

New Hampshire WIC Policy & Procedure Manual

Chapter 2. NUTRITION & BREASTFEEDING SERVICES

B. Food Package Design

Special Formula Provided Through NH Medicaid

Purpose To facilitate provision of special formulas through the NH Medicaid Program for participants dually enrolled in WIC and Medicaid.

Policy The New Hampshire Medicaid Program is the primary payor for WIC eligible exempt formulas/special formulas and medical foods issued to WIC participants who are also Medicaid clients.

Medicaid Covered Formulas

Formulas covered by this policy are those categorized as “special” on the NH WIC Formulary. Special formulas may be provided to infants and children under this policy, in an amount specified by the healthcare provider (HCP), which may exceed WIC limits. The Medicaid Program determines special formulas not on NH WIC Formulary and may include additional contract formula above the amount that the WIC Program provides to meet nutritional needs.

Authority CFR 246.10 (e)(3)(vi)
USDA memorandum “Medicaid Primary Payor for Exempt Infant Formula and Medical Foods” 2001

Procedure The nutritionist/competent professional authority (CPA) shall remain responsible for conducting a thorough nutrition and health assessment of the participant, thus assuring that the formula requested is appropriate for the participant's health condition and age. This includes assessment of proper formula storage, handling, and preparation; underfeeding or overfeeding; and appropriate introduction of solid foods for infants. When supplemental foods determination is deferred to the nutritionist/CPA, the nutritionist shall review and make appropriate adjustments to the food package in accordance to the participant's medical condition, including provision of whole milk for growth concerns. This would also include consultation with the healthcare provider if there are any questions or concerns about the prescribed formula/foods. A release of information is required; follow your agency's policy.

The nutritionist/CPA shall follow the Food Package III policy guidance when providing nutrition services and supplemental foods to participants receiving special formula via Medicaid.

Having a completed Request for Special Formula (RSF) form for a WIC participant who receives their formula through Medicaid/MCO and a signed release to talk with the infant/child's HCP is advised. The RSF is recommended as it contains all of the required information to provide formula/foods. Documentation on a HCP's letterhead or prescription (Rx) is acceptable. Documentation/RSF will be necessary in the event that WIC has to provide the special formula (see exceptions). Documentation is required for the provision of supplemental foods.

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The RSF states unless otherwise specified that the WIC nutritionist/CPA is authorized to determine and issue appropriate WIC supplemental foods for the WIC participant based on a complete nutrition assessment.

StarLINC Documentation

The nutritionist shall assure the following documentation in StarLINC is complete.

Staff shall select the "receiving formula from another program" checkbox on the Assign Food Package screen. When a completed RSF form is available or other documentation is provided, staff shall document the following: Medicaid/applicable Managed Care Organization (MCO), prescribing healthcare provider and credential, diagnosis w/ ICD9 code, formula name, amount requested, length of issuance (not to exceed 12 months for WIC), date of prescription, and if supplemental foods determination is authorized for the WIC nutritionist/CPA—note shall include any modification/omission of foods per CPA assessment; or foods omitted per the ordering HCP.

An example of documentation in the Special Authorization Screen with a completed RSF is as follows:

Medicaid/Well Sense--Dr. John Smith, M.D, Prematurity 765.1, NeoSure powder, up to 6oz per day (180 oz/month), LOI=3months, no foods per MD, dated 01/01/201X.

An example when no written documentation is provided follows: Per mother 4month infant is receiving formula through Medicaid/NHHF, Dr. Smith, Alimentum, receives 10 cans/month powder, started 02/201X. Dx and LOI n/a at this time. Staff shall document in the Nutrition Ed goals screen comments section and copy into the Administrative notes. Participants receiving formula through Medicaid will need a RSF form by 6months of age prior to issuing WIC foods.

Exceptions

The following are special circumstances that would warrant the provision of a special formula on a month-to-month basis:

1. An erroneous denial of formula by a Medicaid pharmacy,
2. Missing documentation through no fault of the family, or
3. The family has begun the application process to Medicaid but their enrollment is not active yet.

In order to provide formula on a month-to-month basis, the formula shall be on the NH WIC Formulary and shall meet the WIC requirements for the provision of a special formula on a Food Package III. See Food Package III policy.

The contract standard milk and soy-based infant are provided by the NH WIC Program for dually enrolled WIC/Medicaid participants.

NH WIC Program is the provider of special formula for women on the Program needing special formula.