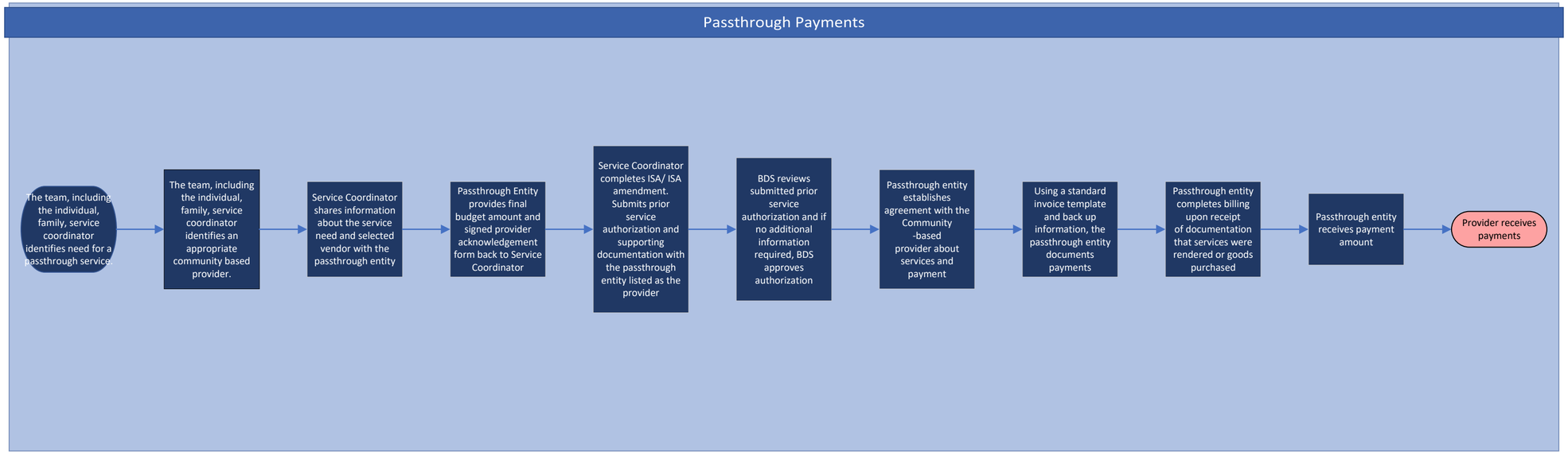
Passthrough Payments
The team, including the individual, family, service coordinator identifies need for a passthrough service
The team, including the individual, family, service coordinator identifies an appropriate community based provider.
Service Coordinator shares information about the service need and selected vendor with the passthrough entity
Passthrough Entity provides final budget amount and signed provider acknowledgement form back to Service Coordinator
Service Coordinator completes ISA/ ISA amendment. Submits prior service authorization and supporting documentation with the passthrough entity listed as the provider
BDS reviews submitted prior service authorization and if no additional information required, BDS approves authorization
Passthrough entity establishes agreement with the Community -based provider about services and payment
Using a standard invoice template and back up information, the passthrough entity documents payments
Passthrough entity completes billing upon receipt of documentation that services were rendered or goods purchased
Passthrough entity receives payment amount
Provider receives payments