
Meeting date | time 1/21/2025 1:00 PM | Meeting location Fire Marshals Office, Concord, NH

Type of meeting Full Case Review Meeting
Facilitator Marc Clement
Note taker Jessica Bates

Attendees: Jessica Bates, Jo Porter, Amanda Merrill, Adam Fanjoy, Kris Hering, Sherry Ermel, Robyn Guarino, Catrina Watson, Matt Robblee, Jennie Duval, Lindsay Benton, Daryll Tenney, Patricia Tilley, Susan Ashley, Christine Brennan, Marc Clement, Wendy Gladstone, Angue Raymond Leduc, Fran McLaughlin, Brian Wilson, Jace Wirth, Walt Trachim, Cassandra Sanchez, Marty Sink, Allison Power, William Boudreau, Samantha Swetter, Jennifer Hunter

AGENDA TOPICS

Time allotted | 10 minutes | Agenda topic Welcome and Roll Call, and Moment of Silence |

Nominations for co-chair can be sent to Jessica Bates until February 15, 2025. Voting will take place at the March 2025 meeting so this new co-chair can shadow Marc for a brief time.

Time allotted | 10 minutes | Agenda topic: Recommendations Update | Presenter Amanda Merrill

Amanda received some great updates on past recommendations.

- DYCF has updated their Core Academy training to include fire safety.
- The Injury Prevention Center at Dartmouth is looking to start a quarterly newsletter to address current injury issues in New Hampshire.
- NH Children's Trust has lock boxes to distribute to local agencies to give to households in need of one for safe keeping of medications.

Time allotted | 1 hr. 30 minutes | Agenda topic: Case Review- Blunt Force Trauma | Presenter Various Presenters

At 1:34 p.m., the meeting was put into a non-public session. The statement was read by Catrina Watson. Seconded by Lindsay Benton. Vote yes by all present.

"I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information,

personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV”

Time allotted | 30 minutes | Agenda topic: Recommendations | Presenter Jo Porter/Amanda Merrill

This portion is under a non-public setting and the minutes are sealed.

Meeting has put back into public session at 3:13 pm.

“I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy”

“The minutes are now sealed”

The statement was read by Catrina Watson. Seconded by Lindsay Benton. Yes, by all present. The meeting was open to other business.