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**Cash grants, called State Supplements, are provided to certain aged, blind, or disabled individuals who do not have enough money or resources to meet basic human needs.**

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The State Supplement Program (SSP) includes the following programs:

- Old Age Assistance (OAA): For NH residents who are 65 years of age or older;
- Aid to the Permanently and Totally Disabled (APTD): For NH residents who are between the ages of 18 and 64, and are determined by the State to be physically or mentally disabled; and
- Aid to the Needy Blind (ANB): For NH residents of any age who are determined by the State to be legally blind.

**HOW DO I APPLY?**

It's easy to apply! You can apply by:

- Going to <https://nheasy.nh.gov>, and completing an application online;
- you can print out an application from [www.dhhs.nh.gov/dfa/apply](http://www.dhhs.nh.gov/dfa/apply). Then just complete it and mail it in to us; or
- you can contact your local DHHS District Office to apply.

You must also talk to a Family Services Specialist (FSS) about your situation and your needs. During this interview, the FSS will tell you about program requirements. The FSS will also tell you about your benefits.

**WHAT DO I NEED FOR MY INTERVIEW?**

To avoid delays when you have an interview, you should have the following with you:

- Proof of all income;
- Proof of New Hampshire residence;
- Proof of residence expenses or food expenses;
- Information about cash on hand, checking and savings accounts;
- Certificates of deposits, Individual Retirement Accounts (IRA's), annuities;
- Burial Contracts;

- Social Security cards, award letters for Social Security, Veteran's Benefits, Railroad Benefits and/or Supplemental Security Income (SSI);
- Life Insurance policies.

You must give us complete and correct information about anything that effects your eligibility. Also, you must give us proof of everything you tell us.

**HOW IS SSP DIFFERENT FROM SSI?**

State Supplement Programs (OAA, APTD, ANB) provide financial assistance in the form of semi-monthly payments from the State of New Hampshire to needy aged, blind, or disabled people. Supplemental Security Income (SSI) is a federal program that pays monthly checks to aged, disabled, and blind people who have limited income and resources. Needy aged, blind, or disabled individuals in New Hampshire must also apply for the federal SSI Program. If you are denied these benefits due to not meeting the medical criteria, you will not be eligible for APTD cash benefits.

**ARE THERE INCOME OR RESOURCE LIMITS?**

Yes. Eligibility for OAA, APTD, and ANB depends on the amount of income (wages, Social Security, SSI, etc.) and resources (savings accounts, etc.) that you and your spouse have.

**WHAT ABOUT MEDICAL BILLS?**

If you are eligible for an SSP cash grant, you also get medical assistance. You can also get only medical assistance (no cash) under SSP. You will be given a Medicaid card. Keep this card in a secure place. Show this card to the doctor, hospital or druggist before you receive the service. Many doctors and druggists will accept this card and bill Medicaid. Generally, Medicaid will not pay for over-the-counter drugs.

Also, if you have Medicare, the Medicaid card will pay for all coinsurance and deductibles, but not most of your prescriptions. Medicare or other medical insurance must be billed before Medicaid can pay.

**CAN I GET OTHER HELP?**

If you get OAA, APTD, or ANB, you may qualify for other Department programs such as Supplemental Nutrition Assistance Program (SNAP) benefits (formerly known as Food Stamps), social services,

etc. Your worker will discuss other programs with you and help you apply for them. You can also go to our website to get more information about all the programs we offer. Our website is listed on the front of this pamphlet.

**WHAT IS REIMBURSEMENT AND RECOVERY?**

According to the laws of the State of New Hampshire, a lien is placed on the real property of certain financial assistance recipients of OAA, ANB, or APTD and their spouses, unless legally separated or divorced, for all assistance granted.

When you apply for or receive OAA, ANB, or APTD financial assistance, you must sign a reimbursement agreement to acknowledge that the State has the right to impose a lien on any real property that you and your spouse own (at the time of assistance or in the future) before we can provide you with financial assistance.

Ask your worker to fully explain the reimbursement/recovery process to you.

**WHAT ARE MY RIGHTS?**

You have the right to:

- apply for OAA, APTD, or ANB;
- be treated courteously;
- receive a notice of the decision telling you how much assistance you will get or why you or your family are not eligible;
- receive your grant timely, if eligible;
- request a conference and/or appeal if you are dissatisfied with the Department's decision and to bring a friend or an attorney to this conference and/or hearing;
- have your case record kept confidential; and
- decide how best to use your OAA, APTD, or ANB assistance.

**Administrative Appeals**

You may request an administrative appeal if you disagree with any action taken in your case. At an administrative appeal, you can explain to an appeals officer why you disagree with what action has been taken. You should request an appeal as quickly as possible to protect your rights.

## Discrimination

The New Hampshire Department of Health and Human Services decides each case based on the facts. Discrimination against anyone because of age, sex, race, color, creed, handicap, disability, national origin, or religious or political beliefs is against the law. If you feel you have been discriminated against, contact the Ombudsman at DHHS, 129 Pleasant St., Concord, NH, 03301-3857; or call (603) 271-6941 or 1-800-852-3345, ext. 6941. TDD Access Relay NH 1-800-735-2964 or 7-1-1. There can be no retaliation against you for having made this contact.

## WHAT ARE MY RESPONSIBILITIES?

You are responsible for:

- giving us complete and correct information about anything that effects your eligibility;
- giving us proof of everything you tell us;
- telling us promptly of any changes that might affect your eligibility. This includes: changes of address, income, and resources such as earnings, Social Security benefits, real property ownership, interests in trusts, or money from insurance settlements. You must report these changes within ten days after they happen.
- paying back money you got from us if you received it incorrectly. You must pay this money back whether the reason you got this money incorrectly was our fault or your fault.

## PENALTIES FOR FRAUD?

If you purposely make false or misleading statements or fail to report your true circumstances to get State Supplements or other public assistance, you may be prosecuted to the full extent of the law.

This pamphlet was designed to give you general information about the New Hampshire State Supplement Programs. Please contact your local District Office for more information.

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DISTRICT OFFICES

### BERLIN

650 Main St., Ste. 200  
Berlin, NH 03570-2496  
603-752-7800 or  
800-972-6111

### CLAREMONT

17 Water St. Ste. 301  
Claremont, NH 03743-2280  
603-542-9544 or  
800-982-1001

### CONCORD

40 Terrill Park Dr.  
Concord, NH 03301-9955  
603-271-6200 or  
800-322-9191

### CONWAY

71 Hobbs St.  
Conway, NH 03818-6188  
603-447-3841 or  
800-552-4628

### KEENE

111 Key Road  
Keene, NH 03431  
603-357-3510 or  
800-624-9700

### LACONIA

65 Beacon St. West  
Laconia, NH 03246-9988  
603-524-4485 or  
800-322-2121

### LITTLETON

80 North Littleton Rd.  
Littleton, NH 03561-3841  
603-444-6786 or  
800-552-8959

### MANCHESTER

1050 Perimeter Rd. Ste. 501  
Manchester, NH 03103-3303  
603-668-2330 or  
800-852-7493

### SOUTHERN

26 Whipple St.  
Nashua, NH 03060-3213  
603-883-7726 or  
800-852-0632

### SEACOAST

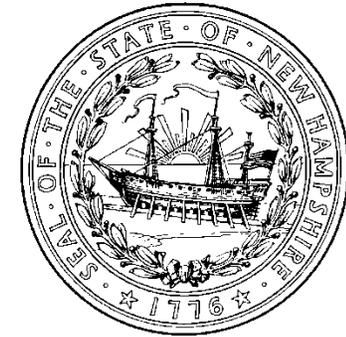
19 Rye Street  
Portsmouth, NH 03801-2862  
603-433-8300 or  
800-821-0326

### ROCHESTER

150 Wakefield St., Ste. 22  
Rochester, NH 03867-1309  
603-332-9120 or  
800-862-5300

**TDD Access: Relay NH 1-800-735-2964  
or 7-1-1**

# NEW HAMPSHIRE STATE SUPPLEMENT PROGRAM



Department of Health and Human Services  
Bureau of Family Assistance  
129 Pleasant Street, Brown Building  
State Office Park South  
Concord, NH 03301-3857  
[www.dhhs.nh.gov/DFA/](http://www.dhhs.nh.gov/DFA/)