

Checklist for Issuing a Manual Breast Pump

- Assess a mother's need for a manual breast pump.
- Teach hand expression.
- Teach how to assemble manual breast pump.
- Teach how to clean manual breast pump and sterilize the parts for personal use.
- Teach how to handle and store breast milk. Provide handout on handling and storage guidelines.
- Develop a pumping schedule with the mother if applicable.
- Issue a breast pump in StarLINC. Follow How to issue a manual breast pump document if needed.
- Complete BF User Agreement in StarLINC. Review contents with the mother and e-sign the agreement. Print copy for mother.
- Document participant notes on the Issue Breast Pump screen.
- Document infant feeding notes in the mother and infant's Nutrition Education Goals screen if a nutritionist is issuing the pump; document infant feeding notes in the BFPC Summary screen if a BF Peer Counselor is issuing the pump.
- Change client homepage notice screen to Manual Breast Pump Given Out.
- Give participant contact information for Who to Call for Support or help.
- Schedule a 24-48 hour follow-up call.