

State of NH Annual Immunization Report Instructions

These instructions are to explain how to pull statistics from SNAP for the State of NH Annual Immunization Report. It assumes the following:

- You are documenting exemptions in the Immunization section of the student's health record in the Exemption column.
- If a student is in process of being immunized, you are entering Conditional doses reflecting the next scheduled dose date in their health record and their immunization record is marked Compliant Conditional.

Instructions

To get the number of students **not up to date**:

1. Reports | Presentation | Student Info | Immunizations | Student Related | Not in Compliance
2. Select the population you are reporting on from the options on the left
3. Leave all settings at their defaults and click Search
4. Use the #students on the last page under Grand Totals.

To get the number of students with **medical exemptions**:

1. Reports | Presentation | Student Info | Immunizations | Student Related | Exemptions
2. Select the population you are reporting on from the options on the left
3. Change the Exemption field to Medical, leave all others at their defaults
4. Click Search
5. Use the #students on the last page under Grand Totals.

To get the number of students with **religious exemptions**:

1. Reports | Presentation | Student Info | Immunizations | Student Related | Exemptions
2. Select the population you are reporting on from the options on the left
3. Change the Exemption field to Religious, leave all others at their defaults
4. Click Search
5. Use the #students on the last page under Grand Totals.

To get the number of **conditional enrolled** students:

1. Reports | Presentation | Student Info | Immunizations | Student Related | Conditional
2. Select the population you are reporting on from the options on the left
3. Change the Exemption field to Religious, leave all others at their defaults
4. Click Search
5. Use the #students on the last page under Grand Totals.

To get the number of **Up to Date** students:

Students with medical or religious exemptions or conditionally enrolled students should not be included in your Up to Date total.

Take your total number enrolled
minus # of not up to date students
minus # of students with medical exemptions
minus # of students with religious exemptions
minus # of conditional enrolled students
This will be your number of up to date students.