workforce Process Milestones

DHHS will use the tool below to review and document each IDN's Implementation activity. A score of "Met" will be scored for a timely and complete submission. A score of "Not Met" will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
PPI	Project Plan Progress, including: Community Input, Network, Opioid Crisis Update, Governance, and Budget	Narrative				

Project A1: Behavioral Health Workforce Capacity Development

A1-1. IDN Participation in Statewide Behavioral Health Workforce Capacity Development Taskforce Strategic Plan Activity

Use the format below to identify the IDN’s participation in Statewide Workforce Taskforce activities and completion of a Statewide Workforce Capacity Strategic Plan. Of note, *all* IDNs must participate in the development and writing of the Statewide Workforce Capacity Strategic Plan. Should the Statewide Workforce Capacity Strategic Plan not be received by DHHS, *all* IDNs will receive a “No” for this effort.

Statewide BH Workforce Capacity Taskforce Strategic Plan Activity	Yes/No
Participation in taskforce meetings - 1 BH representative	
Participation in taskforce meetings - 1 SUD representative	
Participation in assessment of current workforce gaps across the state	
Participation in the creation of the statewide gap analysis	
Participation in the creation of the Statewide Workforce Capacity Strategic Plan	
Completion of the Statewide Workforce Strategic Plan	

A1-2. IDN-level Workforce: Gap Analysis

Provide a narrative summarizing the results of your IDN’s analysis of workforce gaps in your region informed by the Statewide Behavioral Health Workforce Capacity Development Strategic Plan, the IDN’s community needs assessment, and selected community-driven projects. The narrative should include identified workforce gaps in education, recruitment, training, and retention of specific behavioral health providers to include but not be limited to:

- Master Licensed Alcohol and Drug Counselors;
- Licensed Mental Health Professionals;
- Peer Recovery Coaches; and
- Other Front Line Providers.

A1-3. IDN-level Workforce Capacity Development Implementation Plan: Requirements, Timeline, Milestones and Evaluation Project Plan

Each IDN is required to complete an IDN-level Workforce Capacity Development Implementation Plan, inclusive of the workforce needed to complete projects A1, A2, B1, and the IDN selected Projects C, D, and E.

Using Microsoft Project or similar platform, provide a Workforce Capacity Development Implementation Plan that includes required activities, timelines, milestones, progress assessment check points, and evaluation metrics for implementing the IDN’s Workforce Capacity Development Implementation Plan, addressing areas of workforce capacity, including training, identified in the IDN’s Workforce Gap Analysis aligned to goals established in the Statewide Workforce Capacity Development Strategic Plan. Include workforce related to the IDN HIT Infrastructure, IDN Integrated Healthcare, and the IDN selected community-driven projects.

Include a narrative as needed to complement the Workforce Capacity Development Implementation plan or provide further explanation.

The Workforce Capacity Development Implementation Plan should include the IDN’s strategies to address identified workforce gaps in:

- Educating and training, including gaps in educational preparation of behavioral health providers’ workforce readiness upon graduation;
- Recruitment of new providers and staff; and
- Retention of existing staff, including the IDN’s targeted retention rates; and address:
 - Strategies to support training of non-clinical IDN staff in Mental Health First Aid;
 - Strategies for utilizing and connecting existing SUD and BH resources;
 - Additional strategies identified in the Statewide Workforce Capacity Strategic Plan; and
 - Any special considerations for workforce development related to the IDN’s Community-Driven Projects, including unique training curricula and plans.

The Workforce Capacity Development Implementation Plan must include Milestones for the following timeframes:

- 6/30/17
- 12/31/17
- 6/30/18
- 12/31/18

NOTE: The STCs state that IDN completes the IDN Workforce Capacity Development Implementation Plan no later than 3/31/17. However, DHHS considers this to be a “soft” or recommended date. Therefore, all scoring for incentives require that the IDN Workforce Capacity Development Implementation Plan be complete by 6/30/17 and submitted by 7/30/17.

A1-4. IDN-level Workforce: Evaluation Project Targets

From the IDN Workforce Capacity Development Implementation Plan, use the format below to identify the measureable targets or goals that the project intends to achieve.

Performance Measure Name	Target	Progress Toward Target		
		As of 12/31/17	As of 6/30/18	As of 12/31/18

A1-5. IDN-level Workforce: Staffing Targets

From the IDN-level Workforce Capacity Development Implementation Plan, use the format below to provide the IDN’s targeted number of full-time equivalent (FTE) staff needed to address the gaps identified in the IDN’s Workforce Capacity Development Implementation Plan and the number of staff hired and trained by the date indicated. Include workforce related to the IDN HIT Infrastructure, IDN Integrated Healthcare and the IDN selected community-driven projects.

Provider Type	IDN Workforce (FTEs)				
	Projected Total Need	Baseline Staffing on 6/30/17	Staffing on 12/31/17	Staffing on 6/30/18	Staffing on 12/31/18
Master Licensed Alcohol and Drug Counselors					
Licensed Mental Health Professionals					
Peer Recovery Coaches					
Other Front Line Providers					

A1-6. IDN-level Workforce: Building Capacity Budget

Provide a brief project budget outlining projected costs to support the workforce capacity development implementation plan. After 6/30/17, updates must include financial reporting on actual spending to recruit, hire, train, and retain the workforce.

A1-7. IDN-level Workforce: Table of Key Organizational and Provider Participants

Use the format below to provide an updated list of key organizations and providers participating in the IDN to support workforce development. Include and note workforce related to the IDN HIT Infrastructure, IDN Integrated Healthcare, and the IDN selected community projects.

Organization Name	Organization Type	Associated with IDN Projects (A1, A2, B1, C, D, E)

A1-8. Signed Attestation of IDN Review and Acceptance of the Statewide Workforce Capacity Development Strategic Plan

Submit a signed attestation of the IDN’s review and acceptance of the statewide workforce capacity development strategic plan.

A1-9. Project Scoring: IDN Workforce Process Milestones

DHHS will use the tool below to review and document each IDN’s Workforce Project activities. Grayed areas indicate that no submission is expected for the time frame. A score of “Met” will be scored for a timely and complete submission. A score of “Not Met” will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
A1-1	Participation in Statewide BH Workforce Capacity Taskforce Strategic Plan Activity	Table				
A1-2	IDN-level Workforce Gap Analysis	Narrative				
A1-3	IDN-level Workforce Capacity Development Implementation Plan	Microsoft Project or similar platform				
A1-4	Evaluation Project Targets	Table				
A1-5	IDN-level Workforce Staffing Targets	Table				
A1-6	IDN-level Workforce Capacity Budget	Narrative and Spreadsheet				
A1-7	IDN Workforce Key Organizational and Provider Participants	Table				
A1-8	Review and Acceptance of Statewide BH Workforce Capacity Strategic Plan	Signed Attestation				

Project A2: IDN Health Information Technology (HIT) to Support Integration

A2-1. IDN Participation in Statewide HIT Taskforce

Use the format below to identify the IDN’s participation in statewide HIT Taskforce and Statewide HIT Plan activities. Of note, *all* IDNs must participate in the completion of a Statewide HIT Plan.

Statewide HIT Taskforce Participation	Yes/No
Participation in HIT Taskforce meetings	
Participation in current state assessment	
Completion of IDN member assessment of existing and scheduled HIT efforts and statewide report	
Participation in the review of pertinent State and Federal laws	
Participation in the creation of the gap analysis	
Participation on work to achieve consensus on a set of minimally required, desired, and optional IT HIE infrastructure projects for IDNs to pursue	

A2-2. IDN HIT/HIE: Assessment and Gap Analysis

Provide a narrative summarizing the results of the IDN’s analysis of the current HIT infrastructure gaps obtained through the Statewide HIT Taskforce’s current state assessment efforts, current HIT capacity, and community needs assessment. At a minimum, include in the narrative how HIT will support meeting the following objectives:

- Reduce unnecessary use of inpatient and ED services, hospital readmissions and wait times
- Promote the integration of primary care, behavioral providers (mental health and SUD providers) and community based organizations
- Support care transitions
- Support alternative payment models

A2-3. IDN HIT/HIE: Requirements and Timeline

Each IDN is required to complete a single IDN-level HIT Implementation Plan and timeline that defines a strategy for closing key HIT infrastructure gaps among medical providers, behavioral health providers, and community-based service organizations, and to demonstrate the use of interoperability best practices.

Using Microsoft Project or similar platform, provide a project plan that includes required activities, timelines, milestones, progress assessment checkpoints, and evaluation metrics for implementing the IDN’s HIT implementation plan.

The plan will allow for regional differences in HIT capacity, prior investment, and future plans. The implementation plan will build upon the Assessment and Consensus phases and work to reduce the HIT gaps identified. There is expected to be a “floor requirement” and a “stretch goal” for each IDN plan so that each IDN shows progress over the five-year period, based on identified process milestones. These

plans will be reviewed and approved prior to the state authorizing use of DSRIP funds for implementation.

a. At a minimum, the HIE integration plan component of the IDN’s HIT implementation plan will include the following IDN providers: hospital, CMHC, community mental health providers, primary care, SUD, and DRF participants. The HIE integration plan will also include NH Hospital and state the level of anticipated HIE integration with other IDN participants such as county nursing home, county correction facility, DD agency, etc.

b. The IDN’s HIT implementation plan will show, at a minimum, how and when all of an IDN’s HIE participants will be utilizing ONC Certified Technologies and functions, and adhering to the ONC’s 2016 Interoperability Standards Advisory.

c. The IDN’s HIT implementation plan will describe how certain key population health management capabilities will be supported, such as individual and community risk assessments, care coordination and care management, health care transitions support, and quality measurement.

d. The IDN’s HIT implementation plan will describe the clinical and financial analytic systems’ required inputs and outputs, using the State-approved, interoperable standard.

e. The IDN’s HIT implementation plan may include concepts and components that go beyond the HIT gaps identified in the Project Objective section of this document if they can demonstrate overall value to the DSRIP Demonstration implementation.

Indicate whether the IDN’s HIT project targets are 1) minimally required, 2) desired, or 3) optional, as determined by the statewide IT Taskforce.

If a narrative is needed to complement the project plan or provide further explanation, please include it.

The project plan must include milestones for the following timeframes:

- 6/30/17
- 12/31/17
- 6/30/18
- 12/31/18

NOTE: The IDN must submit its IDN HIT Implementation Plan no later than 7/30/17.

A2-4. IDN HIT: Evaluation Project Targets

From the IDN HIT Implementation Plan, use the format below to identify the measureable targets, or goals, that the plan intends to achieve.

Performance Measure Name	Target	Progress Toward Target		
		As of 12/31/17	As of 6/30/18	As of 12/31/18

A2-5. IDN HIT: Workforce Staffing

From Project A1: Workforce Capacity Development Implementation Plan, document the workforce targets and timeline milestones specifically related to this project using the format below.

Staff Type	IDN Workforce (FTEs)				
	Projected Total Need	Baseline Staffing on 6/30/17	Staffing on 12/31/17	Staffing on 6/30/18	Staffing on 12/31/18

A2-6. IDN HIT: Budget

Provide a brief project budget outlining projected costs to support the IDN HIT project. After 6/30/17, updates must include financial reporting on actual spending.

A2-7. IDN HIT: Key Organizational and Provider Participants

Use the format below to provide a list of key organizations and providers participating in the IDN HIT project.

Organization Name	Organization Type

A2-8. IDN HIT. Data Agreement

Use the format below to document the requirement of the data sharing agreement pursuant to STC 22.

Organization Name	Data Sharing Agreement Signed Y/N

A2-9. Project Scoring: IDN HIT Process Milestones

DHHS will use the tool below to review and document each IDN’s HIT Project activities. Grayed areas indicate that no submission is expected for the time frame. A score of “Met” will be scored for a timely and complete submission. A score of “Not Met” will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
A2-1	IDN Participation in Statewide HIT Taskforce	Table				
A2-2	IDN HIT/HIE Assessment and Gap Analysis	Narrative				
A2-3	IDN HIT/HIE Implementation Plan and Timeline	Spreadsheet (Microsoft Project or similar platform)				
A2-4	Evaluation Project Targets	Table				
A2-5	IDN HIT Workforce Staffing	Table				
A2-6	IDN HIT Budget	Narrative and Spreadsheet				
A2-7	IDN HIT Key Organizational and Provider Participants	Table				

Project B1: Integrated Healthcare

B1-1. IDN Integrated Healthcare: Assessment of Current State of Practice Against SAMHSA Framework* for Integrated Levels of Care and Gap Analysis

Provide a narrative summarizing the results of the IDN’s assessment and gap analysis of the primary care and behavioral health providers’ current state of practice against the SAMHSA designation requirements and the Special Terms and Conditions. At a minimum, include the following:

- Identification of gaps against the SAMHSA designation* requirements, and
- Steps and resources needed to achieve the designation(s) judged to be feasible by the provider and the IDN during the demonstration period. (p115)

* **Note:** SAMHSA’s designation of “Coordinated Care” and “Integrated Care” differ from the NH DSRIP STCs. While the SAMHSA framework should be used as a guideline, the IDN will be held accountable to the NH DSRIP designations.

B1-2. IDN Integrated Healthcare: Implementation Plan, Timeline, Milestones and Evaluation Project Plan

Each IDN is required to complete a separate implementation plan for the completion of Coordinated Care and, if indicated, Integrated Care designations. Each IDN is required to demonstrate that organizations participating in this project have achieved the following process milestones during, or in advance of, the timeframe noted. *All* primary care and behavioral health practices within an IDN are expected to meet *Coordinated Care Practice* designation. As part of its Project Plan, IDNs will identify practices within the IDN that will meet the additional requirements necessary for *Integrated Care Practice* designation.

Using Microsoft Project or similar platform, provide a project plan that includes a timeline of milestones and targets for each of the Process Milestone requirements listed for reporting periods of Jan-June 2017; July-Dec 2017; Jan-June 2018; and July-Dec 2018. See the DSRIP STCs and the IDN Integrated Healthcare Coordinated Care Practice and Integrated Care Practice milestones for additional detail.

If a narrative is needed to complement the project plan or provide further explanation, please include it.

The *Coordinated Care Practice* must include:

- Comprehensive Core Standardized Assessment with required domains (**Note:** applies only to primary care, behavioral health and substance use disorder practitioners.)
- Use of a multi-disciplinary Core Teams
- Information sharing: care plans, treatment plans, case conferences
- Standardized workflows and protocols

In addition to all of the requirements for the Coordinated Care Practice designation above, the *Integrated Care Practice* must include:

- Medication-assisted treatment (MAT)
- Evidence-based treatment of mild-to-moderate depression within the Integrated Practice setting either (e.g., IMPACT or other evidence-supported model)
- Enhanced use of technology

The project plan must include Milestones for the following timeframes:

- 6/30/17
- 12/31/17
- 6/30/18
- 12/31/18

B1-3. IDN Integrated Healthcare: Evaluation Project Targets

From the IDN HIT Infrastructure Project Plan, use the format below to identify the measurable process targets, or goals, that the project intends to achieve.

Performance Measure Name	Target	Progress Toward Target		
		As of 12/31/17	As of 6/30/18	As of 12/31/18

B1-4. IDN Integrated Healthcare: Workforce Staffing

From Project A1: Workforce Capacity Development Implementation Plan, document workforce targets and timeline milestones specifically related to this project using the format below.

Provider Type	IDN Workforce (FTEs)				
	Projected Total Need	Baseline Staffing on 6/30/17	Staffing on 12/31/17	Staffing on 6/30/18	Staffing on 12/31/18

B1-5. IDN Integrated Healthcare: Budget

Provide a brief project budget outlining projected costs to support the community project. After 6/30/17, updates must include financial reporting on actual spending.

B1-6. IDN Integrated Healthcare: Key Organizational and Provider Participants

Organization/Provider	Agreement Executed (Y/N) Pursuant to STCs, p. xxx, section (i)(ii)

B1-7. IDN Integrated Healthcare: Organizational Leadership Sign-off

Name	Title	Organization	Sign Off Received (Y/N) Pursuant to STCs, p. xxx, section (e)

B1-8. Additional Documentation as Requested in B1-8a-8h of the Project Scoring Tool in B1-9

B1-9. Project Scoring: IDN Integrated Healthcare Process Milestones and Achievement of *Coordinated Care Practice* Designation Requirements

DHHS will use the tool below to assess progress made by each IDN’s Integrated Healthcare Implementation Plan activities. Grayed areas indicate that no submission is expected for the time frame. A score of “Met” will be scored for a timely and complete submission A score of “Not Met” will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
B1-1	IDN Integrated Healthcare: Assessment of Current State of Practice Against SAMHSA Framework for Integrated Levels of Care and Gap Analysis	Narrative				
B1-2	IDN Integrated Healthcare: Implementation Plan, Timeline, Milestones and Evaluation Project Plan	Spreadsheet (Microsoft Project or similar platform)				
B1-3	IDN Integrated Healthcare: Evaluation Project Targets	Table				
B1-4	IDN Healthcare Integration Workforce Staffing	Table				
B1-5	IDN Healthcare Integration: Budget	Narrative and Spreadsheet				

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
B1-6	IDN Integrated Healthcare: Key Organizational and Provider Participants	Table				
B1-7	IDN Integrated Healthcare: Organizational leadership sign-off	Table				
B1-8a	<p>All of the following domains must be included in the CCSA:</p> <ul style="list-style-type: none"> • Demographic information • Physical health review • Substance use review • Housing assessment • Family and support services • Educational attainment • Employment or entitlement • Access to legal services • Suicide risk assessment • Functional status assessment • Universal screening using depression screening (PHQ 2 & 9) and • Universal screening using SBIRT 	<p>CCSAs (Submit all that are in use)</p> <p>Table listing all providers by domain indicating Y/N on progress for each process detail</p>				
	<p>For pediatric providers, the CCSA must also include:</p> <ul style="list-style-type: none"> • Validated developmental screening for all children, such as the ASQ:3 and/or ASQ SE at 9, 18 and 24/30 month pediatric visits; • Developmental 	<p>Table listing all providers by domain indicating Y/N on progress for each process detail</p>				

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
	Screening using Bright Futures or other American Academy of Pediatrics recognized developmental					
B1-8b	List of multi-disciplinary core team members that includes, at minimum: <ul style="list-style-type: none"> • PCPs • Behavioral health providers (including a psychiatrist) • Assigned care managers or community health worker 	Narrative				
B1-8c	Multi-disciplinary core team training for service providers on topics that includes, at minimum: <ul style="list-style-type: none"> • Diabetes hyperglycemia • Dyslipidemia • Hypertension • Mental health topics (multiple) • SUD topics (multiple) 	Training schedule and Table listing all providers indicating Y/N on progress for each process detail				
B1-8d	Training for staff not providing direct care that at minimum includes knowledge and beliefs about mental disorders that can aid in recognition and management	Training schedule and table listing all staff indicating progress on each process detail				
B1-8e	Monthly (or more frequent) core team case conferences on behalf of patients with significant behavioral health conditions or chronic conditions	Conference schedule and Table				

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
B1-8f	Secure messaging	Narrative				
B1-8g	Closed loop referrals	Narrative				
B1-8h	<p>Documented work flows and/or protocols that include, at minimum:</p> <ul style="list-style-type: none"> • Interactions between providers and community based organizations • Timely communication • Privacy, including limitations on information for communications with treating provider and community based organizations • Coordination among case managers (internal and external to IDN) • Safe transitions from institutional settings back to primary care, behavioral health and social support service providers • Intake procedures that include systematically soliciting patient consent to confidentially share information among providers • Adherence to NH Board of Medicine guidelines on opioid use 	Work flows and/or Protocols (submit all in use)				

B1-9. Additional Documentation as Requested in B1-9a - 9d of the Project Scoring Table in B1-10.

B1-10. Project Scoring: IDN Integrated Healthcare Process Milestones, Achievement of *Integrated Care Practice* Designation Requirements

DHHS will use the tool below to assess Integrated Healthcare Integrated Care Practice activities. A score of “Met” will be scored for a timely and complete submission. A score of “Not Met” will be scored for late and/or incomplete information.

Process Milestone Number	Section	Process Detail	Submission Format	Results (Met/Not Met)			
				6/30/17	12/31/17	6/30/18	12/31/18
B1-9a	Coordinated Care Practice designation	Achievement of all of the requirements of a Coordinated Care Practice	Progress towards Coordinated Care Practice Designations				
B1-9b	Additional Integrated Practice designation requirements	Adoption of both of the following evidence-based interventions: <ul style="list-style-type: none"> • Medication-assisted treatment (MAT) • Evidence-based treatment of mild-to-moderate depression within the Integrated Practice setting either through use of the IMPACT or other evidence-supported model 	Protocols (Submit all in use)				
B1-9c		Use of technology to identify, at minimum: <ul style="list-style-type: none"> • At risk patients • Plan care • Monitor/manage patient progress toward goals 	Table listing all providers indicating progress on each process detail				

Process Milestone Number	Section	Process Detail	Submission Format	Results (Met/Not Met)			
				6/30/17	12/31/17	6/30/18	12/31/18
		<ul style="list-style-type: none"> Ensure closed loop referral 					
B1-9d		Documented work flows with community based social support service providers including, at minimum: <ul style="list-style-type: none"> Joint service protocols Communication channels 	Work flows (Submit all in use)				

B1-11. Project Scoring: IDN Integrated Healthcare Project: Achievement of Coordinated Care Practice and Integrated Care Practice Designation

Use the format below to identify the targeted, total goal, number of practices/providers expected to achieve designation as a Coordinated Care Practice or Integrated Care Practice. IDNs are expected to make continual progress toward achieving their projected number of designated Coordinated Care Practices and Integrated Care Practices.

	Total Goal Number Designated	Baseline Designated 6/30/17	Number Designated 12/31/17	Number Designated 6/30/18	Number Designated 12/31/18
Coordinated Care Practice					
Integrated Care Practice					

Coordinated Care Practice	List of providers identified to make progress toward Coordinated Care Practice designation	12/31/17	6/30/18	12/31/18

Integrated Care Practice	List of providers identified to make progress toward Integrated Care Practice designation	12/31/17	6/30/18	12/31/18

Projects: Care Transitions-Focused

IDN Community Project Implementation and Clinical Services Infrastructure Plan

C-1. IDN Community Project: Core Components, Process Milestones, Training and Evaluation Project Plans

IDNs are required to complete an IDN Community Project Implementation Plan including design and development of clinical services infrastructure plan for each selected community project. Using Microsoft Project or similar platform, provide a project plan that includes required activities, timelines, milestones, and progress assessment checkpoints for implementing the IDN’s community project.

Include a narrative where necessary to complement the project plan or provide further explanation.

The project implementation and infrastructure plans must include Project Core Components and Process Milestones outlined in the process specifications for the following timeframes:

- 6/30/17
- 12/31/17
- 6/30/18
- 12/31/18

Provide a training plan, curricula, and schedule that identifies the types and numbers of individuals by organization who will be targeted for training. Ongoing reporting for each training should include the staff name, job title, and organization for which the individual is employed.

Provide an evaluation project plan that describes the IDN’s approach to monitoring the performance of the project. The plan will at minimum include a description of performance measures that address:

- Program impact including individuals served by the program and project adherence rates, and
- Fidelity to evidence-supported project elements.

C-2. IDN Community Project: Evaluation Project Targets

From the Evaluation Project Plan, use the format below to provide a list of the measureable targets or goals, that the program intends to achieve. Targets required by the STCs, include but should not be limited to:

- Number of individuals served (during reporting period and cumulative)
- All performance measures identified in the evaluation project plan.

Performance Measure Name	Target	Progress Toward Target		
		As of 12/31/17	As of 6/30/18	As of 12/31/18

C-3. IDN Community Project: Workforce Staffing

From Project A1: Workforce Capacity Development Implementation Plan, document the workforce targets and timeline milestones specifically related to this project using the format below.

Provider Type	IDN Workforce (FTEs)				
	Projected Total Need	Baseline Staffing on 6/30/17	Staffing on 12/31/17	Staffing on 6/30/18	Staffing on 12/31/18

C-4. IDN Community Project: Budget

Provide a brief project budget outlining projected costs to support the community project. After 6/30/17, updates must include financial reporting on actual spending.

C-5. IDN Community Project: Key Organizational and Provider Participants

From Project A1: Workforce Capacity Development Implementation Plan document the Key Organizational and Provider Participants specifically related to this project using the format below.

Organization/Provider	Agreement Executed (Y/N)

C-6. IDN Community Project: Standard Assessment Tools

Use the format below to identify and briefly describe the Assessment and Screening tool(s) that will be developed and/or used for the IDN Community Project. NOTE: Project C1: Care Transitions does not *require* the use of standardized assessment tools. If the IDN chooses to use any standardized assessment tools, please list them.

Standard Assessment Tool Name	Brief Description

C-7. IDN Community Project: Protocols for Patient Assessment, Treatment, Management, and Referrals

Use the format below to provide a list of all protocols to be utilized for patient assessment, treatment, management, and referrals for the community project. IDNs should indicate what protocols are currently in place and which are slated for adoption. DHHS reserves the right to audit all or a selection of protocols used by the IDNs.

Protocol Name	Brief Description	Use (Current/Under development)

C-8. IDN Community Project: Member Roles and Responsibilities

Use the format below to identify team members and their roles and responsibilities for the project. DHHS reserves the right to audit all or a selection of the written Roles and li documents used by the IDNs.

Project Team Member	Roles and Responsibilities

C-9. Provide the training plan and curricula for each Community Driven Project as required in A-1.3.

C-10. Project Scoring: IDN Community Project Process Milestones

DHHS will use the tool below to assess each IDN’s Community Projects activities. Grayed areas indicate that no submission is expected for the time frame. A score of “Met” will be scored for a timely and complete submission. A score of “Not Met” will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/ Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
C-1	IDN Community Project Timeline, Key Milestones and Evaluation Project Plan	Spreadsheet (Microsoft Project or similar platform)				
C-2	IDN Community Project Evaluation Project Targets	Table				
C-3	IDN Community Project Workforce Staffing	Table				
C-4	IDN Community Project Budget	Narrative and Spreadsheet				
C-5	IDN Community Project Key Organizational and Provider Participants	Table				
C-6	Clinical Infrastructure: IDN Community Project Standard Assessment Tools	Table				
C-7	Clinical Infrastructure: IDN Community Project Protocols For Patient Assessment, Treatment, Management, and Referrals	Table				
C-8	Clinical Infrastructure: IDN Community Project Roles and Responsibilities	Table				

Projects D: Capacity Building Focused

IDN Community Project Implementation and Clinical Services Infrastructure Plan

D-1. IDN Community Project: Implementation Plan, Timelines, Core Components, Process Milestones, and Evaluation Project Plan

IDNs are required to complete an IDN Community Project Implementation and Infrastructure Plan for each selected community project. Using Microsoft Project or similar platform, provide a project plan that includes required activities, timelines, process milestones, and progress assessment checkpoints for implementing the IDN’s community project.

If a narrative is needed to complement the project plan or provide further explanation, please include it.

The project plan must include Process Milestones for the following timeframes:

- 6/30/17
- 12/31/17
- 6/30/18
- 12/31/18

Provide an evaluation project plan that describes the IDN’s approach to monitoring the performance of the project. The plan will, at minimum, include a description of performance measures that address:

- Program impact including individuals served by the program and project adherence rates, and
- Fidelity to evidence-supported project elements.

D-2. IDN Community Project: Evaluation Project Targets

Use the format below to provide a list of all of the measurable targets or goals, that the program intends to achieve. Targets required by the STCs include, but should not be limited to:

- Number of individuals served (during reporting period and cumulative)
- All performance measures identified in the evaluation project plan.

Performance Measure Name	Target	Progress Toward Target		
		As of 12/31/17	As of 6/30/18	As of 12/31/18

D-3. IDN Community Project: Workforce Staffing

From Project A1: Workforce Capacity Development Implementation Plan, document the workforce targets and timeline milestones specifically related to this project using the format below.

Provider Type	IDN Workforce (FTEs)

Provider Type	IDN Workforce (FTEs)				
	Projected Total Need	Baseline Staffing on 6/30/17	Staffing on 12/31/17	Staffing on 6/30/18	Staffing on 12/31/18

D-4. IDN Community Project: Budget

Provide a brief project budget outlining projected costs to support the community project. After 6/30/17, updates must include financial reporting on actual spending.

D-5. IDN Community Project: Key Organizational and Provider Participants

From Project A1: Workforce Capacity Development Implementation Plan, document the Key Organizational and Provider Participants specifically related to this project using the format below.

Organization/Provider	Agreement Executed (Y/N)

D-6. IDN Community Project: Standard Assessment Tools

Use the format below to identify and briefly describe the Assessment and Screening tool(s) that will be developed and/or used for the IDN Community Project.

Standard Assessment Tool Name	Brief Description

D-7. IDN Community Project: Protocols for Patient Assessment, Treatment, Management, and Referrals

Use the format below to provide a list of all protocols to be utilized for patient assessment, treatment, management, and referrals for the community project. IDNs should indicate what protocols are currently in place and which are slated for adoption. DHHS reserves the right to audit all or a selection of protocols used by the IDNs.

Protocol Name	Brief Description	Use (Current/Under Development)

D-8. IDN Community Project: Member Roles and Responsibilities

Using the format below, identify team members and their roles and responsibilities for the project. DHHS reserves the right to audit all or a selection of the written Roles and documents used by the IDNs.

Project Team Member	Roles and Responsibilities

D-9. Project Scoring: IDN Community Project Process Milestones

DHHS will use the tool below to assess each IDN's Community Projects activities. Grayed areas indicate that no submission is expected for the time frame. A score of "Met" will be scored for a timely and complete submission.. A score of "Not Met" will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/ Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
D-1	IDN Community Project Timeline, Key Milestones and Evaluation Project Plan	Spreadsheet (Microsoft Project or similar platform)				
D-2	IDN Community Project Evaluation Project Targets	Table				
D-3	IDN Community Project Workforce Staffing	Table				
D-4	IDN Community Project Budget	Narrative and Spreadsheet				

Process	Process Detail	Submission	Results (Met/ Not Met)			
D-5	IDN Community Project Key Organizational and Provider Participants	Table				
D-6	Clinical Infrastructure: IDN Community Project Standard Assessment Tools	Table				
D-7	Clinical Infrastructure: IDN Community Project Protocols For Patient Assessment, Treatment, Management, and Referrals	Table				
D-8	Clinical Infrastructure: IDN Community Project Roles and Responsibilities	Table				

Projects E: Integration Focused

IDN Community Project Implementation and Clinical Services Infrastructure Plan

E-1. IDN Community Project: Implementation Plan, Timelines, Core Components, Process Milestones, and Evaluation Project Plan

IDNs are required to complete an IDN Community Project Implementation and Infrastructure Plan for each selected community project. Using Microsoft Project or similar platform, provide a project plan that includes required activities, timelines, process milestones, and progress assessment checkpoints for implementing the IDN’s community project.

If a narrative is needed to complement the project plan or provide further explanation, please include it.

The project plan must include Process Milestones for the following timeframes:

- 6/30/17
- 12/31/17
- 6/30/18
- 12/31/18

Provide an evaluation project plan that describes the IDN’s approach to monitoring the performance of the project. The plan will, at minimum, include a description of performance measures that address:

- Program impact including individuals served by the program and project adherence rates, and
- Fidelity to evidence-supported project elements.

E-2. IDN Community Project: Evaluation Project Targets

Use the format below to provide a list all of the measurable targets or goals, that the program intends to achieve. Targets required by the STCs include, but should not be limited to:

- Number of individuals served (during reporting period and cumulative)
- All performance measures identified in the evaluation project plan.

Performance Measure Name	Target	Progress Toward Target		
		As of 12/31/17	As of 6/30/18	As of 12/31/18

E-3. IDN Community Project: Workforce Staffing

From Project A1: Workforce Capacity Development Implementation Plan, document the workforce targets and timeline milestones specifically related to this project using the format below.

Provider Type	IDN Workforce (FTEs)				
	Projected Total Need	Baseline Staffing on 6/30/17	Staffing on 12/31/17	Staffing on 6/30/18	Staffing on 12/31/18

E-4. IDN Community Project: Budget

Provide a brief project budget outlining projected costs to support the community project. After 6/30/17, updates must include financial reporting on actual spending.

E-5. IDN Community Project: Key Organizational and Provider Participants

From Project A1: Workforce Capacity Development Implementation Plan, document the Key Organizational and Provider Participants specifically related to this project using the format below.

Organization/Provider	Agreement Executed (Y/N)

E-6. IDN Community Project: Standard Assessment Tools

Use the format below to identify and briefly describe the Assessment and Screening tool(s) that will be developed and/or used for the IDN Community Project

Standard Assessment Tool Name	Brief Description

E-7. IDN Community Project: Protocols for Patient Assessment, Treatment, Management, and Referrals

Use the format below to provide a list of all protocols to be utilized for patient assessment, treatment, management, and referrals for the community project. IDNs should indicate what protocols are currently in place and which are slated for adoption. DHHS reserves the right to audit all or a selection of protocols used by the IDNs.

Protocol Name	Brief Description	Use (Current/Under development)

E-8. IDN Community Project: Member Roles and Responsibilities

Use the format below to identify team members and their roles and responsibilities for the project. DHHS reserves the right to audit all or a selection of the written Roles and documents used by the IDNs.

Project Team Member	Roles and Responsibilities

E-9. Project Scoring: IDN Community Project Process Milestones

DHHS will use the tool below to assess each IDN's Community Projects activities. Grayed areas indicate that no submission is expected for the time frame. A score of "Met" will be scored for a timely and complete submission. A score of "Not Met" will be scored for late and/or incomplete information.

Process Milestone Number	Process Detail	Submission Format	Results (Met/Not Met)			
			6/30/17	12/31/17	6/30/18	12/31/18
E -1	IDN Community Project Timeline, Key Milestones and Evaluation Project Plan	Spreadsheet (Microsoft Project or similar platform)				
E -2	IDN Community Project Workforce Staffing	Table				
E -3	IDN Community Project Evaluation Project Targets	Table				
E -4	IDN Community Project Budget	Narrative and Spreadsheet				
E -5	IDN Community Project Key Organizational and Provider Participants	Table				
E -6	Clinical Infrastructure: IDN Community Project Standard Assessment Tools	Table				
E -7	Clinical Infrastructure: IDN Community Project Protocols For Patient Assessment, Treatment, Management, and Referrals	Table				
E -8	Clinical Infrastructure: IDN Community Project Roles and Responsibilities	Table				

Project APM: DSRIP Alternative Payment Model (APM) Implementation Planning

As a part of the DSRIP demonstration, the state has committed to value-based health services reimbursements. The DSRIP APM Roadmap, a “plan to plan”, currently under CMS review, articulates the process by which the state will work with the IDNs, Medicaid managed care organizations (MCO), and other Medicaid services stakeholders, develop a statewide APM workgroup and develop the DSRIP APM Implementation Plan. The goal of the DSRIP APM Implementation Plan is to achieve 50% Medicaid provider payments in an APM by 12/31/2020. IDNs will be evaluated on their engagement with the state and managed care plans in support of the APM goals consistent with Special Terms and Conditions (STC) 24, Project Milestones; STC 33 MCO and Medicaid Service Delivery Contracting Plan; and STC Attachment C: DSRIP Planning Protocol IV. Project Stages, Milestones, and Metrics. Each IDN will be required to develop an IDN-specific APM Implementation Plan. Once finalized and CMS approved, the DSRIP APM Roadmap will be posted to eStudio.

APM-1. Project APM Scoring: IDN Participation in Statewide APM Taskforce and Implementation Plan Development and IDN APM Implementation Plan

Use the format below to identify the IDN’s participation in Statewide APM Taskforce activities, completion of a Statewide APM Implementation Plan, and completion of the IDN APM Implementation Plan. Of note, *all* IDNs must participate in the development and writing of a Statewide Implementation Plan. Should the Statewide APM Implementation Plan not be completed, *all* IDNs will receive a “no” for this effort.

Statewide APM Taskforce and Implementation Plan Activity	Progress		
	As of 12/31/17	As of 6/30/18	As of 12/31/18
Conduct IDN Baseline assessment of current use of capacity to use APMs among partners			
Participate in development of statewide APM roadmap through workgroups and stakeholder meetings			
Completion of the Statewide APM Implementation Plan			
Participation in the creation of the IDN APM Implementation Plan			

DSRIP Outcome Measures for Years 2 and 3

Each IDN may earn up to 10% of the total IDN performance funding in Year 2 (CY 2017) and 25% of the total performance funding in Year 3 (CY 2018). The Tble below, provided for information only, includes the DSRIP Outcome Measures that will be used for incentive payments for Years 2 and 3. For Years 2 and 3, use the current DSRIP Outcome Measures that must be reported as indicated in the Table below; cross reference to the final DSRIP Outcomes Measures documentation, located in eStudio. For additional information regarding Years 2-5 incentive payment mechanics, see the STCs, Attachment D, located in eStudio.

For Years 4 and 5, CY 2019 and 2020, 100% of the performance funding will be based on the DSRIP Outcomes Measures. See the DSRIP Outcomes Measures, available on the DSRIP website, for more information.

DSRIP Outcome Measures		
Year 2 (CY 2017) Incentive Payment for Reporting Measures	Year 3 (CY 2018)	
	Incentive Payment for Reporting Measures	Incentive Payment for Performance Improvement Measures
Use of Comprehensive Core Standardized Assessment by Medicaid Billing IDN Providers	Recommended U.S. Preventive Services Task Force (USPSTF) A&B Services Provided for Behavioral Health Population by IDN Providers (reporting)	Physical Health-Focused HEDIS Measures for BH Population: Summary Score (reporting)
Appropriate Follow-Up by Medicaid Billing IDN Providers for Positive Screenings for Potential Substance Use Disorder and/or Depression	Smoking and Tobacco Cessation Screening and Counseling for Tobacco Users by Medicaid Billing IDN Providers (reporting)	Experience of Care Survey: Summary Score
Conduct IDN Baseline assessment of current use of capacity to use APMs among partners	Timely Transmission of Transition Record After Hospital Discharge (reporting)	Frequent (4+ per year) Emergency Department Use in the Behavioral Health Population
Participate in development of statewide APM roadmap through workgroups and stakeholder meetings	Develop an IDN-specific roadmap for using APMs	Potentially Avoidable Emergency Department Visits
		Follow-up After Emergency Department Visit for Mental Illness Within 30 Days
		Follow-up After Emergency Department Visit for Alcohol and Other Drug Dependence Within 30 Days
		Follow-up After Hospitalization for Mental Illness Within 7 Days
		Follow-up After Hospitalization for Mental Illness Within 30 Days
		Extended Daily Dosage of Opioids Greater Than 120mg Morphine Equivalent Dose