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Meeting date | time 05/21/2024 1:30 PM | Meeting location Fire Marshals Office, Concord, NH

Type of meeting Full Case Review Meeting  
Facilitator Marc Clement  
Note taker Jessica Bates

Attendees: Jessica Bates, Marc Clement, Sherry Ermel, Robyn Guarino, Jo Porter, Jennie Duval, Matt Robblee, Amanda Merrill, Susan Ashley, Jim Esdon, Stacey Dubois, Patricia Tilley, Evan Nadeau, Kris Hering, Sylvia Pelletier, Cassandra Sanchez, Rebecca Ross, Marty Sink, Deanna Roberts, Wendy Gladstone, Fran McLaughlin

## AGENDA TOPICS

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Time allotted | 5 minutes | Agenda topic Welcome and Roll Call |

Amanda Merrill recently took the position of Child/Adolescent Nurse Coordinator with Maternal and Child Health. As part of Amanda's roles and responsibilities she helps coordinate the Child Fatality Review Committee. Amanda introduced herself to the committee at the beginning of the meeting as this was her first.

Welcome Amanda!

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At 1.41 p.m., the meeting was put into a non-public session. The statement was read by Robyn Guarino. Seconded by Jim Esdon. Vote yes by all present.

**"I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV"**

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Time allotted | 1 hours 30 minutes | Agenda topic: Pick Review Cases for July and September | Presenter Various

This portion is under a non-public setting and the minutes are sealed.

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Time allotted | 30 minutes | Agenda topic: Recommendations | Presenter Jo Porter/Amanda Merrill

This portion is under a non-public setting and the minutes are sealed.

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Meeting has put back into public session at 2:44 pm.

"I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy"

"The minutes are now sealed"

**The statement was read by Robyn Guarino. Seconded by Jim Esdon. Yes, by all present. The meeting was open to other business, but there was none.**