



# Refrigerator Reference

Congratulations on beginning your journey to become a foster family. This checklist will help you keep track of all of the requirements as you work through the licensing process.

## #2 FACES Classes

*In order to become a foster parent, you must complete pre-service training classes. They are offered through referral only and are accessed ONLINE at <https://cwep.granite.edu/>*

- Orientation
- Regulations
- The Developing Child
- The Effects of Childhood Trauma
- Experiencing Grief and Loss
- Promoting Positive Behavior
- Lifelong Connections
- Medication Management
- Reasonable & Prudent Parent Standards (RPPS)
- First Aid/CPR

A referral to register for pre-service training will be provided once the application packet is successfully completed. All classes must be complete before you are approved for a foster care license.

## #1 Start Here: Initial Safety Forms

*These forms should be completed and returned to DCYF as soon as possible.*

- |   |  |
|---|--|
| <input type="checkbox"/> Foster Parent Application  | <input type="checkbox"/> Registry of Criminal Offenses |
| <input type="checkbox"/> Fingerprint & NH Criminal Records Check (18+) <a href="http://Applicant Home (nh.gov)">Applicant Home (nh.gov)</a> | <input type="checkbox"/> Health Inspection             |
| <input type="checkbox"/> Local Police Check (18+)   | <input type="checkbox"/> Fire Inspection               |
|   | <input type="checkbox"/> Central Registry (18+)        |

## #3 Home Study

*Once we have all the completed forms from section #1, you will be assigned a home study practitioner. Your practitioner will have 3-5 interview visits at your home.*

Your HSP: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

- Visit 1 Date: \_\_ Time: \_\_
- Visit 2 Date: \_\_ Time: \_\_
- Visit 3 Date: \_\_ Time: \_\_
- Visit 4 Date: \_\_ Time: \_\_
- Visit 5 Date: \_\_ Time: \_\_

## #4 Additional Forms

*As you are meeting with your HSP and attending FACES, you should work on completing these additional forms, as applicable.*

- W-9 Form
- Resource Care Enrollment
- 5 References
- Medical Information Statement
- Proof of Insurance Form
- Driver's license
- Marriage Certificate
- Divorce Decree
- Military Discharge – DD214
- Proof of Employment
- Free Credit Check – <https://www.consumer.ftc.gov/>
- Additional Information as needed per HSP.

Questions? Please do not hesitate to contact the Foster Care Program at 271-4711, your assigned Home Study Practitioner or your Licensing worker at the Child Placing Agency where you applied.