STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF LONG-TERM SUPPORTS AND SERVICES
BUREAU OF DEVELOPMENTAL SERVICES

STEERING COMMITTEE WORK GROUP
Meeting #3 - 12/16/21
Goals

Goals for 12/16 Meeting

1. Provide the Steering Committee with an update on the Waiver Workgroup
2. Provide the Steering Committee with an update on the Rate Setting RFP
3. Clarify assessment tool details, uses, and next steps
4. Receive feedback from the Steering Committee about the preliminary, living timeline document

This work group is open to the public. Members of the public who are not on the Steering Committee work group can listen to the group’s discussions but will not be able to ask questions or participate in discussions occurring between work group members. This structure ensures that BDS can engage a diverse group of stakeholders in substantive dialogue while also providing transparency and general updates to the general public. If you are a member of the public and have questions about the Steering Committee work group and/or its work, please contact us at BDSSteeringCommitteeWorkgroup@dhhs.nh.gov and we will respond as soon as possible.
Agenda

Agenda for 12/16 Meeting

1. Waiver Workgroup Report Out
2. Rate Setting Vendor Selection Update
3. Assessment Tool Clarification
4. Preliminary Timeline Review and Next Steps
5. Questions?
Waiver Work Group Report
Recent Waiver Work Group Activity

BDS has been working with Waiver work group to explore service options, definitions, and waiver applicability.

Goals for 12/7 Meeting

1. Develop a common understanding about what services the group has identified as of interest
2. Develop a common understanding about which services the group has aligned with which waiver
3. Refine a survey and outreach plan for “COVID-19 Innovative Solutions”

Agenda for 12/7 Meeting

1. Review and Discuss Service Review
2. Survey Outreach
3. Next Steps
4. Questions?

What are people working on?

For the past month, waiver work group participants have thoroughly reviewed approximately 100 services from New Hampshire and other states. Every participant identified which services to explore. They then determined which (or both) waiver would be appropriate for the service to be included in.
In November, the Waiver Work Group told BDS that the community had tried a lot of new things during COVID-19. BDS would like to ask the community to share some of those creative ideas.

**Decision: Should BDS distribute a survey to providers and families that asks the groups what good, new things they have tried since the pandemic began?**

**Pros:**
- BDS learns new information
- BDS learns of new service options
- BDS uses that new information to create better service definitions

**Cons:**
- Families and providers might not have enough time to complete the survey
- People might not feel listened to (if BDS isn’t allowed to make some of the changes requested)
Rate Setting Vendor Update
Vendor Updates

BDS plans to select a rate expert (vendor) soon. This rate vendor will likely begin working with the State by January 2022.

- A rate vendor has been identified. The state and the vendor are working together to develop their plans. They are negotiating their contract.
- The contract is being finalized for G&C.
- In early calendar year 2022, the rate vendor is expected to start working with BDS.
Assessment Tool Review and Planned Next Steps
Last month, BDS announced that the State will work with a national expert, AAIDD, to gather information about people’s service needs.

### How the Sample will be Used:

1. **SIS Sample Assessment**
   - This assessment will help the state understand the needs of the DD population in NH. People participating in the sample will not have changes in their service tiers or budgets.

2. **Provider Cost Data Collection**
   - Assessment data isn’t all that is needed to develop rates. BDS and the rate vendor will also collect cost information and other data.

3. **BDS and Waiver Workgroup**
   - BDS and Waiver Workgroup develop service tiers, refine service definitions.

4. **BDS, Rate Vendor, and Rate Workgroup**
   - BDS, Rate Vendor, and Rate Workgroup develop rates.

5. **BDS drafts Waiver Application**

6. **Changes are Made**
   - Once this process is complete, BDS may reconsider, with stakeholder engagement, what assessment tool is best for the future.

### BDS’ Purpose:

- Work with a nationally recognized expert, AAIDD, the developer of the tool who sets the standard for assessment administration.
- Use the sample data to connect what people need to how much money is spent.
- Collect information that will be used for rate development.
At the November Steering Committee, the group requested more information about assessment tools. BDS sent out:

- Supports Intensity Scale (SIS) Supplemental Questions
- Individual Budgets Using the Supports Intensity Scale
- Ten Issues for States to Consider in Implementing Individual or Level-Based Budget Allocations
- Analysis of Budget Methodologies & Research Into Other State Activities
- HSRI Case for Inclusion Ranking Analysis

**Discussion Questions**

1. Do you have any questions about these reports?
2. Do you have any requests for more information?
3. Were the materials helpful?
4. Anything else?
Timeline Review
Before this meeting, BDS distributed a timeline. Now, let’s talk about that timeline…

• To make the timeline, BDS used information from two places. BDS used the timeline and milestones developed by the Conflict-of-Interest Corrective Action Plan (CAP) Work Group. BDS also used a timeline developed by A&M and BDS.

• To organize the work, BDS has grouped activities into 7 groups:
  • **Quality and Capacity** which includes activity related to enrolling providers with Medicaid and improving quality and monitoring.
  • **Reimbursement Rates** which includes activities related to developing clear rates.
  • **Stakeholder Engagement** which includes activities related to talking with the stakeholder community.
  • **Intensive Treatment Services** which will focus on building ITS capacity within the state.
  • **IT Modernization** which includes activities related to improving and updating BDS’ IT programs.
  • **Waiver Structure** which includes activities related to applying for and implementing a two-tiered Developmental Disabilities Waiver.
  • **Policy Updates** which includes activities related to updating regulations and guidance to align with the new quality, rates, and waiver structures.
The Conflict of Interest (COI)/Corrective Action Plan (CAP) Work Groups have been restructured to align with the overall Bureau of Developmental Services (BDS) System Work. BDS has used inputs from the COI/CAP Revised Timelines to finalize expected activities.

Timeline Overview

**Medicaid Enrollment:**
- BDS will define policies and provide guidance
- HCBS Providers will complete provider Medicaid enrollment

**Define Future-State Waiver Offerings:**
- BDS will define services, service offerings by waiver, and provider qualifications
- Stakeholders will contribute ideas via public meetings

**Conduct Assessment Sample**
- AAIDD will complete a 400-person sample using the SIS
- Stakeholders will review results shared by BDS

**Collect Provider/Area Agency Cost Data / DAADS**
- BDS will develop a cost template and new governance audit
- HCBS Providers will submit cost-of-care information

**Develop New Rates – Including DAADS and FMS**
- The rate vendor will develop a new rate matrix for services that includes service tiers. BDS will develop cost allocation plan for Designated Area Agency Delivery System (DAADS) and Fiscal Management Services (FMS).
- Stakeholders will review the proposed rate methodology

**Draft & Submit Waivers**
- BDS will draft and submit waiver application
- Stakeholders will review and provide feedback

**Revise and Update Related Policies**
- BDS will develop amendments for rules, policies, and statues impacted by the Waiver changes
- Stakeholders will review and provide feedback

**Quality & Monitoring:**
- BDS will develop new monitoring processes
- BDS Designated Entities will perform quality and monitoring activities

**Service Coordination Orientation**
- BDS will offer Service Coordinator Training
- Stakeholders will provide feedback on training

**Direct Bill**
- BDS will implement IT system, New Heights and MMIS go live
- HCBS Providers will begin to bill MMIS directly

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Last Updated: Fall 2021
The timeline is still in draft form and will change throughout the scope of the project. BDS would like to know...

### Discussion Questions

1. Do you have any clarifying questions about the content included in the timeline?  
2. Do you have any requests for additional information?  
3. Do you feel the timeline captures important activities?  
4. Anything else?
Next Steps
# Next Steps | How You Can Help

We hope to better understand and include your feedback in our work.

**Due to the holiday season, we are not planning to distribute homework this month. Please enjoy your time with family and relax!**

- Please submit all feedback to BDSSteeringCommitteeWorkgroup@dhhs.nh.gov by the following dates prior to each monthly meeting. All steering committee meetings will be held on the Thursday of the **second full week** of each month.

<table>
<thead>
<tr>
<th>Meeting Dates (CY21/22)</th>
<th>Assignment Due Date (if applicable) (CY21/22)</th>
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<tbody>
<tr>
<td>1 Thursday, 10/14/21</td>
<td>Monday, 11/1/21</td>
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<tr>
<td>2 Thursday, 11/18/21</td>
<td>Monday, 11/29/21</td>
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<tr>
<td>3 Thursday, 12/16/21</td>
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<tr>
<td>4 Thursday, 1/13/22 (to be scheduled)</td>
<td>Monday, 1/31/21</td>
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<tr>
<td>5 Thursday, 2/17/22 (to be scheduled)</td>
<td>Monday, 2/28/21</td>
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Questions?