

New Hampshire WIC/CSFP Policy & Procedure Manual

Chapter 8 CERTIFICATION, ELIGIBILITY & COORDINATION OF SERVICES B. Nutrition Risk Determination, Documentation, and Priority Assignment

Nutrition Risk Assessment

Purpose	To determine eligibility of the applicant by providing a complete nutrition assessment and risk criteria assignment.
Policy	CPAs shall use the NH health assessment tools to perform a complete nutrition assessment at each certification. The CPA is required to identify at least one risk criteria for each applicant in order to qualify for certification. The CPA shall use the most recent NH WIC Risk Criteria (daily colored sheets) when assigning risk criteria.
Authority	CFR 246.7(e)
Procedure	<p>Applicants who meet the WIC Program's category, residency, and income eligibility standards shall be determined to be at nutrition risk prior to receiving program benefits, by a Competent Professional Authority (CPA). See job description for a CPA for more information. Data collection and evaluation shall occur during the certification process in order to assess nutrition risk. Completion of a full assessment is recommended prior to providing counseling and education.</p> <p>The CPA shall engage in participant-centered dialogue while completing the woman's or infant/children's health questionnaire and completing the Health Interview screens in StarLINC.</p> <p>Use information gathered from the interview and questionnaire about the applicant's health history and current health status to complete the nutrition risk assessment.</p> <p>Select all risk criteria that apply to an applicant/participant in the certification. Nutrition and health documentation in the participant's record shall support identified risk factors. Completed health questionnaires, growth grids, weight gain grids, and nutrition notes may provide supporting evidence.</p> <p>StarLINC automatically assigns a participant's priority level based on the highest priority risk factor that has been assigned in that certification period. (Priority 1 = highest; Priority 6 = lowest).</p> <p>Refer to the WIC Nutrition Risk Manual and NH Risk Criteria daily colored sheets for a full listing of the NH Risk Criteria and assigned priority.</p> <p>Refer to the Priority Assignment Policy for more information.</p>
Exception	No exceptions