

## New Hampshire WIC Policy & Procedure Manual

### Chapter 8. CERTIFICATION, ELIGIBILITY & COORDINATION OF SERVICES

#### A. Eligibility Determination & Documentation

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##### Eligibility Criteria

<b>Purpose</b>	To ensure program benefits for those who qualify by screening for category, income, residency, identity and nutritional risk.
<b>Policy</b>	The local agency (LA) shall certify an applicant or participant for program benefits based on category (woman-pregnant/breastfeeding or post-partum and infant/children up to 5 years), residency, identification (ID), income and nutritional risks in accordance with the procedures described below.
<b>Authority</b>	7 CFR 246.7
<b>Procedure</b>	<p>The following criteria shall be met and documented in StarLINC at the time of certification.</p> <ol style="list-style-type: none"><li>1. Category</li><li>2. Resident of New Hampshire</li><li>3. Identity</li><li>4. Income</li><li>5. Indicators of Nutrition need</li><li>6. Unless an applicant or participant meets an exemption criterion, presence at certification is required.</li><li>7. Certification shall be performed at no cost to the participant.</li><li>8. WIC allows program participation by foreign citizens, including foreign students residing in the United States, provided they meet the program eligibility requirements. Citizenship status cannot be a factor in eligibility determinations.</li></ol>
<b>Exception</b>	Category—proof of Pregnancy shall be requested if staff have reason to doubt a pregnancy exists or existed in the case of a post-partum woman certifying without a linked baby.