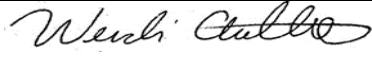


NH Department of Health & Human Services (DHHS)
Division of Long Term Supports and Services
Bureau of Elderly and Adult Services (BEAS)

105 Pleasant St.
Concord, NH 03301

STATE OF NEW HAMPSHIRE BEAS GENERAL MEMORANDUM (GM)	
DATE:	03/01/2023
TO:	BEAS staff, DLTSS Division Director, Servicelink Resource Centers, Case Management Agencies
FROM:	Wendi Aultman, Bureau Chief, Elderly & Adult Services
SIGNATURE:	
SUBJECT:	Long Term Care Quick Guide update
GM NUMBER:	23-13
EFFECTIVE DATE:	03/01/2023
REGULATORY GUIDANCE:	This memo is a communication tool circulated for informational purposes only. The goal is to provide information and guidance to the individuals to whom it is addressed. The contents of this memo and the information conveyed are subject to change. This communication is not intended to take the place of or alter written law, regulations or rule.

MEMORANDUM SUMMARY	
<p>The purpose of this memorandum is to:</p> <ul style="list-style-type: none"> • Provide an updated version of form 3845- Quick Guide to Long Term Care 	

This General Memo releases the updated Division of Long Term Supports and Services Quick Guide to Long Term Care, form 3845. This guide provides a streamlined process for ensuring that agencies are providing DHHS with the accurate documentation and/or applications for a participant's long term care application as well as information about how and where to apply for services.

The Quick Guide can be found internally at N:\BEAS\Policies & Procedures\Long Term Care Policies and Procedures\Policy and Procedure documents

External stakeholders can find a copy of this guide at <https://nheasy.nh.gov/#/forms/>

