
Meeting date | time 4/16/2024 2:00 PM | Meeting location Office of the Chief Medical Examiner, Concord

Type of meeting	Executive Committee Meeting	Attendees: Jessica Bates, Marc Clement, Sherry Ermel, Robyn Guarino, Jo Porter, Jennie Duval and Matt Robblee
Facilitator	Marc Clement	
Note taker	Jessica Bates	

AGENDA TOPICS

Time allotted | 5 minutes | Agenda topic Welcome and Roll Call |

Time allotted | 15 minutes | Agenda topic: Welcome New Members of the Committee | Presenter Various

The committee welcomed Matt Robblee who replaced a retired Vicki Blanchard.

It was announced to the committee that the Maternal and Child Health Section (MCH) has hired Amanda Merrill to fill the Child Fatality Review Committee Coordinator position. Amanda currently works for MCH in another capacity and will take on her new role on April 19. Amanda will be attending a training course in Atlanta, GA the week of April 22 with the National Center for Child Fatality.

At 2:12 p.m., the meeting was put into a non-public session. The statement was read by Robyn Guarino. Seconded by Matt Robblee. Vote yes by all present.

“I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV”

Time allotted | 30 minutes | Agenda topic: Pick Review Cases for July and September | Presenter Jennie Duval

This portion is under a non-public setting and the minutes are sealed.

Time allotted | 30 minutes | Agenda topic: Recommendations Meeting | Presenter Jo Porter

This portion is under a non-public setting and the minutes are sealed.

Meeting has put back into public session at 2:44 pm.

"I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy"

"The minutes are now sealed"

The statement was read by Robyn Guarino. Seconded by Matt Robblee. Yes, by all present. The meeting was open to other business, but there was none.