“Provisional Interim Care Homes” are unlicensed and conditional homes in which care is provided to children for up to 30 days in a family home setting.

Policy

I. PIC homes are for children who have a legal relationship with DCYF, for whom out-of-home care is court ordered, and for whom no licensed foster home is available.

II. PIC homes provide the flexibility to allow the placing of children in family settings with providers who will pursue foster family care licensing.

III. Providers must be over age 21 and show a willingness to meet the Foster Family Care Licensing Requirements (He-C 6446) within 30 days of the child’s placement.

IV. Providers are allowed 30 days to obtain a foster family care permit from DCYF.

V. The board and care rates for children in PIC homes are:

   Birth to 5 years: $6.58 per day
   6 to 11 years: $8.25 per day
   12 to 18 or 19 years: $11.64 per day

   A PIC home must be used for only one 30 day period.

Procedures

I. The (Assessment) or (Family Services) Child Protection Service Worker (CPSW) or Juvenile Services Officer (JSO), who is placing the child, must approve PIC homes by:

   A. visiting the home,

   B. observing where the child will be cared for, will eat, and will sleep.

   C. obtaining a signed "Provisional Interim Care Service Agreement" from the provider (Form 2088) and a signed "Provider Enrollment" (Form 2106),

   D. giving the service provider a copy of the "Foster Family Application Cover Sheet" (Form 2350), the "Foster Family Care Licensing Requirements" (Form 2372), and the name, address, and telephone number of the (Licensing) CPSW.
E. instructing the provider to return the completed Form 2350 as soon as possible to the (Licensing) CPSW,

F. preparing a brief, written report within 5 days of placing the child which includes:

1. an assessment of the provider's ability to meet the Foster Care Licensing Requirements (He-C 6446),

2. an assessment of the provider's ability to meet the needs of the child being placed, and

3. other observations and related information.

II. (Assessment) or (Family Services) CPSW's and JSO's must

A. forward the report and Form 2088 to the (Licensing) CPSW,

B. authorize the placement as a foster home (FH) for 30 days via Form 5A, "Service Authorization".

C. instruct the provider to adjust the number of days of care (if necessary), sign, and return the "Board and Care Invoice" (Form 2108) to the CPSW or JSO, and

D. verify the number of days of care shown on Form 2108, co-sign at the "CNTY SIGN" line, and forward via the red pouch mail to Data Processing at State Office.

III. (Licensing) CPSW's must

A. enroll the provider as a "FH" provider type and enter status code "6" on the "Provider Enrollment" (Form 2106),

B. forward Form 2106 and a copy of Form 2088 to the CIS Unit at State Office,

C. begin the licensing process when Form 2350 is received form the providers,

D. prior to the expiration date on Form 2088, complete a yellow Form 2106 to indicate the permit status "4" or the closing of the enrollment "3", and

E. if the status becomes "permit", complete the "Foster Family Care Worksheet" (Form 2367) and forward Form 2106 and Form 2367 to the CIS Unit at State Office.