
Meeting date | time 6/18/2024 1:30 PM | Meeting location Fire Marshals Office, Concord, NH

Type of meeting	Full Case Review Meeting	Attendees: Jessica Bates, Marc Clement, Jo Porter, Matt Robblee, Amanda Merrill, Susan Ashley, Stacey Dubois, Patricia Tilley, Evan Nadeau, Kris Hering, Deanna Roberts, Wendy Gladstone, Fran McLaughlin, Joy Barrett, Angie Raymond Leduc, Jenn Pineo, Christine Brennan, Lissa Mascio
Facilitator	Marc Clement	
Note taker	Jessica Bates	

AGENDA TOPICS

Time allotted | 25 minutes | Agenda topic Welcome and Roll Call, Moment of Silence, and Other Business |

The committee will also be adding a Moment of Silence to the beginning of each review. This is a way for the committee to not lose sight of why we are meeting and gives respect to those children who have lost their lives.

Amanda recently attended a conference hosted by the National Center for Child Fatality. During this conference Amanda was able to have a conversation with Dr. Terri Wright about the Health Equity: Diversity, Equity, and Inclusion Assessment. NH is looking to pilot this assessment to see if it is something we can incorporate into our future reviews. This pilot will include monthly meetings of a facilitator for approximately 6 months. Please check out the [Facilitators Manual](#) for more information.

The committee also suggested at looking at grouping reviews by age, sex, location within the state instead of always having the same means. This is something the Executive Committee will look to incorporate into future case selection.

At 2:24 p.m., the meeting was put into a non-public session. The statement was read by Joy Barrett. Seconded by Susan Ashley. Vote yes by all present.

"I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV"

Time allotted | 1 hour 30 minutes | Agenda topic: Recommendations | Presenter Jo Porter/Amanda Merrill

This portion is under a non-public setting and the minutes are sealed.

Meeting has put back into public session at 3:39 pm.

“I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy”

“The minutes are now sealed”

The statement was read by Joy Barrett. Seconded by Susan Ashley. Yes, by all present. The meeting was open to other business, but there was none.