

NH Department of Health & Human Services (DHHS)  
Division of Long Term Supports and Services (DLTSS)  
Bureau of Elderly & Adult Services (BEAS)

105 Pleasant St.  
Concord, NH 03301

STATE OF NEW HAMPSHIRE BEAS GENERAL MEMORANDUM (GM)	
<b>DATE:</b>	12/08/2023
<b>TO:</b>	CFI Providers
<b>FROM:</b>	Wendi Aultman, Bureau Chief, Elderly and Adult Services
<b>SIGNATURE:</b>	
<b>SUBJECT:</b>	CFI Provider Rate Study Questionnaire
<b>GM NUMBER:</b>	23-32
<b>EFFECTIVE DATE:</b>	12/08/2023
<b>REGULATORY GUIDANCE:</b>	This memo is a communication tool circulated for informational purposes only. The goal is to provide information and guidance to the individuals to whom it is addressed. The contents of this memo and the information conveyed are subject to change. This communication is not intended to take the place of or alter written law, regulations or rule.

MEMORANDUM SUMMARY	
<p>The purpose of this memorandum is to notify Choices for Independence (CFI) Providers that:</p> <ul style="list-style-type: none"> <li>• The Bureau of Elderly &amp; Adult Services (BEAS) is conducting a rate study for CFI services per the New Hampshire System of Care for Healthy Aging, RSA 151-E:27; and</li> <li>• BEAS is soliciting CFI Provider information on costs to determine if cost assumptions that will be used in the study are reasonable.</li> </ul>	

This rate study is being conducted to evaluate the current rate schedules used by BEAS for the CFI Waiver. The goal of this rate study will be to validate BEAS assumptions and verify that the rates BEAS is paying are within reason and representative of New Hampshire averages.

As a provider of CFI Services, BEAS is asking you to please complete the attached Provider Cost Questionnaire. The information reported will provide data related to the cost of providing services and support the department to make reasonable assumptions regarding service delivery costs and rate calculations based on those costs compared to current rates and will highlight any areas or rates that need adjustments. Your cooperation will help promote efficiency, economy, quality of care, and access to services within New Hampshire's CFI program.

The provider cost questionnaire and instructions on how to complete it will be attached to this notice.

BEAS is strongly encouraging all providers to complete this provider cost questionnaire by 12/22/2023. Responses can be returned to the department via email at [CFIPolicy@dhhs.nh.gov](mailto:CFIPolicy@dhhs.nh.gov)

If you have any questions, please contact [dhhsratesetting@dhhs.nh.gov](mailto:dhhsratesetting@dhhs.nh.gov)

Thank you for your time and consideration for assisting BEAS with this matter.