



Child Fatality Review Committee

Meeting date | time 12/17/2024 2:00 PM | Meeting location Office of the Chief Medical Examiner, Concord

Type of meeting	Executive Committee Meeting	Attendees: Jessica Bates, Marc Clement, Sherry Ermel, Robyn Guarino, Jennie Duval, Patricia Tilley, Amanda Merrill, Carolyn Nyamasege, and Jo Porter (virtually)
Facilitator	Marc Clement	
Note taker	Jessica Bates	

AGENDA TOPICS

Time allotted | 5 minutes | Agenda topic Welcome and Roll Call |

At 2:06 p.m., the meeting was put into a non-public session. The statement was read by Sherry Ermel. Seconded by Jennie Duval. Vote yes by all present.

"I move to enter into non-public session for the purposes of, including but not limited to, discussing matters pertaining to a fatality review during which it is anticipated that information and issues will be discussed which would likely adversely affect the reputation of persons. Further, it is anticipated that there will be discussions about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical and other files and information whose disclosure would constitute an invasion of privacy all pursuant to RSA-91-A:3, II © and RSA 91-A:5, IV"

Time allotted | 25 minutes | Agenda topic: Pick Review Cases for January and March 2025 | Presenter Jennie Duval

This portion is under a non-public setting and the minutes are sealed.

Time allotted | 15 minutes | Agenda topic: Data and how we can use it to help with case selection | Presenter Amanda Merrill and Carolyn Nyamasege

This portion is under a non-public setting and the minutes are sealed.

Time allotted | 15 minutes | Agenda topic: Membership of the Committee | Presenter Amanda Merrill

This portion is under a non-public setting and the minutes are sealed.

Time allotted | 15 minutes | Agenda topic: Records Procurement | Presenter Amanda Merrill

This portion is under a non-public setting and the minutes are sealed.

Meeting has put back into public session at 3:34 pm.

"I move to seal the minutes of the non-public session because the disclosure of those minutes would likely adversely affect the reputation of persons and there was a discussion about, including but not limited to, documents pertaining to internal personnel practices, confidential information, personnel, medical, and any other files and information whose disclosure would constitute an invasion of privacy"

"The minutes are now sealed"

The statement was read by Sherry Ermel. Seconded by Jennie Duval. Yes, by all present. The meeting was open to other business, but there was none.